



PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Boulevard NE
Palm Bay, Florida 32907-2196

**BOARD OF TRUSTEE
REGULAR MEETING MINUTES**

March 10, 2012 – 7:00 PM

1. Call to order

By Joanne Gaughan, Chairman at 7pm

2. Invocation

By Becky Earnest, 1st Vice Chairman

3. Pledge of Allegiance

Led by: Joanne Gaughan, Chairman

4. Roll Call

By Marion “Molly” Stone, Secretary; Joanne Gaughan, Chairman; Rebecca “Becky” Earnest, 1st Vice Chairman; Harald Albinus, 2nd Vice Chairman; Marion “Molly” Stone, Secretary; Allison Kelly, Assistant Secretary; Philas “Phil” Matton, Treasurer; Marilyn Spall, Assistant Treasurer; Rodney “Rod” Lindsay; Trustee; Daniel “Dan” O’Connell, Trustee. All acknowledged their presence. Cheryl Ennis, District Manager was present along with Sharon Johnson recording

5. Announcements by Chairman

Joanne Gaughan informed residents that the ballots for voting on the changes to the DOR’s would be available for pick up at the office. She asked that residents pick up their ballot by Tuesday at 5pm and added that they would be mailed if not picked up .

6. Board Meeting Minutes – Approval of the February 24, 2014 Board Meeting minutes

The minutes from the February 24, 2014 Board meeting were posted on the District website and bulletin board for review as well as distributed to the Board prior to the meeting. Becky Earnest “made a motion to approve the minutes with changes”. Harald Albinus seconded the motion. The changes were noted. With no other comments, a vote was called. Motion carried.

7. Treasure’s Report – Presentation of financial reports for the month of January 2014.

Presentation of the financial reports for January 2014 was made by Phil Matton. Copies of the reports were distributed to the Board, posted on the District’s bulletin board and website prior to the meeting for review. With no questions or comments from the Trustees or residents, Marilyn Spall “made a motion to accept the Treasurer’s Report”. Becky Earnest seconded the motion. A vote was called, motion carried.

Joanne Gaughan asked all Trustees to prepare a “wish list” on projects that they might like to see done and to turn the list in to Cheryl Ennis, so when she and Phil get together to prepare for next year’s budget they will take into consideration the things you would like to see happen.

8. Consideration of approving Aqua Source’s quote to install (4) new Valves for sprinkler system, in the amount of \$740.00 (4 valves at \$185.00 each)

Joanne explained after we had the well closed and a new well dug, then the grounds crew went around and tested all the irrigation lines, but it turns out we need these 4 valves. These valves go from the well to the timer and are needed to run the system automatically.

Rod Lindsay asked if the \$740.00 was the installed price, to which Cheryl responded, “yes”.

Allison Kelly made a motion to accept Aqua Source’s quote to install the 4 valves at for \$740.00. Phil Matton seconded the motion. A vote was called. Motion carried.

9. Consideration of approving contractor for landscaping project at recreation center

Two bid summaries for the proposed landscaping project were given to the Board prior to the meeting along with being posted on the District’s website and bulletin board for review. Joanne Gaughan explained that 2 quotes were received. We are still waiting for the third but it has not been received.

Cheryl Ennis gave a presentation on the landscaping project with several different options.

Barbara Hoffman 1021 Little CT, was concerned about the concrete cracking, with the rain, and whether the area will stay level with the pavers.

Allison Kelly explained that with pavers as long as the sand is swept in between and you put sand down and sweep the area every 3-4 years the pavers will not move.

Molly Stone asked whether the pavers would aid in draining.

John LaLima 1055 Sunflower Lane, stated that there are 2 quotes, the second quote is for the exact same work, so we have “something” to compare.

Cheryl Ennis explained that Emerald Island Nursery quoted Landscape “only” in 3 areas totaling \$8571.90.

Molly stated that Impressive Pavers quote is for \$18,209.90 which included pavers. The pavers will cost around \$9600.00.

Penny Phaneuf, 452 Holiday Park Blvd, asked if the City of Palm Bay is helping us with the sign in the front entrance? She said she feels that the park needs to be modernized, brought up to the date, and have a wow factor.

Marilyn Spall said she felt that we should get another quote. Both have a 1 year warranty on the plants but Emerald does not do paving.

Rod Lindsay, suggested that we only have one contractor to do the job.

Donna Matton, ACC Chairman, stated that Impressive Pavers does a beautiful job and have done several jobs in the Park.

