



PORT MALABAR HOLIDAY PARK  
MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Boulevard NE  
Palm Bay, Florida 32907-2196

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## BOARD OF TRUSTEES

### MEETING AGENDA

January 7, 2014 - 7:00 PM

Joanne Gaughan  
Chairman

Rebecca "Becky" Earnest  
1<sup>st</sup> Vice-Chairman

Philius "Phil" Matton  
2<sup>nd</sup> Vice-Chairman

Marion "Molly" Stone  
Secretary

Allison Kelly  
Assistant Secretary

Richard Kissinger  
Treasurer

Donald R. Wink  
Assistant Treasurer

Rodney "Rod" Lindsay  
Trustee

Harald Albinus  
Trustee

Cheryl Ennis  
District Manager

Karl Bohne, Jr.  
District's Attorney

\* To comment on an item, after you have been recognized by the Chair, please go to the microphone and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.

**NOTE: MINUTES OF BOARD MEETING ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.**

"A community intended and operated for persons 55 and older"

1. Call to order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Oaths of Office – Trustees (Term expiring January 5, 2016)

Article III of By-Laws The Board of Trustees of the District shall hold an annual organizational meeting on the first Tuesday after the first Monday in January of each year. Trustees elected at the preceding general election shall take their respective oaths of office, which oaths shall be administered by a public officer or such other person as may be empowered to administer the oath under the laws of the State of Florida.

- |     |         |                 |  |
|-----|---------|-----------------|--|
| (A) | Group 1 | Marion Stone    | [Unopposed, and was therefore elected] |
| (B) | Group 3 | Vacant          | [No one filed for this seat]           |
| (C) | Group 5 | Joanne Gaughan  | [Unopposed, and was therefore elected] |
| (D) | Group 7 | Rodney Lindsay  | [Unopposed, and was therefore elected] |
| (E) | Group 9 | Rebecca Earnest | [Unopposed, and was therefore elected] |

Action: Oath of Office

*[Gavel is passed to Second Vice- Chairman]*

## 6. Appointment to fill Vacant Trustee Position(s)

Article VI of By-Laws If the office of any member of the Board of Trustees becomes vacant prior to the expiration of such member's term of office the Board of Trustees shall fill the vacancy by majority vote of the remaining Trustees by appointment of a successor from among the electors of the District. Such appointed member shall hold office for the remainder of the term of the vacant office. **In the event that any election shall fail to fill a seat of a Trustee, the Board of Trustees shall fill the seat by appointment of a successor, by a majority vote of the remaining Trustees, from among the electors of the District. Such appointed member shall hold office for the remainder of the term of the office.**

### a) District 3 - Trustee

- |         |     |   |
|---------|-----|---|
| Action: | (1) | Nominate candidate(s) to fill District 3 seat for term ending January 5, 2016   |
|         | (2) | Motion to close nominations.  |
|         | (3) | Motion to appoint [name of Nominee – in order of nomination] to fill District 3 seat. If motion is not approved proceed to next Nominee. [if seat is not filled, consideration will be schedule on the next meeting agenda] |

## Oath of Office Appointed Trustees

### 7. Election of Officers

**Article VII By-Laws** The officers of the District shall be a Chairman, First Vice-Chairman, Second Vice-Chairman, Secretary, Assistant Secretary, Treasurer, and Assistant Treasurer. The officers shall be elected by the Board of Trustees at the annual organizational meeting of the Board as provided in Article III of the By-Laws, and shall hold office for a period of one year or until their respective successors have been elected and qualified for office.

**Article III (B) By-Laws** No Trustee shall hold any one of the said offices for more than two consecutive years unless his or her election, for the third or subsequent consecutive year, receives the unanimous approval of the Board of Trustees.

- (A) Chairman
- Action: (1) Nominate candidate(s) for to the office of Chairman for the term ending January 7, 2015
- (2) Motion to close nominations
- (3) Motion to elect [name of Candidate – in the order of [nomination] as Chairman. [If motion is not approved, proceed to next Candidate. If office is not filled, election will be scheduled on the scheduled on the next meeting agenda]

*[Gavel is passed to new Chairman]*

NOTE: the procedure for selecting First Vice-Chairman, Second Vice - Chairman, Secretary, Assistant Secretary, Treasurer and Assistant Treasurer is the same as the procedure for selecting the Chairman

- Action: (1) Nominate candidate(s) for to the office of \_\_\_\_ for the term ending January 7, 2015
- (2) Motion to close nominations
- (3) Motion to elect [name of Candidate – presented in order of nomination] as \_\_\_\_\_. [If motion is not approved, proceed to next Candidate].

A) 1st Vice-Chairman

B) 2nd Vice-Chairman

C) Secretary

D) Assistant Secretary

E) Treasurer

F) Assistant Treasurer

**8. Adjournment**