



**PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT**

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

BOARD OF TRUSTEES

REORGANIZATIONAL MEETING AGENDA

January 8, 2019 at 11:00 AM

Chairman
Keith Rittscher

Bob Shortlidge
1st Vice-Chairman

Ellouise Raffo
2nd Vice-Chairman

Joanne Gaughan
Secretary

Jack Emerich
Trustee

Kendra Bender
Treasurer

Barbara Whitneck
Assistant Treasurer

Allison Kelly
Trustee

Helen Ferguson
Trustee

Ryan Poliakoff
District's Attorney

* To comment on an item, after you have been recognized by the Chair, please go to the microphone and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.

NOTE: MINUTES OF BOARD MEETINGS ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.

"A community intended and operated for persons 55 and older"



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1. Meeting Call to Order

2. Invocation

3. Pledge of Allegiance

4. Roll Call

5. Term Expired

District 2-

Kendra Bender's term expires 01/08/2019 and she expressed she would not seek another term, at the regular meeting of 12/10/2018.

6. Oaths of Office – Trustees (Term expiring January 5, 2021)

Article III of By-Laws The Board of Trustees of the District shall hold an annual organizational meeting on the first Tuesday after the first Monday in January of each year. Trustees elected at the preceding general election shall take their respective oaths of office, which oaths shall be administered by a public officer or such other person as may be empowered to administer the oath under the laws of the State of Florida.

| | | | |
|-----|------------|-----------------|--------------------------------|
| (A) | District 2 | Vacant | [Open seat] |
| (B) | District 4 | Helen Ferguson | [Unopposed, therefore elected] |
| (C) | District 6 | Bob Shortlidge | [Unopposed, therefore elected] |
| (D) | District 8 | Keith Rittscher | [Unopposed, therefore elected] |

Action: Oath of Office

7. Election of Officers

Article VII By-Laws The officers of the District shall be a Chairman, First Vice-Chairman, Second Vice-Chairman, Secretary, Assistant Secretary, Treasurer, and Assistant Treasurer. The officers shall be elected by the Board of Trustees at the annual organizational meeting of the Board as provided in Article III of the By-Laws, and shall hold office for a period of one year or until their respective successors have been elected and qualified for office.

Article III (B) By-Laws No Trustee shall hold any one of the said offices for more than two consecutive years unless his or her election, for the third or subsequent consecutive year, receives the unanimous approval of the Board of Trustees.

(A) Chairman



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- Action: (1) Nominate candidate(s) for to the office of Chairman for the term ending January 7, 2020
- (2) Motion to close nominations
- (3) Motion to elect [name of Candidate – in the order of nomination] as Chairman. [If motion is not approved, proceed to next Candidate. If office is not filled, election will be scheduled on the next meeting agenda]

[Gavel is passed to new Chairman]

NOTE: The procedure for selecting First Vice-Chairman, Second Vice - Chairman, Secretary, Assistant Secretary, Treasurer, and Assistant Treasurer is the same as the procedure for selecting the Chairman

- Action: (1) Nominate candidate(s) for to the office of ____ for the term ending January 7, 2020
- (2) Motion to close nominations
- (3) Motion to elect [name of Candidate – presented in order of nomination] as _____. [If motion is not approved, proceed to next Candidate].

- A) 1st Vice-Chairman
- B) 2nd Vice-Chairman
- C) Secretary
- D) Assistant Secretary
- E) Treasurer
- F) Assistant Treasurer

8. Adjournment