



# PORT MALABAR HOLIDAY PARK MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Blvd. NE  
Palm Bay, Florida 32907-2196  
Office: 321-724-2240

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## BOARD OF TRUSTEES

### REGULAR MEETING MINUTES

April 10, 2017 - 7:00 PM

1. **Meeting call to order**  
By Bud Getz at 7:03 PM
2. **Invocation**  
By Keith Rittscher
3. **Pledge of Allegiance**  
By Bud Getz
4. **Roll Call**  
By Administrative Assistant Traci DelGaudio: Present were Bud Getz, Chairman; Allison Kelly, 1<sup>st</sup> Vice-chairman; Marilyn Spall, 2<sup>nd</sup> Vice-chairman; Keith Rittscher, Trustee and Rod Lindsay, Trustee. Absent were Allison Kelly, 1<sup>st</sup> Vice- Chairman; Molly Stone, Assistant Secretary and Cathi Brennan, Treasurer.
5. **Announcements by Chairman**
  1. Thank you to the volunteers for helping with the ballots
  2. Advised that a second unlocked vehicle had change taken from it, no other items stolen. Please lock your doors!
  3. Board Members have been provided a performance review for Mike. They will complete it and return to me, do not sign. I will compile a summary. We will do the performance review at the 4/24/17 meeting.
  4. We received a request from the HPPOA for Trustees to change the meetings of 1/8/18 and 1/22/18. HPPOA meeting will fall on 1/1 which is a holiday. We will not be changing our meetings. There were no objections from the remainder of the Board. The Reorganizational meeting will be on 1/2/18. Marilyn confirmed that the Reorganizational meeting must be held on the first Tuesday following the first Monday according to Florida Law.
6. **Approval of Meeting Minutes**
  - Attachment: 3/27/17 minutes
  - Action: Motion to Approve made by Keith Rittscher, Allison Kelly seconded.  
Trustee comment-none  
Public comment-none  
Call for vote, motion passed
7. **Treasurer's Report**

Asst. Treasurer Kendra Bender provided the report

  - Attachment: Revenues & Expense Report: Budget  
Performance, Balance Sheet and Loan Balances



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*screening or mesh that is required in front of or behind skirting and what is acceptable skirting. Mike Lawler advised that the wording would be changed on the color palette to state approval can be given by the District Manager.*

Call for vote, motion passed

## 13. District Manager Report

Powerpoint presentation [attached]

## 14. Public comments

Russ Livermore, 399 Holiday Park: asked for use of a bulletin board to post information for veterans. Bud Getz advised he's in favor of this and spoke on Space Coast Honor Flight.

Bob Shearer, 382 Holiday Park: asked about the performance review for Mike Lawler, if there will be a percentage guideline based on his performance

Bud Getz advised that the residents will decide what the compensation will be at the 4/24/17 meeting.

David Peck, 1014 Willow: suggested that snowbirds check with office to see if there are any violations on their property before they leave for the season.

Becky Earnest, 205 Borel: states that in the past we've found that making a phone call prior to sending a letter we've had a better response.

## 15. Trustee comments

Keith Rittscher stated we're in this together. If there's something you don't understand please ask. Keep treating each other with respect. Volunteer.

Rod Lindsay stated he appreciated everyone for coming. By being here you are able to get information and we could put out some fires.

Marilyn Spall thanked everyone for coming

Kendra Bender thanked everyone for coming. Advised that the 1<sup>st</sup> phase of the beautification is done, the 2<sup>nd</sup> phase is in planning. She said goodbye to the snowbirds that are leaving for the season.

Bud Getz stated we are still in need of a secretary. He asked not to take golf carts out of the park. We put up a small sign that golf carts are not allowed beyond the gate.

## 16. Adjournment

Keith Rittscher made the motion to adjourn, Rod Lindsay seconded. Motion passed. Meeting adjourned at 9:02 pm