



PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Boulevard NE
Palm Bay, Florida 32907-2196

BOARD OF TRUSTEES

WORKSHOP MEETING AGENDA November 23, 2015 - 7:00 PM

Philius "Phil" Matton
Chairperson

Rebecca "Becky" Earnest
1st Vice-Chairman

Harald Albinus
2nd Vice-Chairman

Joanne Gaughan
Secretary

Marion "Molly" Stone
Assistant Secretary

Marilyn Spall
Treasurer

Cathleen (Cathi) Brennan
Assistant Treasurer

Rodney "Rod" Lindsay
Trustee

Gregory Clifford
Trustee

Cheryl Ennis
District Manager

Karl Bohne, Jr.
District's Attorney

* To comment on an item, after you have been recognized by the Chair, please go to the microphone and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.

NOTE: MINUTES OF BOARD MEETING ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.

"A community intended and operated for persons 55 and older"

1. **Call to order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Announcements by Chairman**
6. **Board Meeting Minutes**
 - Consideration of Approving the Board Meeting Minutes of November 9, 2015
 - Attachment: November 9, 2015 meeting minutes
 - Motion to approve minutes
 - Trustee comment
 - Call for vote
7. **Adjusted Budget**
 - Review and approval of the 2014-2015 end of year-adjusted budget
 - Attachment: Adjusted budget
 - Motion to approve minutes
 - Trustee comment
 - Call for vote
8. **Overdraft Protection on accounts**
 - Consideration of approving overdraft protection on checking account
 - Discussion
 - Motion to approve overdraft protection
 - Trustee comment
 - Public comment
 - Call for vote
9. **Roof Material**
 - Discuss change in color or material, aluminum product available in terracotta or white only, "Galvalume" available in colonial red.
 - Motion to approve [change in color to Terracotta], [change in material to Galvalume for approved color colonial red], [increase in cost \$3000 for aluminum]
 - Trustee comment
 - Public comment
 - Call for vote
10. **Holiday Park Employee Personnel Policy Manual**
 - Review –Personnel Policy Manuel, [tabled from 4-10-15]
 - Attachment: Personnel Policy (previously distributed to the Board)
 - Motion to approve
 - Trustee comment
 - Call for vote



**PORT MALABAR HOLIDAY PARK
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215 Holiday Park Boulevard NE
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- 11. Holiday Office and Building Hours for December 24 & 25**
Past holiday schedule has been that the office is closed December 24 and grounds staff off, the building and pool open until 5:00, and the entire facility, building and pool, closed on December 25.
Motion to Approve and continue above practice
Trustee comment
Public comment
Call for vote

- 12. Advisory Group**
Discuss and review a proposal to have a Resident Advisory Group
Motion to approve
Trustee comment
Public comment
Call for vote

- 13. Budget – Planning for Future**
Discuss plans for vacant homes, planning fund commitment
Trustee comment
Public comment

- 14. Public Comment**

- 15. Trustees Remarks**

- 16. Adjournment**



BOARD OF TRUSTEE: REGULAR WORKSHOP MEETING

November 9, 2015 at 7:00 PM

1. Call to order

By: Philias "Phil" Matton, Chairman at 7:02 PM

2. Invocation

By: Rebecca "Becky" Earnest, 1st Vice Chairman

3. Pledge of Allegiance

By: Philias "Phil" Matton, Chairman

4. Roll Call

By Joanne Gaughan, Secretary: Philias "Phil" Matton, Chairman; Joanne Gaughan, Secretary; Marilyn Spall, Treasurer; Rebecca "Becky" Earnest, 1st Vice Chairman; Rodney "Rod" Lindsay, Trustee; Cathleen "Cathi" Brennan, Assistant Treasurer; Gregory "Greg" Clifford, Trustee, Harald Albinus, 2nd Vice Chairman, Marion "Molly" Stone, Assistant Secretary all acknowledged their presence. Sharon Johnson, Administrative Assistant was present with Jessica Saeger recording.

5. Announcements by Chairman:

Phil Matton reminded everyone to remember our Veterans.

He mentioned to all trustees that the District Manager's evaluations are due this evening. Phil Matton briefly explained a Park resident suggested the possibility of creating a Residency Advisement Group. He continued to explain that this committee would be the eyes and ears for the trustees and that it would be discussed in greater length at a future meeting.

