



PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT
215 Holiday Park Boulevard NE
Palm Bay, Florida 32907-2196

BOARD OF TRUSTEES

MEETING AGENDA

April 28, 2014 - 7:00 PM

Joanne Gaughan
Chairman

Rebecca "Becky" Earnest
1st Vice-Chairman

Harald Albinus
2nd Vice-Chairman

Marion "Molly" Stone
Secretary

Allison Kelly
Assistant Secretary

Philius Matton
Treasurer

Marilyn Spall
Assistant Treasurer

Rodney "Rod" Lindsay
Trustee

Daniel "Dan" O'Connell
Trustee

Cheryl Ennis
District Manager

Karl Bohne, Jr.
District's Attorney

* To comment on an item, after you have been recognized by the Chair, please go to the microphone and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.

NOTE: MINUTES OF BOARD MEETING ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.

"A community intended and operated for persons 55 and older"

1. **Call to order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Announcements by Chairman**
6. **Board Meeting Minutes – Approval of the April 14 and April 17, 2014 Board Meeting minutes**
 - Attachment: April 14, 2014 meeting minutes
 - Motion to approve minutes
 - Trustee comment
 - Call for vote
7. **Audit - Financial Audit for Year Ending September 2013 Presentation by: Ross Whitley, Berman Hopkins Wright & LaHam CPA's and Associates**
 - Attachment: 2013-2014 Audit Previously Distributed to the Board
 - Trustee comment
 - Public comment
 - Motion to accept the financial audit for year ending 2013
 - Call for vote
8. **Review of proposed sign designs for entrance to recreation center and community entrance**
 - Attachment: Quote Comparison Form
 - Trustee comment
 - Public Comment
 - Motion to approve design/vendor/and or purchase
 - Call for vote
9. **Consideration of approving painting of the recreation hall walls and stucco pillars**
 - Attachment: Quote Comparison Form
 - Trustee comment
 - Public Comment
 - Motion to approve design/vendor/and or purchase
 - Call for vote
10. **2014 -2015 Budget Discussion**
 - Attachment: In Progress Proposed Budget
 - Trustee comment
 - Public Comment
10. **Public Comment**
11. **Trustees remarks**
12. **Adjournment**



PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT
215 Holiday Park Boulevard NE
Palm Bay, Florida 32907-2196

BOARD OF TRUSTEES
REGULAR MEETING MINUTES
APRIL 14, 2014

1. Call to order

By: Joanne Gaughan at 7:00 PM

2. Invocation

By: Beck Earnest

3. Pledge of Allegiance

Led By: Joanne Gaughan

4. Roll Call

By: Marion "Molly" Stone, Secretary; Joanne Gaughan, Chairman; Rebecca "Becky" Earnest, 1st Vice Chairman, Harald Albinus, 2nd Vice Chairman; Marion "Molly" Stone, Secretary; Allison Kelly, Assistant Secretary; Philias "Phil" Matton, Treasurer; Marilyn Spall, Assistant Treasurer; and; Daniel "Dan" O'Connell, Trustee. All acknowledged their presence. Rodney "Rod" Lindsay, Trustee, was absent. Cheryl Ennis, District Manager was present with Sharon Johnson recording.

5. Announcements by Chairman

Joanne Gaughan wanted to let everyone know that Lewis Elliot who had been a custodian for the last 13 ½ years passed away on April 4th. He leaves behind a wife, 6 children and several grandchildren.

6. Board Meeting Minutes – Approval of the March 10, 19, & 24, April 3, 2014 Board Meeting minutes

The minutes from the March 10, 2014, March 19, 2014, March 24, 2014 and April 3, 2014 Board meeting were posted on the District website and bulletin board for review as well as distributed to the Board prior to the meeting.

Becky Earnest "made a motion to approve the minutes with changes" from the March 10, 2014 Board meeting. Marilyn Spall seconded the motion. The changes were noted. With no other comments, a vote was called. Motion carried.

Becky Earnest made a motion to approve the minutes from March 19, 2014 Deed of Restrictions Special Meeting. Allison Kelly seconded the motion. A vote was called. Motion carried.

Becky Earnest made a motion to approve the minutes from March 24, 2104 Board Meeting. Harald Albinus seconded the motion. A vote was called. Motion carried.

Dan O'Connell made a motion to approve the minutes from April 3, 2014 Deed of Restrictions Special Meeting. Phil Matton seconded the motion. A vote was called. Motion carried.

**Draft
Pending
approval by
the Board of
Trustees**

7. **Treasure's Report – Presentation of the financial reports for the month of February 2014**
Presentation of the financial reports for February 2014 was made by Phil Matton. Copies of the reports were distributed to the Board, posted on the District's bulletin board and website prior to the meeting for review. With no questions or comments from the Trustees or residents, Marilyn Spall "made a motion to accept the Treasurer's Report". Allison Kelly seconded the motion. A vote was called, motion carried. Report will be filed for audit.
8. **Audit - Financial Audit for Year Ending September 2013**
Ross Whitley, Berman Hopkins Wright & LaHam CPA's and Associates did not attend the meeting therefore the Financial Audit is rescheduled for April 28, 2014.
9. **Certification of Results for the Addition to the Deed of Restrictions and Approval of Resolution 2014-01**
Joanne Gaughan told the Board and residents that (451) ballots were received (*64% of the residents cast a ballot*) Out of those (438) ballots were validated and (13) ballots were un-validated resulting in (254) YES and (184) NO votes.

Becky Earnest made a motion to approve the Resolution 2014-01. Dan O'Connell seconded the motion.