Phil Matton thinks that we should expedite the project and said the spring is the time to do most of the plantings.

Jean Beach, 1090 Moonlight CT, asked that with having a walkway in the grassy part, would there be any way possible when the bricks are purchased if a paver could be removed and a brick put in its place, so that all of the named bricks would be by the fountain that is proposed?

Cheryl Ennis explained that bricks could be incorporated into the seating area, and was concerned about the number of bricks that are going to be bought.

John LaLima, 1055 Sunflower Lane, asked about a price for the fountain. He really would like to see a fountain put in. Two of Impressive Pavers jobs have already been approved by the ACC Board. I recommend that the board goes with the company as he does a fantastic job. We should get this job under way as long as we have the money. It shouldn't be pushed off any farther.

Joanne Gaughan explained that this project is within budget now.

Cheryl explained that she has been looking at fountains, ranging between \$400 - \$900.

Carol Friel, 199 Holiday Park Blvd said Impressive Pavers did work at her home, and she cannot say anything negative about them. They did an excellent job, they are true to their word.

Rod Lindsay asked how long before Impressive Pavers would be able to start the project?

Harold Sprague, 126 Holiday Park Blvd, pavers come in different sizes, you can make your own designs to put pavers and bricks in together. Has anyone checked into a waterfall?

Phil Matton asked if there was power in the middle.

Cheryl stated that there are several different ideas along with putting in some LED lighting.

Becky Earnest made a motion to accept Impressive Pavers bid for \$18,209.90 and to include the cost of a fountain up to an extra \$1,000.00. Allison Kelly seconded the motion. A vote was called. Motion carried.

10. Consideration of approving quote for Bits Computers to build computer for the Holiday Park Brighthouse channel

Joanne Gaughan explained that we have received 2 quotes to build a new computer. Bits Computer's quote is for \$1258.00 with a 1 year warranty. Computer Care quote is for \$1274.60 with a 3 year warranty. The difference is \$16.00.

Allison asked Cheryl who she would rather deal with? Cheryl explained that she has dealt with Computer Care for several years, and they come highly recommended.

Marilyn Spall asked if either company has set up a computer with Brighthouse to do a channel before.

Cheryl explained that she is waiting for Brighthouse to give her a name of someone to speak with.

Rod Lindsay stated that he knows of another system like this that is operational and would give her a point of contact.

Patti Peck 1014 Willow CT, HPPOA has agreed to go in half with this computer and would like to go with the 3 year warranty. She also spoke with Keiser University as they have a tech dept. and asked if maybe there was a student who needed a project and they are supposed to get back to us.

Allison Kelly would like to make a motion to accept Computer Care Clinic estimate for \$1,274.60. Harald Albinus seconded the motion. A vote was called. Motion carried.

11. Deed of Restrictions "Vehicles" item#3 –E, F, & L changes / updates

Joanne Gaughan asked to have a motion for a Special Meeting for the DOR to be discussed.

A motion to table the discussion for the Deed of Restrictions this evening and have a Special Meeting on Wednesday March 19th at 3pm was made by Becky Earnest. Phil Matton seconded the motion. A vote was called. Motion carried.

Anita Healy, 116 Holiday Park Blvd. asked that the bushes in front of the Rec Hall be transplanted onto the bank where the new golf cart parking is. Anita said she was concerned about people accidentally driving into the drainage ditch. Cheryl said they will get wheel stops for that purpose.

12. Trustee Comment

Harald Albinus would like to add to improving security at the gate to the agenda for the next meeting.

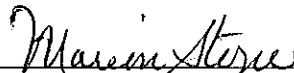
Becky Earnest asked for an update on the project with the City of Palm Bay. Cheryl Ennis said that a letter had been sent to Robert Loring by Joanne Gaughan, thanking him and letting him know that we would like to see palm trees and lighting along Holiday Park Blvd. and Haverford. Cheryl said she has since spoken to Robert Loring and he said that the City Council has a few things they would like to see done, and we are waiting for the next step.

Phil Matton thanked everyone for coming and supporting the Board.

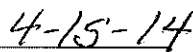
Joanne Gaughan explained that late this afternoon, samples were received for the mansard roof. At this time we are not doing anything, but it will be on the projects for next year. The samples were shown to the residents and Board.

13. Adjournment

Becky Earnest “made a motion to adjourn”. Harald Albinus seconded the motion. A vote was called. Motion carried. The meeting adjourned at 8:10 P.M.



Marion Stone – Secretary
Board of Trustees



Date