Phil asked if all trustees would be present on December 28, 2015 for a regular scheduled board meeting. It was decided not to reschedule the meeting.

6. Consideration of Approving the Board Meeting Minutes of October 26, 2015:

Becky Earnest made a motion to approve the October 26, 2015 meeting minutes. Marilyn Spall seconded the motion. A vote was called, motion carried.

7. Treasurer's Report - Presentation of the financial reports for the month of September 2015:

The Treasurer's report was posted on the bulletin board, District website, and distributed to the Board prior to the meeting. Presentation of the financial report for the month of September 2015 was made by Marilyn Spall.

Becky Earnest made a motion to accept the Treasurer's report to file for audit. Molly Stone seconded the motion. A vote was called, motion carried.

8. Mansard Roof Replacement Color--All Pro Florida Roofing approved [Continued 10-26-15]:

The Board discussed approving the Permatile roofing color (ie., terra cotta and colonial red) for the mansard roof on the recreation building.



PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT'
215 Holiday Park Boulevard Northeast Palm Bay, Florida 32907-2196

Rod Lindsay made a motion to approve the darker color (ie., colonial red). Becky Earnest seconded the motion. A vote was called, motion carried.

9. Exterior Building Paint Color – Customers 1st Choice approved [Continued 9-28-15]:

The Board discussed the paint color combinations for the recreation building and trim color for the windows.

Marilyn Spall suggested in the future adding the name of the paint colors to help distinguish between the color combinations.

Molly Stone made a motion for color combination number one (1) (eg., 0377 Montezuma). Rod Lindsay seconded the motion. A vote was called, motion carried.

10. Hiring Policy [continued from October 26th meeting]:

The Board continued the previous discussion on the hiring policy and if the District should give residents preference over potential candidates outside the park.

Joanne Gaughan stated it was never suggested that a resident receive preferential employment treatment just be allowed to apply.

Molly Stone asked for clarification on what information employees can view about residents by accessing the District's computer system. It was explained.

Rod Lindsay made a motion that preference should be given to the most qualified applicant. Molly Stone seconded the motion. A vote was called, motion carried.

11. Employee Luncheon:

The Board considered December 18, 2015 at 12:30 PM as a tentative date and time for the employee holiday luncheon. Joanne Gaughan explained that HPPOA has always participated and contributed with the employee holiday luncheon and has agreed to again.

Joanne Gaughan suggested to all trustees, if approved, to donate desserts for the luncheon. Rod Lindsay asked how many attendees. Joanne stated under forty (40) people between employees, HPPOA, and Trustee Board members.

Harald Albinus made a motion for the employee holiday luncheon to be held on December 18 at 12:30 PM. Becky Earnest seconded the motion. A vote was called, motion carried.

12. Review of Advertisement for District Manager Position:

Phil Matton announced a resident of the Park, Cathi Brennan, meets all the requirements as a District Manager.

Joanne Gaughan mentioned that she revised a Holiday Park earlier advertisement. She gave a copy to all trustees prior to the meeting and asked for their input during the meeting. All Board members commented and gave their input.

Cathi Brennan suggested making a separate email account (ie., gmail) strictly for the trustees to receive



PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT
215 Holiday Park Boulevard Northeast Palm Bay, Florida 32907-2196

resumes for this position.

Allison Kelly, 1054 Sunflower Lane, reminded everyone the goal for the advertisement is to eliminate people who are not qualified for the position.

Bob Shearer, 382 Holiday Park Boulevard, mentioned using the talent of the Park to revise the ad. He suggested using two (2) residents and a trustee to come up with the advertisement.

Phil Matton asked Allison Kelly if she would help revise the advertisement.

Becky Earnest made a motion for Joanne Gaughan, Allison Kelly, and Bob Shearer to give the go ahead on revising the advertisement and submit it to the Florida Today paper, Monster, Craigslist, and Employ Florida. Marilyn Spall seconded the motion.

Greg Clifford asked for clarification on the interviewing process. Phil Matton explained.

Rod Lindsay asked Joanne Gaughan if there is a copy available of questions used in prior interviews.

A vote was called and the motion carried.

13. Consideration of extending hours for District Clerk to a full time:

Under the current circumstances, Phil wanted to consider extending hours for the District Clerk. He asked for all trustee comments.

