

Manager's Report – 6/21/19

Ceiling and wall prep has begun in the billiards room with painting to follow.

Researching installation of dimmer switches to control lighting above pool tables.

All fire extinguishers in the clubhouse have been inspected and updated

World Electronics fire boxes have been inspected and updated

Hood to the stove has been inspected

Ice machine in the kitchen had quarterly maintenance

Floors in the rec hall will be stripped and waxed after the fourth of July

Admin office walls will be prepped and painted approximately third week of July, same color, then floors will be stripped and waxed.

A temporary worker from Manpower started this week assisting grounds crew.

The lawn crew under the direction of Paul Diamond will begin striping the parking lot back of the clubhouse.

The fence to the grounds compound has been repaired in house.

Will be installing green fabric slats on the gates to the grounds and storage compounds

We have set up an area in the maintenance workshop for lawn crew to receive daily suggestions/complaints from residents re: mowing green spaces and resident homes. These will be signed off by Grounds Maintenance Supervisor and returned to the admin office.

I have contacted the Attorney and FMIT (insurance co) regarding the incident with Rene Morlan, 325 Holiday Park Blvd. on 6-11-19. Waiting to hear back from Rene and attorney. Will keep the Board informed.

Tina Boichot at 334 Holiday Park Blvd has gone to Michigan with her brother Kevin. I spoke to Kevin, they will be removing the home from the park. Kevin and his brother Allen will be in the area last week of July and will be contacting the office to get ACC forms etc. They will be selling the lot once cleared and approved through the ACC.

I have started the application process to join the Florida Department of Special Districts, the first year annual dues are \$1,500.00. I will continue researching this and have a full report at the Workshop meeting on 7/22/19.

We received a check for \$10,428.00 from the Clerk of the Court for Brevard County for the excess revenue for the tax certificate auction sale for 220 Berry Ct. I will continue submitting applications for all upcoming tax certificate sales to include 172 Holiday Park Blvd.

I continue to research the status of the abandoned homes here. I will keep the Board informed.

Lori and Kathy will be attending the Board meeting on 6/24/19.

My next doctors appt is on 6-24-19. I'll have more information on my return date, hopefully by then.

Please don't hesitate to contact me any time.

Respectfully Submitted,

Sheree Morris

Special District Manager