

PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Boulevard NE
Palm Bay, FL 32907-2106

Workshop Meeting Agenda

November 22, 2010

7:00 PM

1. Call to order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Announcements by Chairman
6. District Manager Report

Attachment: September/October Report

7. Pool Lighting Project [10/11/10-01]
(Continued from 10/11/2010 and 11-8-10 meetings)
Consideration of bids to upgrade deck lighting levels to meet state requirements for night time operations.

Attachment: District Manager's 9/8/2010 Memo Number 10-42 with bid tabulation. Specifications previously distributed on file.

Action: Motion to waive rules and approve, or motion to schedule for consideration during a future meeting

8. Card Room Expansion [10/25/10-02]
(Continued from 10/11/2010 and 11-8-10 meetings)
Consideration of increasing \$1,500 construction budget to \$2,800 due to City's requirement of licensed building contractor. Funds available in Capital Projects – Buildings and Improvements.

Action: Motion to waive rules and approve, or motion to schedule for consideration during 12/13/2010 meeting

9. Sidewalk Replacement Program - 2010-11 Phase 1 [10/25/10-03]
(Continued from October 25, 2010 and November 8, 2010 meetings).
Consideration of authorizing Grounds Department to replace damaged sidewalk sections (332-420 Holiday Park Blvd.) at an estimated cost of \$3,150 (\$15.75 per lineal foot).
- Attachment: District Manager's 10/20/2010 Memo Number 10-44
- Action: Motion to waive rules and approve, or motion to schedule for consideration during a future meeting
10. Deed Restrictions and Ordinances – Compliance Monitoring [10/25/10-01]
(Continued from 10/25/2010 and November 8, 2010 meeting)
Consideration of proposal to increase the level of compliance monitoring by dividing the District into 9 areas, with a Trustee assigned to coordinate enforcement activities in each.
- Attachment: Proposed areas for discussion.
- Action: Motion to waive rules and approve, or motion to schedule for consideration during a future meeting
11. Budget Adjustments – fiscal year ending September 30, 2010 [04-09-04]
Consideration of proposed transfer of \$1,000 from the Liability Insurance line item account to Taxes, Licenses and Fees and transfer of \$2,500 from Grounds Payroll to the Grounds Health Insurance line item expense accounts. No change in total \$1,620,360 approved budget.
- Attachment: Proposed 2009-2010 budget revisions (file Budget rev 11-17-2010)
- Action: Motion to waive rules and approve amendment
12. Budget Adjustments – fiscal year ending September 30, 2011 [11/22/10-01]
Consideration of creating a separate Laundry income account by transferring \$1,000 from "Service Charges", and a Storm Water Management expense account by transferring \$5,000 from the Contingency account; and renaming the "Contract Payroll Services" expense account to "Contract Services" and transferring \$850 from Contingency for Computer/Network maintenance expenses. No change in total \$1,345,540 approved budget.
- Attachment: District Manager's 11/19/2010 Memo Number 10-50 and Proposed 2010-2011 budget revisions (file: Budget rev 11-17-2010)
- Action: Motion to waive rules and approve budget adjustments

13. Public Comment*

14. Trustees Remarks and Announcements

15. Adjournment

*** To comment on an item, after you have been recognized by the Chair, please come to the microphone and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior o the vote.**

NOTE: IF ANY PERSON DECIDES TO APPEAL ANY DECISION MADE ON THE ABOVE MATTERS, HE/SHE WILL NEED AN OFFICAL RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSES HE/SHE SHOULD ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE AND THE RECORD INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE: F.S. 286.0105. CONTACT THE DISTRICT CLERK FOR MORE INFORMATION AS THE OFFICIAL MINUTES ARE NOT VERBATIM RECORDS.

“A community intended and operated for persons 55 and older”