Harald Albinus agreed to extended hours.

Joanne Gaughan agreed to extended hours, but would like the hours utilized between sharing information between District Manager, Administrative Assistant, and District Clerk.

Becky Earnest suggested closing the office for an hour a day, on a temporary basis to allow the office personnel to prepare for the transition.

Rod Lindsay asked if she would be permanent full-time.

Molly Stone asked if there is enough money in the budget. Marilyn Spall explained the budget allows it.

Marilyn Spall asked if we need two full-time positions in the office. Joanne explained our sister park has a District Manager and two full-time employees. She continued explaining the hours and responsibilities of the positions held at our sister park.

Harald Albinus made a motion to approve the extended the District Clerk's hours to full-time. Becky Earnest seconded the motion.

Allison Kelly, 1054 Sunflower Lane, stated having a second full-time employee is an excellent idea due to our tier level management.



PORT MALABAR HOLIDAY PARK
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Barbara Hoffman, 1021 Little Court, mentioned bringing office hours down to thirty-five (35) hours could help with our budget.

Bob Shearer, 382 Holiday Park Boulevard, commented on the business world today.

A vote was called to extend the District Clerk's hours, motion carried.

14. Resignation Letter, District Manager:

Phil Matton explained that the District Manager gave her thirty (30) day notice to resign from her position. The Board discussed the options to either allow her to continue working the thirty (30) days or releasing her immediately.

Becky Earnest stated Cheryl Ennis gave a thirty (30) day notice and we should utilize it.

Rod Lindsay agreed as we need Cheryl's expertise.

Molly Stone reminded everyone about the upcoming projects on the Recreation Center.

Phil Matton stated he spoke with the Park's attorney and the Park has a choice whether or not to remove her immediately.

Harald Albinus made a motion for Cheryl Ennis to stay for the thirty (30) days. Joanne Gaughan and Rod Lindsay seconded the motion.

Bob Shearer, 382 Holiday Park Boulevard, commented on the topic.

Jon Bonasera, 370 Holiday Park Boulevard, commented on the topic.

Steve Ambrose, 241 Blossom Lane, commented on the topic.

Barbara Kirsch, 349 Holiday Park Boulevard, commented on the topic

Allison Kelly, 1054 Sunflower Lane, mentioned asking Cheryl her thoughts.

Harald Albinus stated on no account a District Manager should be belittled or attacked during any public meeting.

A vote was called and the motion carried.

15. Public Comments:

Jean Beach, 1090 Moonlight Court, mentioned she was working with Cheryl on Holiday Park's Employee Manual. Jean suggested not pushing this project to the backburner. Phil explained it will be put on the next agenda.

16. Trustees remarks:

Rod Lindsay had no comment.



PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT
215 Holiday Park Boulevard Northeast Palm Bay, Florida 32907-2196

Molly Stone asked about our lawn mower because oil is leaking on our roads.

Cathi Brennan had no comment.

Marilyn Spall thanked everyone for coming.

Joanne Gaughan had no comment.

Becky Earnest wanted to update everyone on store hours at CVS. They will no longer be open twenty-four (24) hours, beginning December 6, 2015, store hours will start at 9AM through 10PM and the pharmacy hours will start at 9 AM through 9PM. AARP safe driving course will be February 2, 2015. If anyone is interested, please contact her. She reminded everyone of the HPPOA fundraiser at Texas Roadhouse this Thursday, November 12, 2015.

Greg Clifford had no comment.

Harald Albinus had no comment.

17. Adjournment:

There being no further business, a motion to adjourn was made by Becky Earnest and seconded by Harald Albinus. A vote was called, motion carried. The meeting adjourned at 8:02 PM.

