



PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Boulevard NE
Palm Bay, Florida 32907-2196

BOARD OF TRUSTEES

MEETING AGENDA

September 23, 2013 - 7:00 PM

Joanne Gaughan
Chairman

Rebecca "Becky" Earnest
1st Vice-Chairman

Philias "Phil" Matton
2nd Vice-Chairman

Marion "Molly" Stone
Secretary

Allison Kelly
Assistant Secretary

Richard Kissinger
Treasurer

Donald R. Wink
Assistant Treasurer

Rodney "Rod" Lindsay
Trustee

Harald Albinus
Trustee

Cheryl Ennis
District Manager

Karl Bohne, Jr.
District's Attorney

* To comment on an item, after you have been recognized by the Chair, please go to the microphone and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.

NOTE: MINUTES OF BOARD MEETING ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.

"A community intended and operated for persons 55 and older"

1. Call to order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Announcements by Chairman
6. Board Meeting Minutes - approval of the September 9, 2013 Board Meeting minutes

Attachments: September 9, 2013 meeting minutes
Motion to approve minutes
Trustee comment
Call for vote

7. Gate for Grounds Compound – Consideration of approving contractor

Attachments: Bid summary
Trustee comment
Motion to approve purchase and installation by contractor
Public comments
Call for vote

8. Fence for R.V. Compound – Discussion: options for fence for R.V. compound

Attachments: Bid summary
Trustee comments
Recommendations
Public comments
Direction to Staff

9. Purchase new Commercial Grade Pressure Washer

Attachments: Specification and pricing American Pressure Systems
Trustee comments
Motion to Approve Purchase
Public comments
Call for Vote

10. Tree Trimming / Tree Removal – Discussion

- a. (2) Washingtonians 50' tall
- b. Shrubs along path Center to parking lot
- c. Shrubs Carport area
- d. Palm tree trimming

11. Formation of Committee to Review Holiday Park Deed Restrictions

Attachments: Proposed Guidelines
Trustee Comments
Public Comments

12. Bright house Networks – Information regarding “Going Digital”

13. Public Comment

14. Trustees remarks

15. Adjournment



PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Boulevard NE
Palm Bay, Florida 32907-2196

BOARD OF TRUSTEE – REGULAR MEETING
September 9, 2013 - 7:00 PM

1. **Call to order**

By: Joanne Gaughan, Chairman, at 7:00 P.M.

2. **Invocation**

By: Becky Earnest

3. **Pledge of Allegiance**

Led by: Joanne Gaughan, Chairman

4. **Roll Call**

By: Rebecca “Becky” Earnest, 1st Vice Chairman: Joanne Gaughan, Chairman; Rebecca “Becky” Earnest, 1st Vice Chairman; Philias “Phil” Matton, 2nd Vice Chairman; Richard Kissinger, Treasurer; Donald Wink, Assistant Treasurer; Rodney “Rod” Lindsay, Trustee and Harald Albinus, Trustee. All acknowledged their presence. Marion “Molly” Stone, Secretary; Allison Kelly, Assistant Secretary were absent. Cheryl Ennis, District Manager was present with Sharon Johnson recording.

5. **Announcements by Chairman**

Joanne Gaughan informed residents that Attorney, Karl Bohne, will attend the Workshop Meeting on October 21, 2013 and asked residents to submit questions they may have for him on a 3x5 card and drop them off in the District office. The Attorney asked to have the questions prior to the meeting so he has time to prepare answers. Also discussed was the resignation of Maureen Corton from the ACC Board and David Peck’s appointment to full a time position on the ACC Board. The ACC Board will need to fill the alternate position. Joanne Gaughan also informed residents that Richard Kissinger would not be running for a position on the Board of Trustees leaving a vacant position that will need filling. She also mentioned that it had been suggested that Workshop meetings be moved to afternoons. It will be brought up at the next workshop meeting for discussion.

