



**PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT**

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

BOARD OF TRUSTEES

WORKSHOP MEETING AGENDA

February 26, 2018 – 7:00 PM

Allison Kelly
Chairman

Trustee

Bob Shortlidge
2nd Vice-Chairman

Keith Rittscher
Secretary

Ellouise Raffo
Trustee

Kendra Bender
Treasurer

Helen Ferguson
Assistant Treasurer

Bob Eldridge
Trustee

Barbara Whitneck
Trustee

District Manager

Ryan Poliakoff
District's Attorney

* To comment on an item, after you have been recognized by the Chair, please go to the microphone and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.

NOTE: MINUTES OF BOARD MEETINGS ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.

"A community intended and operated for persons 55 and older"



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1. Meeting call to order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. District Manager Candidate Interview
 - Trustee Questions:
 - Public Questions:
6. Discussion on Candidate
 - Attachment: Candidate Resume
 - Action: Salary Discussion
 - Motion to Approve
 - Trustee Comment
 - Public Comment
 - Call for vote
7. Assignment of 1st Vice Chairman and Others as Needed
8. Approval to Hire Grounds Maintenance Supervisor and Rate of Pay
 - Action: Motion to Approve
 - Trustee Comment
 - Public Comment
 - Call for vote
9. Approval to Promote Employee to Foreman and Rate of Pay
 - Action: Motion to Approve
 - Trustee Comment
 - Public Comment
 - Call for vote
10. Grounds Crew Employee Reviews and Raises
 - Action: Motion to Approve
 - Trustee Comment
 - Public Comment
 - Call for vote
11. Trustee Project Updates
 - Helen: Stage steps- need new steps and railing



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2. To review health care plans for District Employees May/June

Ellouise: Chair committee to update DOR, R&R, and By-law books
(Jean Beach and Joanne Gaugan)

4. HPPOA Liaison

5. Get quotes from pool contractors for repairs needed to pool and chemical dispensing box and thru completion

Allison: Work on repairs of light poles/ with Bob S. in rec parking lot

Bob Shortlidge: Sprinkler system/well system

Kendra: Spec our new laptop for office/Budget preparation

12. Sign Proposal Adjustments

13. Old Business

14. Public Comments

15. Trustee Comments

16. Adjournment