Port Malabar Holiday Park Proposed FY2015 Final Budget Adjustment

Fund	Actual	Annual Budget		Proposed	Proposed	Final Budget
		Approved	Adopted			
		May 25, 2014	May 25, 2014			
Proposed year end Budget Adjustments 11-16-15						
0 General Fund		Oct '14 - Sep '15	May 25, 2014	Budget Adj		Final Budget
325 · Special Assessments						
0325200 · Gross Assessments	1,436,445.00		1,476,288.00			1,476,288.00
0325290 · Assessment Adjustments	-43,472.48		-51,788.00			-51,788.00
0325295 · Transferred to Debt Service Fund	-261,666.09		-262,200.00			-262,200.00
Total 325 · Special Assessments	1,131,306.43		1,162,300.00	0.00		1,162,300.00
334-389 · Other Revenue Sources						
0341900 · Service Charges	9,373.70		5,000.00			5,000.00
0361100 · Interest Income	4,093.38		2,500.00			2,500.00
0361300 · Net Inc (Dec) FMV of Investment	0.00					0.00
0369900 · Other Income	7,292.90		2,000.00			2,000.00
0369902 · Laundry Income	1,932.50		1,000.00			1,000.00
0369903 · Property Maintenance Income	7,193.98		0.00			0.00
0388000 · Gain/Loss on Sale of Assets	750.00					0.00
0389400 · Proprietary- Grants & Donations	850.00		0.00			0.00
0389800 · Proprietary- Private contr	5,758.12		0.00			0.00
Total 334-389 · Other Revenue Sources	37,244.58		10,500.00	0.00		10,500.00
Total Available Income (General Fund)	1,168,551.01		1,172,800.00	0.00		1,172,800.00
Expense						
511 · Gen Govt- Legislative						
0511451 · Board Bond Ins	437.28		400.00	50.00		450.00
0511491 · Election Fees	60.00		1,600.00	-1,000.00		600.00
0511522 · Uniforms- Board	218.00		200.00	25.00		225.00
Total 511 · Gen Govt- Legislative	715.28		2,200.00	-925.00		1,275.00
512-513 · Gen Govt- Exec, Fin & Admin						
0512130 · Payroll - Executive	50,181.28		50,610.00			50,610.00
0512210 · Payroll Taxes - Executive	4,341.96		4,500.00			4,500.00
0512230 · Health Insurance - Executive	9,869.54		10,150.00			10,150.00
0512240 · Workers Comp Ins- Executive	2,187.49		2,200.00			2,200.00

Port Malabar Holiday Park Proposed FY2015 Final Budget Adjustment

	Actual	Approved	Proposed	Proposed
	Annual Budget			
	Oct '14 - Sep '15	May 25, 2014	Budget Adj	Final Budget
Proposed year end Budget Adjustments 11-16-15				
0512400 · Travel Reimb - Executive	271.82	200.00	100.00	300.00
0512551 · Education/Training- Exec	255.00	1,000.00	-500.00	500.00
0513130 · Payroll - Admin	45,399.05	45,990.00		45,990.00
0513210 · Payroll Taxes - Admin	3,882.66	3,970.00		3,970.00
0513230 · Health Insurance - Admin	11,654.56	12,300.00	-500.00	11,800.00
0513240 · Workers Comp Ins - Admin	1,927.32	1,970.00		1,970.00
0513321 · Professional Fees - Auditing	12,000.00	13,500.00	-1,000.00	12,500.00
0513322 · Contract Accounting Services	9,935.60	10,200.00		10,200.00
0513340 · Payroll-related Services	2,444.90	2,150.00	300.00	2,450.00
0513341 · Temporary Office Services	0.00	500.00		500.00
0513400 · Travel Reimb- Admin	0.00	200.00		200.00
0513421 · Postage	876.89	2,000.00	-1,000.00	1,000.00
0513441 · Equipment Lease- Office	2,041.59	2,200.00		2,200.00
0513462 · R&M Office Equipment	164.30	600.00		600.00
0513471 · Deed Restriction Revision Exp	6,193.47	6,500.00		6,500.00
0513493 · Bad Debt Expense	175.82	0.00	200.00	200.00
0513495 · Advertising Legal	41.42	800.00	-500.00	300.00
0513496 · Bank Charges	123.74	300.00		300.00
0513497 · Advertising - Office	0.00	0.00		0.00
0513499 · Non Capitalized Equip- Office	1,713.44	1,700.00	25.00	1,725.00
0513510 · Office Expense	4,469.07	5,000.00		5,000.00
0513551 · Education/Training- Admin	194.00	200.00		200.00
Total 512-513 · Gen Govt- Exec, Fin & Admin	170,344.92	178,740.00	-2,875.00	175,865.00
514 · Gen Govt- Legal Counsel				
0514311 · Professional Fees - Legal	3,623.60	5,000.00	-1,000.00	4,000.00
0514312 · Legal - Deed Rest. Enf.	3,139.90	4,000.00	-500.00	3,500.00
Total 514 · Gen Govt- Legal Counsel	6,763.50	9,000.00	-1,500.00	7,500.00
519 · Gen Govt- Other Gen Govt				
0519411 · Telephone & Communications	7,080.06	6,500.00	600.00	7,100.00
0519431 · Utilities - Electric	59,184.17	62,000.00	-1,500.00	60,500.00