6. **Board Meeting Minutes - Approval of the June 10, 2013 Board Meeting minutes**

The minutes of the June 10 board meeting were distributed to the Board, posted on the District’s bulletin board and website for review. Becky Earnest made a “motion to approve the June 10 meeting minutes”. Harald Albinus seconded the motion. A vote was called. Motion carried.

7. **Treasurers Report - Presentation of financial reports for the month of May 2013, June 2013, and July 2013.**

The Balance Sheets for May, June, and July were distributed to the Board, posted on the District’s bulletin board and website for review along with Revenue, Expenditure and Budget Allocations report for July. Richard Kissinger reviewed the July Revenue and Expense reports

**Preliminary
Pending approval
by the Board of
Trustees**

and told residents that (12) property owners did not pay their taxes and the tax certificates did not sell. With no questions from the Board or residents, the monthly financial reports will be filed for audit.

8. Approval of Resolution 2013-05 - Attached

Resolution 2013-05 approving the line item adjustments, which amended the annual budget adding funds to complete the road project was presented to the public and voted on at the June 10, 2013 Board meeting, was distributed to the Board, posted on the District's bulletin board and website.

Keith Rittscher asked if the roads were all done. He was told yes.

Richard Kissinger made a "motion to approve the Resolution and take \$172,600.00 out of the unrestricted fund balance and add it to the capital outlay". Phil Matton seconded the motion. A vote was called. Motion carried.

9. Summer Projects Overview by District Manager

The District Managers report summarizing projects completed over the summer was distributed to the Board, posted on the District's bulletin board and website for review. Cheryl Ennis reviewed the items on the report and discussed projects that would be addressed over the next several months.

Joanne Gaughan stressed the importance of everyone's attendance at the October 21 meeting with the attorney saying that with taxes not paid on 12 homes we need to figure out what the Park can do.

9. Trustee Reports

Phil Matton commented on the grounds crew and how nice the Park looked.

Richard Kissinger thanked Cheryl Ennis for taking care of the Parks money.

Harald Albinus thanked Phil Matton for helping with moving the speakers to improve the sound.

Becky Earnest asked residents to submit their email address to The Happenings or drop it off in the HPPOA office so the monthly newsletter could be sent by email.

Joanne Gaughan said that the office had received a couple complimentary letters over the summer one, which Cheryl Ennis had assisted a resident with a personal issue and the other recognizing Dewayne Herrin for the wonderful job he has done with the gardening.

10. Public Comment

Barbara Dufault, 270 Borel, said that she was one of the skeptics with Cheryl Ennis being the Manager but she is very pleased with what has been done in the Park and happy to see that we are going around and checking on things and both her and her husband really appreciated it. Barbara Dufault said that it was not mentioned that the gazebo was also taken down over the summer and add that the grounds crew did a great job this summer.

Andrea Ortiz, 220 Holiday Park, asked if the grounds crew sharpened their blades because of the way it grows uneven. It was said that sharpening blades is part of the grounds mower maintenance.

Henry Gartner, 1183 Center, said the mowers go too fast and they break water meter covers.

Roger Frenette, 1007 Moonlight, asked what the final cost was for the road project. Richard Kissinger said it was \$400,778.00. He also asked if the gate in the breezeway was self-closing self-latching. (it was determined that the gate closes properly). He asked about replacing the gazebo. The Park does not own the property where the gazebo is. This will be addressed when the attorney is here in October. He also mentioned some tree branches that hang over the side walk that need trimming. He will let the office know where they are and they will be trimmed.

Joanne Gaughan read the complaint that Henry Gartner had submitted to the office and explained that the water meter covers do not belong to the District

Willard Lewis, 1150 Keystone, said that while he was away, he had arranged with the office for a person to come in and water his plants. However, the current process only allows homes to be checked once a week and because we had little rain, his flowers died. The form will be reviewed and changed to address the problem.

11. Trustees remarks

Phil Matton said that we will have to have a vote to make some changes to the Deed of Restrictions and wanted to let everyone known.

Richard Kissinger said that he would not run for the office of Trustee because he has been very involved with other organizations in the community such as the Veterans and American Legion and is currently working on a project for Special Olympics.

