



**PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT**

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

BOARD OF TRUSTEES

**REGULAR MEETING MINUTES
September 10, 2018 – 7:00PM**

Keith Rittscher
Chairman

Bob Shortlidge
1st Vice-Chairman

Ellouise Raffo
2nd Vice-Chairman

Joanne Gaughan
Secretary

Assistant Secretary

Kendra Bender
Treasurer

Barbara Whitneck
Assistant Treasurer

Helen Ferguson
Trustee

Jack Emerich
Trustee

Sheree Morris
District Manager

Ryan Poliakoff
District's Attorney

* To comment on an item, after you have been recognized by the Chair, please go to the microphone and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.

*Silence ALL cellphones during public meetings

NOTE: MINUTES OF BOARD MEETINGS ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.

"A community intended and operated for persons 55 and older"



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The Regular Meeting of the Port Malabar Holiday Park Mobile Home Park Recreation District of September 10, 2018 was called to order at 7 p.m. by Chairman, **Keith Rittscher**. After the Invocation and Pledge of Allegiance, the roll call was taken by the Secretary. Present were **Keith Rittscher, Bob Shortlidge, Ellouise Raffo, Kendra Bender, Joanne Gaughan, Helen Ferguson, Barbara Whitneck** and **Jack Emerich**. Also present was District Manager, **Shree Morris**. **Keith Rittscher** read a thank you note from Kathleen Richardson, a temp employee who worked in the district's office for several months.

Bob Shortlidge made a **motion** to accept "practices" passed by the Board of Trustees on February 24, 2017 regarding the preparation of the Holiday Park Board of Trustee minutes. **Helen Ferguson** second the motion. A vote was called for. In favor was **Bob Shortlidge, Helen Ferguson** and **Barbara Whitneck**. Opposed was **Jack Emerich, Elloise Raffo, Kendra Bender, Joanne Gaughan** and **Keith Rittscher**. **Motion** did not carry. A **motion** was made by **Bob Shortlidge** to accept the preparation of minutes as outlined under Section 286.011 of the Florida Statute (governing public meetings and records) which states minutes are a record of the motions made and the votes taken and agenda items discussed. Verbatim transcript is not required nor is comments of one or more Trustee. **Kendra Bender** second the motion, vote called for. All in favor with one nay vote from **Keith Rittscher**. **Motion** passed.

Motion to accept minutes of June 25, 2018 made by **Ellouise Raffo**, second by **Kenda Bender**. Vote called for; 7 trustees in favor with **Bob Shortlidge** opposed. **Motion** carried.

Motion to accept minutes of July 18, 2018 made by **Ellouise Raffo**, second by **Helen Ferguson**, with correction. Vote called for; 7 trustees in favor with **Bob Shortlidge** opposed. **Motion** carried.

Motion to accept minutes of July 30, 2018 made by **Ellouise Raffo**, second by **Jack Emerich**. Vote called for; 7 trustees in favor with **Bob Shortlidge** opposed. **Motion** carried.

Motion to approve minutes of August 15, 2018 made by **Ellouise Raffo** second by **Kendra Bender**. Vote called for; 7 trustees in favor with **Bob Shortlidge** opposed. **Motion** carried.

Motion to approve minutes of August 27, 2018 made by **Ellouise Raffo**, second by **Kendra Bender**. Vote called for; 7 trustees in favor with **Bob Shortlidge** opposed. **Motion** carried.

Kendra Bender reported that the District is financially sound with a monetary surplus going into the 2018-2019 Budget. She asked that trustees present their projects with proposed expenses at the next meeting.

Action: Motion to Approve the Treasurer's Report made by **Bob Shortlidge**, seconded by **Barbara Whitneck**. Vote called for. All in favor; **motion** carried.

The District Manager will give an in-depth report at the next meeting but said the sidewalk project is coming along as well as the bocce court project and updating of security cameras. We will have to look for another contractor, however, when it comes to power washing the sound barrier wall. Replacing the destroyed golf cart and perhaps purchasing another will depend upon the reimbursement we get from the District's insurance company.




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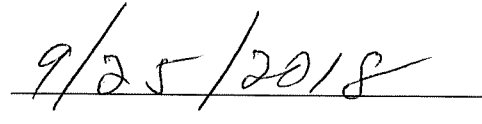
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Bob Shortlidge is looking into the building of a bridge in the community as well as proposing a second compound; **Joanne Gaughan** said acoustics is still a major problem in the rec hall and a resolution is being researched; **Barbara Whitneck** gave dates and events sponsored by HPPOA during the month of September.

Keith Rittscher distributed evaluation forms to the Board of Trustees relating to the 90 day evaluation period for the District Manager. He requested the Trustees return them to him no later than 9/18/18 at which time they will be discussed at the 9/24/18 Board of Trustee meeting.

A **motion** to adjourn was made by **Kendra Bender**, second by **Ellouise Raffo**. Vote taken, all trustees in favor and the meeting adjourned at **8:32pm**.


Joanne Gaughan, Secretary


Date Approved

PLEASE NOTE: AUDIO OF ALL HOLIDAY PARK BOARD OF TRUSTEE MEETINGS IS AVAILABLE ONLINE. RECORDED TAPES ARE AVAILABLE FOR REVIEW BY ALL RESIDENTS, UPON REQUEST AND UPON CONTACTING HOLIDAY PARK PERSONNEL AT 321-724-2240.