



**PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT**

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

BOARD OF TRUSTEES

**REGULAR MEETING AGENDA
December 12, 2016 - 7:00 PM**

William "Bud" Getz
Chairman

Keith Rittscher
1st Vice-Chairman

Gerald "Russ" Livermore
2nd Vice-Chairman

Marion "Molly" Stone
Secretary

Allison Kelly
Assistant Secretary

Cathleen "Cathi" Brennan
Treasurer

Marilyn Spall
Assistant Treasurer

Philius "Phil" Matton
Trustee

Rodney "Rod" Lindsay
Trustee

Karl Bohne, Jr.
District's Attorney

*** To comment on an item, after you have been recognized by the Chair, please go to the microphone and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.**

NOTE: MINUTES OF BOARD MEETINGS ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.

"A community intended and operated for persons 55 and older"



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1. Meeting call to order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Announcements by Chairman
6. Consideration of Approving the Regular Board Meeting Minutes
 - Attachment: Meeting minutes
 - Action: Motion to approve minutes
 - Trustee comment
 - Public comment*
 - Call for vote
7. Treasurer's Report
 - Attachment: Revenues & Expense Report: Budget
 - Performance, Balance Sheet and Loan Balances
 - Action: Motion to Approve
 - Trustee Comment
 - Public Comment
 - Call for vote
8. Purchase order process
 - Attachment: Proposed purchase order process and form
 - Action: Motion to Approve
 - Trustee Comment
 - Public Comment
 - Call for vote
9. Quote for light bulbs
 - Attachment: Home Depot quote for bulbs
 - Action: Motion to approve
 - Trustee comment
 - Public comment
 - Call for vote
10. Road Repairs
 - Action: Motion to approve
 - Trustee comment
 - Public comment
 - Call for vote



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11. Florida Leak Detectors proposal

Attachment: Proposal of work
Action: Motion to approve
Trustee comment
Public comment
Call for vote

12. Pest and Rodent control

Attachment: Ameri-pest and Cummings proposals
Action: Motion to approve
Trustee comment
Public comment
Call for vote

13. Storage Compound Amendment

Attachment: Proposed amendment
Action: Motion to approve
Trustee comment
Public comment
Call for vote

14. Requests to serve on the Board of Trustees

Attachment: Requests to serve
Action: Motion to approve
Trustee comment
Public comment
Call for vote

15. Announce new Board members

Action: Motion to approve
Trustee comment
Public comment
Call for vote

16. At Your Service Bookkeeping

Attachment: At Your Service contract
Action: Motion to approve
Trustee comment
Public comment
Call for vote



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17. District Manager Comments
18. Public comments
19. Trustee comments
20. Adjournment