



**PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT**

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

BOARD OF TRUSTEES

WORKSHOP MEETING AGENDA

November 27, 2017 - 6:00 PM

William "Bud" Getz
Chairman

Allison Kelly
1st Vice-Chairman

2nd Vice-Chairman

Bette Snyder
Secretary

Assistant Secretary

Kendra Bender
Treasurer

Bob Shortlidge
Assistant Treasurer

Keith Rittscher
Trustee

Rodney "Rod" Lindsay
Trustee

Traci DelGaudio
District Manager

District's Attorney

* To comment on an item, after you have been recognized by the Chair, please go to the microphone and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.

NOTE: MINUTES OF BOARD MEETINGS ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.

"A community intended and operated for persons 55 and older"



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1. Meeting call to order
 2. Invocation
 3. Pledge of Allegiance
 4. Roll Call
 5. Announcements by Chairman
 6. Approval of Meeting Minutes
 - Attachment: 11/13/17 & 11/17/17 minutes
 - Action: Motion to Approve
 - Trustee Comment
 - Public Comment
 - Call for vote
 7. HPPOA request for assistance with a convection oven
 - Action: Motion to Approve
 - Trustee Comment
 - Public Comment
 - Call for vote
 8. ACC discussion
 9. Discussion on promoting Breanna Earley to a permanent full-time Administrative Assistant position
 - Action: Motion to Approve
 - Trustee Comment
 - Public Comment
 - Call for vote
 10. Discussion on hiring a temporary part-time District Clerk
 - Action: Motion to Approve
 - Trustee Comment
 - Public Comment
 - Call for vote
 11. Discussion on the changes made to the District Manager job description
(Per discussion at Special Meeting on 11-17-17)
 - Action: Motion to Approve
 - Trustee Comment
 - Public Comment
 - Call for vote
 12. News from the District Office
 13. Public comments
 14. Trustee comments
 15. Adjournment
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