Becky Earnest said that the next community dinner fundraiser is at Bob Evans on September 19 from 11-9pm and they would be donating 15% back to the community.

Harald Albinus mentioned that he had also doubted Cheryl Ennis's ability to manage the Park but said he felt she is doing a great job.

Joanne Gaughan agreed with Harald's comment and said that when the Board requested a supervisor on site with the road project we had someone here morning until night with the Miller Group and said they did a great job and added that both Cheryl and Sharon have done a great job.

12. Adjournment

Becky Earnest made a "motion to adjourn". Joanne Gaughan seconded the motion. A vote was called. Motion carried. The meeting was adjourned at 8:00.

Port Malabar Holiday Park Mobile Home Park Recreation District
Quote Comparison

Project Name: Grounds Compound Replacement Gate

- *Recommendation to install (2) new heavy duty black vinyl coated gate post and new commercial grade gate with 6 gauge black vinyl coated chain link.

Residential grade fence: 1- 3/8" gate frame 9-gauge fabric, in black - use existing posts

Vendor:	Description	Price
Palm Bay Fence	Gate only	\$660.00
Atlantic Fence	Gate only	\$1257.00
Allied Fence	Gate only	\$625.00

***Commercial grade gate: 2" gate frame, 6-gauge fabric, 4" schedule 40 posts all black**

Vendor:	Description	Price
Palm Bay Fence	Gate & Posts	N/Q
Atlantic Fence	Gate & Posts	\$1727.00
Allied Fence	Gate & Posts	\$1275.00

Port Malabar Holiday Park Mobile Home Park Recreation District
Quote Comparison

Project Name: Grounds Compound Replacement Gate

Recommendation: to install 280' of 6' (+ 3 strands Barb wire) black vinyl chain link fence with 18' double drive using commercial grade schedule 40 posts and 6 gage fabric.

Residential grade fence cost comparison: (1-5/8" line posts 2 1/2" terminals 3" gatepost, 9-gauge fabric)

Vendor:	Description	Price
Palm Bay Fence	Gate and Fence	\$5,720.00
Atlantic Fence	Gate and Fence	\$5,956.00
Allied Fence	Gate and Fence	\$5,600.00
K & B Fence	Gate and Fence	\$6,600.00

Commercial grade gate cost comparison: (6-gauge fabric, 2 1/2" line post 3" terminal post 4" gate posts Schedule 40 pipe)

Vendor:	Description	Price
Palm Bay Fence	Gate & Posts	N/Q
Atlantic Fence	Gate & Posts	\$8,839.00
Allied Fence	Gate & Posts	\$7,720.00
K&B Fence	Gate and Fence	\$8,100.00

COMMITTEE TO REVIEW DEED RESTRICTIONS

The Committee shall be known as "The Committee to Review the Deed Restrictions of Port Malabar Holiday Park Mobile Home Park Recreation District."

MAKEUP OF COMMITTEE

The Committee shall consist of 11 members. Only one Trustee, appointed by the Chairman, will be a member of the Committee.

Each Trustee shall appoint a member to the Committee.

During the Organizational Meeting the Committee shall elect, by a majority, two (2) eligible persons to the Committee.

Should a person on the Committee resign or become ineligible, the Committee shall elect another eligible person to fill the vacant position.

QUALIFICATIONS OF COMMITTEE MEMBERS

Eligibility is limited to resident owners in Holiday Park.

Elected or appointed Committee members must not have any encumbrances and must be current with property taxes and assessments.

ORGANIZATIONAL MEETING

The Chairman of the Board of Trustees shall set the date for the Committee's Organizational Meeting and shall preside at the meeting until the election of a Chairperson and Secretary, after which he/she shall retire. The use of Roberts Rules shall govern the Committee.

TIME AND PLACE OF MEETINGS

The Committee shall set the time, place and agenda of meetings. Meeting dates will be posted 7 days prior to the meeting and are public meetings held within the Holiday Park Recreation Center.