**Port Malabar Holiday Park
Proposed FY2015 Final Budget Adjustment**

	Actual	Annual Budget		Final Budget
		Approved May 25, 2014	Proposed	
Proposed year end Budget Adjustments 11-16-15	Oct '14 - Sep '15	May 25, 2014	Budget Adj	Final Budget
0519432 · Utilities - Gas	1,449.32	2,000.00		2,000.00
0519433 · Utilities - Water & Sewer	2,941.95	5,000.00	-1,500.00	3,500.00
0519434 · Storm Water Management	3,004.80	3,100.00		3,100.00
0519442 · Equipment Lease- General	1,140.00	1,150.00		1,150.00
0519451 · Insurance - Liability	10,368.95	10,350.00	25.00	10,375.00
0519452 · Insurance - Property	15,408.00	15,400.00	25.00	15,425.00
0519462 · Property Maintenance Expense	7,193.98	8,500.00	-1,000.00	7,500.00
0519491 · Cable - TV	167,834.22	168,100.00		168,100.00
0519497 · Other Expense	6.00	100.00		100.00
0519499 · Non-Cap Equipment- Gen Govt	489.24	500.00		500.00
0519521 · Supplies Decals & Badges	255.00	800.00	-500.00	300.00
0519541 · Taxes, Fees & Licenses	31,067.03	31,500.00		31,500.00
Total 519 · Gen Govt- Other Gen Govt	307,422.72	315,000.00	-3,850.00	311,150.00
529 · Public Safety- Other Public Saf				
0529130 · Payroll - Gate	89,154.97	90,000.00		90,000.00
0529210 · Payroll Taxes - Gate	7,780.69	8,100.00		8,100.00
0529230 · Health Insurance - Gate	0.00	0.00		0.00
0529240 · Workers Comp Ins- Gate	4,122.32	4,500.00		4,500.00
0529460 · R&M Gate	271.89	1,700.00	-1,000.00	700.00
0529490 · Flags	336.25	350.00		350.00
0529499 · Non Capitalize Equip- Gate	0.00	300.00		300.00
0529520 · Supplies - Gate	871.49	1,000.00		1,000.00
0529521 · Uniforms- Gate	0.00	200.00		200.00
Total 529 · Public Safety- Other Public Saf	102,537.61	106,150.00	-1,000.00	105,150.00
539 · Physical Env- Other Phys Env				
0539130 · Payroll - Custodians	66,239.04	67,000.00	-500.00	66,500.00
0539210 · Payroll Taxes - Custodial	5,742.21	5,900.00		5,900.00
0539230 · Health Ins- Custodial	11,580.35	11,775.00		11,775.00
0539240 · Workers Comp Ins-Custodial	3,144.25	3,375.00		3,375.00
0539400 · Travel Reimbursement Custodial	0.00	100.00		100.00

