



BOARD OF TRUSTEES: REGULAR BOARD MEETING MINUTES

September 14, 2015 at 7:00PM

1. **Call to order**
By: Philius "Phil" Matton, Chairman at 7:02 PM
2. **Invocation**
By: Rebecca "Becky" Earnest, Secretary
3. **Pledge of Allegiance**
By: Philius "Phil" Matton, Chairman
4. **Roll Call**
By Rebecca "Becky" Earnest, Secretary: Philius "Phil" Matton, Chairman; Joanne Gaughan, 2nd Vice Chairman; Marilyn Spall, Assistant Treasurer; Rebecca "Becky" Earnest, Secretary; Marion "Molly" Stone, Assistant Secretary; Rodney "Rod" Lindsay, Trustee; Harald Albinus, Trustee; 1st Vice Chairman, Vacant; Treasurer, Vacant, all acknowledged their presence. Cheryl Ennis, District Manager was present with Jessica Saeger recording.
5. **Announcements by Chairman:**
Phil Matton, Chairman, commended all Trustees on their hard work.
6. **Consideration of Approving the Board Meeting Minutes of June 8 & July 9, 2015:**
Becky Earnest made a motion to approve the minutes for June 8, 2015. Harald Albinus seconded the motion. A vote was called, motion carried.

Becky Earnest made a motion to approve the special meeting minutes for July 9, 2015. Harald Albinus seconded the motion. A vote was called, motion carried.
7. **Treasurer's Report:**
The Treasurer's report was posted on the bulletin board, District website, and distributed to the Board prior to the meeting. Presentation of the financial report for May, June, and July 2015 was made by Marilyn Spall.

Molly Stone asked for clarification regarding line items within the budget. Marilyn Spall explained all.

Joanne Gaughan made a motion to accept the Treasurer's report for May, June, and July to file for audit. Becky Earnest seconded the motion. A vote was called, motion carried.
8. **Appointment to fill Vacant Trustee Positions:**
Phil Matton, Chairman, explained the Board has two available positions and five letters of intent. The residents that expressed interested in serving on the Board were Charlotte Gladstone, Charles Roderick, Robert Silipingi, Gregory Clifford, and Cathi Brennan. The Board of Trustees asked questions to the four (4) residents that were present regarding their qualifications.

John Bonasera, 370 Holiday Park, stated to the Board his concerns regarding nominations.



PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT
215 Holiday Park Boulevard Northeast Palm Bay, Florida 32907-2196

Afterwards, the following votes were called for each nominee as follows:

- a.) **Seat 4-Trustee:** Gregory Clifford- with a vote of 5-2
Robert Silipingi- with a vote of 4-3
Cathi Brennan- with a vote of 3-4
- b.) **Seat 6- Trustee:** Cathi Brennan- with a vote of 4-3
Robert Silipingi- with a vote of 3-4

Gregory Clifford and Cathleen "Cathi" Brennan took the oath of office and were seated at the dais.

9. Election of Officers for the Vacant Position of First Vice Chairman and Treasurer:

Nominations for the positions were as follows:

- a.) *Joanne Gaughan nominated Marilyn Spall for Treasurer. Harald Albinus seconded the nomination. With no other nominations a vote was called and passed unanimously.*
- b.) *Joanne Gaughan nominated Cathi Brennan for Assistant Treasurer. Becky Earnest seconded the nomination. With no other nominations a vote was called and passed unanimously.*
- c.) *Joanne Gaughan nominated Becky Earnest for 1st Vice Chairman. Phil Matton seconded the nomination. With no other nominations a vote was called and passed unanimously.*
- d.) *Becky Earnest nominated Joanne Gaughan for Secretary. Phil Matton seconded the nomination. With no other nominations a vote was called and passed unanimously.*
- e.) *Joanne Gaughan nominated Harald Albinus for 2nd Vice Chairman. Becky Earnest seconded the nomination. With no other nominations a vote was called and passed unanimously.*

Phil Matton, Chairman, stated in January the Board will need one more Trustee member.

10. District Manager's Report:

Presentation of monthly report for September 2015 was made by Cheryl Ennis.

Marilyn Spall made a motion to accept the District Manager's report. Harald Albinus seconded the motion. A vote was called, motion carried.

11. Pool Valve Replacement Work:

Cheryl Ennis explained that the Health Department Inspectors cited and requested that we replace the pool valve.

Becky Earnest made a motion to accept the invoice of six hundred fifty dollars (\$650.00) from West Melbourne Pump and Repair for the pool valve replacement. Marilyn Spall seconded the motion. A vote was called, motion carried.

12. Actuarial Service:

The Board asked Cheryl Ennis if the actuary report needed to be done every year. Cheryl stated it is a question for the auditors. Cheryl explained that the actuary report was recommended by our auditors and the money is allotted for in our budget.



PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT
215 Holiday Park Boulevard Northeast Palm Bay, Florida 32907-2196

Joanne Gaughan made a motion to accept a one-time actuary report in the amount of two thousand dollars (\$2,000.00). Marilyn Spall seconded the motion. A vote was called, motion carried.

13. Dog Park:

Marsha Coyle presented information for the creation of a dog park within the community. The Board asked Marsha to provide more information (ie. locations, costs, and dimensions) before the Board could make any consideration. The Board told Marsha that she did a great job collecting and presenting the information.

14. Public Comments:

Donna Matton, 265 Holiday Park, shared her personal experience with a local dog park.

David Peck, 1014 Willow Court, inquired on where the rules of Dog Park would fall, if approved. He asked the Board to consider where the rules would be placed either under Deed Restrictions or the Rules and Regulations.

Charlotte Gladstone, 149 Holiday Park, clarified the terminology behind the word "grant" used during the presentation for the dog park.

Willard Lewis, 1115 Keystone Court, asked for clarification regarding roadwork.

Gayle Hoitt, 195 Holiday Park, shared concerns.

15. Trustees remarks:

Rod Lindsay had no comments.

Molly Stone would like to suggest handicap accessibility on the new recreation doors and she would like to see it on the next agenda.

Marilyn Spall thanked everyone for coming.

Cathleen "Cathi" Brennan had no comments.

Harald Albinus had no comments.


Joanne Gaughan had no comments.

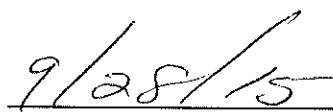
Becky Earnest reminded everyone on Friday from 4-6PM at the clubhouse is TGIF. She asked for the clock in the recreation hall to be fixed to the correct time.

Gregory Clifford had no comments.

16. Adjournment:

There being no further business, a motion to adjourn was made by Harald Albinus and seconded by Molly Stone. A vote was called, motion carried. The meeting adjourned at 9:04 PM.


Joanne Gaughan, Secretary, Board of Trustee


Date