DUTIES OF THE COMMITTEE CHAIRPERSON AND SECRETARY

The Committee Chairperson shall oversee that deliberations are limited to the Deed Restrictions and assure that all members are given equal opportunity for input.

The Secretary shall prepare, post and distribute the agenda, keep minutes of the meetings, supply members with materials necessary for their deliberations and submission of written reports to the Board of Trustees regarding the Committee's

progress at not less than 90 day intervals.

OBJECTIVE OF THE COMMITTEE

The Committee shall review the Deed Restrictions and make its recommendations to the Board of Trustees, in writing, of proposed modifications to the Deed Restrictions.

The Committee will meet at the same time twice each month or more often if deemed necessary by the Chairperson and agreed upon, unanimously, by the Committee members.

The Committee must be unanimous in their recommendations to the Board of Trustees.

The Committee will be abolished effective with submission of its recommendations to the Board of Trustees, unless extended by the Board.

The Board of Trustees shall review the Committee's recommendations and determine which, if any, will be submitted to the District's electors for consideration of approval.

Passed by Board of Trustees on this date: _____



Estimate/Work Order

7608 EMERALD DRIVE
WEST MELBOURNE, FL 32904

Phone # 321-254-0034

Fax # 321-914-0831

Date	Estimate#
9/18/2013	5137

Name / Address
Port Malabar Holiday Park 215 Holiday Park Blvd. Palm Bay, FL 32907

Ship To
Port Malabar Holiday Park Cheryl Ennis 215 Holiday Park Blvd. Palm Bay, FL 32907 321-724-2240

Rep	Equipment Description
FH	PRESSURE WASHER + WAW2000

Qty	Item	Description	Price Each	Total
1	DD4042...	Pressure Washer System, General Pump, 4 GPM @ 4200 PSI, 13HP Honda GX390 Engine, Adjustable Pressure, Engine Oil Drain Kit, Hose & Gun Rack, Aluminum Portable Frame, Complete With: 50' High Pressure Hose, Gun & Wand Assembly, Remote Chemical Injector System & 5 Nozzles...	1,069.00	1,069.00T
1	WAW2000	Surface Cleaner, 20' Hovering Style	349.00	349.00T
1	BV4065A	3/8" Carbon Steel Ball Valve Assembly For WAW2000	39.99	39.99T

QUOTATION

E-mail sales@americanpressuresystems.com

Web Site www.americanpressuresystems.com

Subtotal \$1,457.99

Sales Tax (6.0%) ~~\$87.48~~

Total ~~\$1,545.47~~



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 7608 Emerald Drive
 Melbourne, FL 32906

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 Melbourne/ Brevard County 321-254-0034
sales@americanpressuresystems.com

Surface Cleaners

Whirl-A-Way

The Whirl-A-Way cleans flat surfaces quickly, easily, and evenly. Use it, along with a power washer, to clean large flat surfaces such as long driveways, parking lots, rooftops, or pool decks. This flat surface cleaner prevents zebra striping and increases your cleaning time by up to sixty percent over a regular nozzle. This model has water flow out the front away from the user and zero wall clearance cleaning.

FEATURES:

- * Attach to a telescoping wand and clean hard to reach surfaces.
- * Attach to a gun and lance for cleaning flat surfaces.
- * Use a high pressure spray gun kit for cleaning wall.*
- * Heavy duty polypropylene cover & durable nylon brush skirt.
- * Zero wall clearance.
- * 4,000 PSI rotary head.
- * Welded steel two arm rotary bar.