Port Malabar Holiday Park Proposed FY2015 Final Budget Adjustment

	Annual Budget			
	Actual	Approved	Proposed	Proposed
	Oct '14 - Sep '15	May 25, 2014	Budget Adj	Final Budget
Proposed year end Budget Adjustments 11-16-15				
0539461 · R&M Buildings	24,203.61	14,000.00	11,000.00	25,000.00
0539462 · R&M Lighting- Rec Center	1,431.99	2,400.00	-800.00	1,600.00
0539463 · R&M Equipment	2,207.32	3,000.00	-500.00	2,500.00
0539499 · Non Capitalized Equip-Custodial	324.06	700.00		700.00
0539520 · Custodial Supplies	3,736.29	4,000.00		4,000.00
0539521 · Uniforms- Custodial	137.45	200.00		200.00
Total 539 · Physical Env- Other Phys Env	118,746.57	112,450.00	9,200.00	121,650.00
541 · Transportation- Road & Street				
0541461 · R&M Streets	5,635.02	1,000.00	5,000.00	6,000.00
0541463 · R&M Signage	861.87	900.00		900.00
0541464 · R&M Drainage	1,619.99	2,600.00	-500.00	2,100.00
Total 541 · Transportation- Road & Street	8,116.88	4,500.00	4,500.00	9,000.00
572 · Culture/Rec- Parks & Recreation				
0572130 · Payroll - Grounds Crew	140,234.66	141,780.00	-1,000.00	140,780.00
0572210 · Payroll Taxes - Grounds	12,255.76	12,985.00		12,985.00
0572230 · Health Insurance-Grounds	24,440.65	25,000.00		25,000.00
0572240 · Workers Comp Ins-Grounds	6,387.67	6,700.00		6,700.00
0572341 · Contract Svcs - Lawn Crew	45,528.37	65,000.00	-15,000.00	50,000.00
0572342 · Landscape Management	2,533.56	5,000.00	-2,000.00	3,000.00
0572431 · Landscape Trash Removal	1,740.00	1,800.00		1,800.00
0572461 · R&M Grounds Equipment	10,384.71	9,500.00	1,000.00	10,500.00
0572462 · R&M Pools & Rec Facilities	21,763.03	19,300.00	2,700.00	22,000.00
0572463 · R&M Irrigation System	615.00	2,500.00	-1,500.00	1,000.00
0572464 · Sound Wall Maintenance	0.00	1,000.00		1,000.00
0572468 · Vehicle Repair	315.41	1,000.00	-500.00	500.00
0572498 · Non-Capitalized Equip- Rec	1,419.52	0.00	1,500.00	1,500.00
0572499 · Non Capitalized Equip-Grounds	1,974.16	2,500.00		2,500.00
0572521 · Supplies - Grounds	3,648.73	4,500.00	-500.00	4,000.00
0572522 · Fuel	10,125.84	15,000.00	-4,000.00	11,000.00
0572524 · Supplies Recreational	402.49	800.00		800.00

Port Malabar Holiday Park Proposed FY2015 Final Budget Adjustment

	Actual	Approved	Proposed	Proposed	
		Annual Budget			
		Adopted			
	Oct '14 - Sep '15	May 25, 2014	Budget Adj	Budget Adj	Final Budget
Proposed year end Budget Adjustments 11-16-15					
0572525 · Uniforms- Grounds	0.00	450.00			450.00
0572526 · Landscape Supplies	7,329.70	7,800.00			7,800.00
0572551 · Education/Training- Parks & Rec	0.00	300.00			300.00
Total 572 · Culture/Rec- Parks & Recreation	291,099.26	322,915.00	-19,300.00		303,615.00
701 · Capital Outlay					
0519621 · Cap Outlay-Buildings & Imp	22,208.63	54,475.00	-29,475.00		25,000.00
0519631 · Cap Outlay-Infrastructure	5,415.00	16,600.00	-10,000.00		6,600.00
0519641 · Cap Outlay-Grounds Equipment	13,850.00	13,200.00	800.00		14,000.00
0519642 · Cap Outlay-Furn, Fixt & Eq	4,008.00	4,100.00			4,100.00
Total 701 · Capital Outlay	45,481.63	88,375.00	-38,675.00		49,700.00
8000099 · Contingency Expense	0.00	13,470.00	0.00		13,470.00
8581100 · Budgeted Return to Reserves	0.00	20,000.00	54,425.00		74,425.00
Total Expense (General Fund)	1,051,228.37	1,172,800.00	0.00		1,172,800.00
2 Debt Service Fund					
2325200 · From Gross Assessments- DebtSvc	261,666.09	262,200.00			262,200.00
Total Available Income (Debt Svc Fund)	261,666.09	262,200.00	0.00		262,200.00
517 · Gen Govt Svcs- Debt Svc Payment					
2517710 · Principal Expense	236,804.02	237,200.00			237,200.00
2517720 · Interest Expense	24,862.07	25,000.00			25,000.00
Total 517 · Gen Govt Svcs- Debt Svc Payment	261,666.09	262,200.00	0.00		262,200.00
Total Expense (Debt Svc Fund)	261,666.09	262,200.00	0.00		262,200.00
Total Income- All Funds	1,430,217.10	1,435,000.00	0.00		1,435,000.00
Total Expense- All Funds	1,312,894.46	1,435,000.00	0.00		1,435,000.00