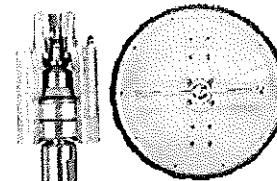
SPECIFICATIONS:

- * 4000 PSI Max Pressure (275 BAR)
- * 8.0 GPM Max Flow (30.4 LPM)
- * 180°F Maximum Temperature
- * 12" Diameter Size



American Pressure Systems

Model #WAW2000

Model #WAW2000
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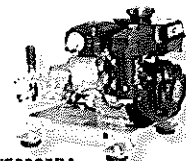
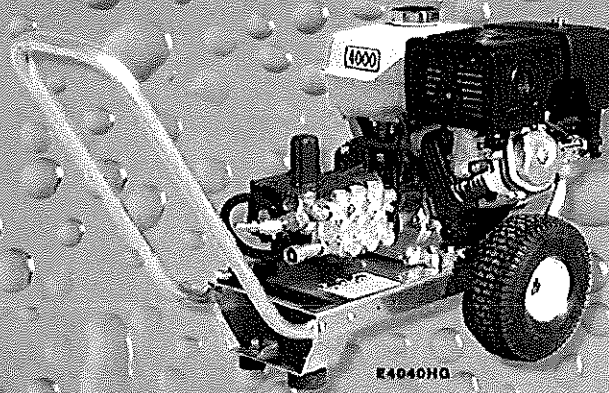
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S/E3027RA

SKID MOUNT**STANDARD FEATURES**

- Revolutionary aircraft grade aluminum frame with dual handles (no welds to fail)
- Lifetime frame warranty
- 50 mesh inlet filter
- Adjustable pressure unloader
- Low oil shutdown
- Pneumatic tires
- Dual padded shock absorbing feet
- 3/4" cold-rolled steel axle
- Commercial/Industrial grade engines
- Thermo-sensor (prevents overheating in bypass mode)

NOTE: Units are completely factory assembled, tested in the USA, and delivered ready to operate.

STANDARD ACCESSORIES

- Gun/wand assembly w/quick connects
- 50' high pressure hose w/quick connects
- Chemical injector
- 4 color-coded QC spray nozzles
- 1 color-coded QC chemical nozzle

AVAILABLE OPTIONS:**ALL MODELS**

Skid Mount - precede model with S/
Example: S/E4040HQ

AVAILABLE OPTIONS:**OX390 MODELS ONLY**

Electric Start upgrade option:
Available on OX390 Hondas only. All electric start models include battery and marine battery box. \$ 283.50

AVAILABLE OPTIONS:**E3024 & E3027 MODELS**

UPS-Shipping Carton: No Extra Charge
Includes: Specialty designed protective carton and contractor grade two piece gun-wand assembly. Order standard model and add UPS suffix after model.
Example: E3027HA-UPS

NOTE: UPS models require minor assembly.

GAS ENGINE DIRECT DRIVE MODELS

E3024HA	3.0 GPM @ 2400 PSI	OX160	Honda	AR Pump	\$ 746.34
E3024HC	3.0 GPM @ 2400 PSI	OX160	Honda	CAT Pump	\$ 767.76
E3024HG	3.0 GPM @ 2400 PSI	OX160	Honda	GP Pump	\$ 777.84
E3027HA	3.0 GPM @ 2700 PSI	OX200	Honda	AR Pump	\$ 750.96
E3027HC	3.0 GPM @ 2700 PSI	OX200	Honda	CAT Pump	\$ 771.96
E3027HG	3.0 GPM @ 2700 PSI	OX200	Honda	GP Pump	\$ 782.46
E3027HGI	3.0 GPM @ 2700 PSI	OX200	Honda	GP Pump,Int UL	\$ 715.26
E3027RA	3.0 GPM @ 2700 PSI	EX170	Subaru	AR Pump	\$ 724.92
E3027RC	3.0 GPM @ 2700 PSI	EX170	Subaru	CAT Pump	\$ 745.50
E3027RG	3.0 GPM @ 2700 PSI	EX170	Subaru	GP Pump	\$ 756.00
E3032HA	3.0 GPM @ 3200 PSI	OX270	Honda	AR Pump	\$ 1,063.86
E3032HAI	3.0 GPM @ 3200 PSI	OX270	Honda	AR Pump,Int UL	\$ 923.18
E3032HC	3.0 GPM @ 3200 PSI	OX270	Honda	CAT Pump	\$ 1,063.86
E3032HG	3.0 GPM @ 3200 PSI	OX270	Honda	GP Pump	\$ 1,028.58
E3032RA	3.0 GPM @ 3200 PSI	EX270	Subaru	AR Pump	\$ 983.22
E3032RC	3.0 GPM @ 3200 PSI	EX270	Subaru	CAT Pump	\$ 983.22
E3032RG	3.0 GPM @ 3200 PSI	EX270	Subaru	GP Pump	\$ 947.94
E4035HA	4.0 GPM @ 3500 PSI	OX390	Honda	AR Pump	\$ 1,011.36
E4035HC	4.0 GPM @ 3500 PSI	OX390	Honda	CAT Pump	\$ 1,263.78
E4035HG	4.0 GPM @ 3500 PSI	OX390	Honda	GP Pump	\$ 1,069.32
E4040HA	4.0 GPM @ 4000 PSI	OX390	Honda	AR Pump	\$ 1,005.90
E4040HAI	4.0 GPM @ 4000 PSI	OX390	Honda	AR Pump,Int UL	\$ 977.34
E4040HC	4.0 GPM @ 4000 PSI	OX390	Honda	CAT Pump	\$ 1,263.78
E4040HG	4.0 GPM @ 4000 PSI	OX390	Honda	GP Pump	\$ 1,069.74
E4040HGI	4.0 GPM @ 4000 PSI	OX390	Honda	GP Pump,Int UL	\$ 1,013.04

2

800-493-7692

American

Pressure

Systems

LIMITED WARRANTY

MANUFACTURER'S WARRANTY

All machines are warranted by the manufacturer to be free of defects in materials and workmanship under normal use. The manufacturer's obligation under this warranty shall be limited to the repair of or exchange of any parts that may prove defective subject to normal use. **Repairs must be pre-authorized.** In no event shall the manufacturer be liable for incidental nor consequential damages, freight damages, transportation costs, nor labor charges, which result from any defect in the product or breach of this warranty.

This warranty shall not apply to any part or parts, which have been subjected to accident, negligence, alteration, abuse or misuse. If any defect appears, immediately contact the dealer from which it was purchased. **Returned units or parts must be shipped to the manufacturer prepaid only. A dated sales receipt with the serial number is required for all warranty claims.**

Returned Goods: All products must be approved by the manufacturer prior to return and must be accompanied by an **RMA (Return Material Authorization) number.** All products must be returned at customer's expense and warranted products will be returned to the customer at no additional shipping charge.

Heating Coils have a 5 year limited warranty against defect in material and workmanship. 1 year replacement, and 4 additional years prorated. Warranty excludes damage due to freezing, chemical deterioration, scale build up, rust, corrosion, or thermal expansion. Labor and freight excluded.

Aluminum cold water frames have a limited **LIFETIME** warranty against defect in material or workmanship, excluding labor and freight.

PUMP WARRANTY - AR, CAT, GENERAL, UDOR PUMPS

Pumps are warranted to the original purchaser for a period specified by manufacturer from the date of purchase.

Warranty covers manufacturing defects or workmanship that may develop under normal use in a manner up to the directions and usage recommended by the manufacturer.

Warranty does not apply to misuse or when pump or accessory is altered or used in excess of recommended speeds, pressures, temperatures or handling fluids not suitable for pump or accessory material construction. Warranty does not apply to normal wear, freight damage, freezing damage or damage caused by parts or accessories not supplied by the manufacturer.

Liability of manufacturer for warranty is limited to repair or replacement at the option of the manufacturer when such products are found to be of original defect or workmanship at the time it was shipped by the factory.

ENGINE WARRANTY

Honda GX - 3 year limited warranty against defects in material and workmanship under normal use. Refer to Honda Owner's Manual or contact your nearest authorized Honda service dealer.

Honda GC - 2 year consumer or 90 day commercial use limited warranty against defects in material or workmanship. Refer to Honda Owner's Manual or contact your nearest authorized Honda service dealer.

Subaru/Robin (EX Series) - 3 year limited warranty. Refer to Owner's Manual or contact your nearest authorized Subaru/Robin service dealer.

Kohler - 2 year limited warranty. Refer to Owner's Manual or contact your nearest authorized Kohler service dealer.

Kohler Diesel - 1 year limited warranty on all components, and 2 years for major components. Refer to Owner's Manual or contact your nearest authorized service dealer.

NOTE: Due to pending revised (SAE) J1349 net horsepower rating standards on all gasoline powered engines, horsepower noted in our literature may be subject to modification as determined by engine manufacturer.

ACCESSORIES WARRANTY

Guns, hoses, tips, valves, etc. have a warranty of 90 days. This warranty does not apply to malfunctions caused by fault or negligence or improper use. Labor and freight excluded.

FREIGHT

TERMS

NOTE: Prices, specifications and models are subject to change without notice. All unit specifications are based on industry standards of plus or minus 10%.

800-493--7692


American

Pressure

Systems



FREE EQUIPMENT UPGRADE NOW AVAILABLE!

September 11, 2013

Dear Holiday Park Resident,

At Bright House Networks, we're always looking for ways to make your TV viewing experience better. As we enhance our network to an all-digital delivery, our customers will enjoy even better picture and sound quality and enhanced programming options.

In order to receive the all-digital signal, customers must have a Digital Adapter. The Digital Adapter is compact and connects directly to the television. You'll gain access to more channels and be able to view dozens of HD channels that previously weren't available without an HD-ready TV. Best of all, the Digital Adapters we are providing to you are free of charge.

With the Digital Adapter, you'll enjoy:

- Access to more channels, like Bright House Sports Network, Telemundo, Fox Sports 1, Travel, Hallmark, C-SPAN2, C-SPAN3 and Golf
- The ability to watch dozens of HD channels that previously weren't accessible including WCJB ABC HD, WESH NBC HD, and WOFL FOX HD (HD television required)
- Digital picture and sound on every TV

In addition to the current services provided by your community, we will provide you with two (2) Digital Adapters and two (2) remote controls. If you need additional Digital Adapters, they are available for \$1 per month, each.

For your convenience, we will be visiting your community to distribute Digital Adapters. Please see the next page for dates and distribution details. You may also call us at **1-855-354-9826** with any questions or if you're not available during our property visit.

We are pleased to serve you and the entire Holiday Park community. At Bright House Networks, it really is all about you.

Sincerely,

Your friends at Bright House Networks



Details to receive your FREE Equipment Upgrade.

A Bright House Networks representative will be on site between the hours of 8:00AM and 5:00PM according to the schedule listed below.

STREET NAME	DATE
Berry Ct	9/26/2013
Blossom Ln	9/26/2013
Borel Cir	9/26/2013
Caber Ct	9/26/2013
Candle Ct	9/26/2013
Center Ln	9/26/2013
Cheswick Cir	9/26/2013
Charm Ct	9/27/2013
Crystal Ct	9/27/2013
Dove Ct	9/27/2013
Fantasy Ct	9/27/2013
Floral Ct	9/27/2013
Joy Ct	9/27/2013
Keystone Ct	9/27/2013
Laurel Ct	9/27/2013
Lindsey Ct	9/28/2013
Little Ct	9/28/2013
Maple Ct	9/28/2013

STREET NAME	DATE
Moonlight Ct	9/28/2013
Mystic Blvd	9/28/2013
Neighborly Ct	9/28/2013
Pleasant Dr	9/28/2013
Parkview Ct	9/30/2013
Seminole Ct	9/30/2013
Shell Ct	9/30/2013
Sunflower Ln	9/30/2013
Sunrise Ct	9/30/2013
Virginia Ct	9/30/2013
105-252 Holiday Park Blvd	10/2/2013
253-412 Holiday Park Blvd	10/3/2013
413-471 Holiday Park Blvd	10/4/2013
Vista Ct	10/4/2013
Willow Ct	10/4/2013
Wood Ct	10/4/2013
Greenview Ct	10/4/2013
Scobey Ct	10/4/2013