Joanne Gaughan asked if any trustees had any comments at this time.
Phil Matton stated that there were questions regarding as to how long people would have to clean there lots, but he assures everyone that they will have plenty of time.

Allison Kelly explained that the 60 days is a guideline, if you need an extension all you have to do is go through the ACC to obtain one.

Joanne Gaughan then explained that really nothing was changed in the ruling. It has always been written in the ACC bylaws.

Harry Turcotte, 114 Holiday Park Blvd asked if there was any way to enforce this ruling in the Deed of Restrictions, is there any action that can be taken?

Joanne Gaughan explained that there are certain lots that will be receiving certified letters stating that they have to remove concrete slabs / porches within 6 months, after that another letter will be sent another letter, after that we have the right to go on the property and remove and bill back to the owner of said property. If they do not reimburse we have the right to put a lien on the property. All we are really asking is to make empty lots more pleasing .

Joanne Gaughan stated that there is a motion and a second to approve Resolution 2014-01, a vote was called. Motion carried.
10. **Security Improvements – Installation of walk gate at entrance, lighting, cameras**
The Board and residents discussed the installation of a walk gate at the entrance to the Park. A concern was made about the legality of going from the gate onto the road with golf carts. A decision was made that bids for a gate with latch only would be obtained.



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MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Boulevard NE
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Improvements to security were discussed. Cameras were recommended at the gate and costs will be looked into. LED "daylight" bulbs were installed along with an additional spotlight with LED "daylight" bulbs to the front of the gatehouse improving the nighttime lighting and visibility. Additional LED motion sensor lights were looked into for the Americana gate. Costs for 2 lights were \$300 plus the costs of posts and concrete to install.

Phil Matton explained that he had contacted the Palm Bay Police, they stated a couple of years ago that the residents can use there golf carts to go up to CVS. But he also suggested that someone call for updated information.

11. Fine system for Deed of Restriction

The Board and residents discussed whether to include a fine system into the Deed of Restrictions for non-compliance. It was decided that a fine system would be added to the Deed of Restrictions, and this will discussed at the Special Deed of Restriction Meetings.

12. Approval of invoice from Durham & Sons for AC work

The A/C in the back of the Rec Hall froze, lost refrigerant, and created water to leak on the floor in the HPPOA closet. Needed to have someone come in for an emergency repair before any more damage was done in the area. Joanne Gaughan asked for a motion to approve the invoice from Durham & Sons in the amount of \$658.50 for the emergency repair.

Dan O'Connell made a motion to accept and pay the invoice from Durham & Sons in the amount of \$658.50. The motion was seconded by Marilyn Spall.

Rene St. Pierre, 222 Fantasy CT, stated that the only way you lose refrigerant is if you have a leak. Unless you fix the leak you will keep on paying high prices for refrigerant.

Cheryl Ennis explained that the pipes are underground and they will be back to check and the line was pressure tested.

Without any further comment on the Durham invoice, a vote was called. Motion carried.

13. Consideration of change in May 26th Board Meeting to Tuesday May 27th

Since the original Workshop Meeting is scheduled for Memorial Day May 26, 2014, Joanne Gaughan would like to have a motion to move the meeting to Tuesday May 27, 2014.

Harald Albinus made a motion to change the date of the Workshop Meeting from Monday, May 26, 2014 to Tuesday, May 27, 2014. Dan O'Connell seconded the motion. A vote was called. Motion carried.

14. 2014 – 2015 Budget – Review of proposed projects

Copies of the Project Projection & Costs were distributed to the Board, posted on the District's bulletin board and website prior to the meeting for review.

Joanne Gaughan stated that most of the Trustee's put in a "wish list" of projects that they would like to see get done within the next physical year. Cheryl Ennis created that list along with pricing on what she was able to get so far.

Becky Earnest was concerned with a couple of her items that were not on the list. The things that she finds missing is re- doing the back end of the building, doing the card room over, and the shed.

Joanne Gaughan explained that to redo old is really difficult. Just to get started it's hard to figure out what to do first. It's incredible the work that has to be done within this building

Harald Albinus explained that we need to get a new audio sound system, not speakers, but haven't given the office any information as of yet on what he is looking to do. We need to have an expert come in and check.

Joanne Gaughan explained that he needs to come into the office with the information needed in order for the office to have a direction as to what is needed.

Joanne stated that it will be between Cheryl Ennis and Phil Matton, Treasurer to decide what will be done first, how much money it will cost and when will the different projects would begin.

One of the things if approved by the Board could be done over the summer months while its quiet would be painting of the interior in the Rec Hall, as the money is available in this year's budget.

Joanne Gaughan stated that the budget will be ready for review at the May Meeting.

15. Public Comment

Anita Healy, 116 Holiday Park Blvd. would like to have a speed bump put in on Mystic CT. as people are speeding.

Rene St. Pierre, 222 Fantasy CT, asked if we are spending all this money on Beautification, are we planning on fertilizing the lawns and how about putting palm trees in the center past the gate. We have weeds going all over.

Cheryl explained that they starting to fertilize since we now have a sprinkler system in place.

Harold Sprague, 126 Holiday Park, asked if we don't get three bids on everything that we do. The names of the companies are not read off only the prices. We are owners and we have the right to know who and what it is costing. Also wants to know about if we have people to take care of things after as a lot of these things should not be in the condition that they are in.

Joanne Gaughan explained that we have discussed in length with Cheryl Ennis regarding implementing a maintenance program, but the office has the right to spend up to \$500.00 on any emergency repairs. But all capital improvements will have three bids.



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16. Trustees remarks

Molly responded to Harold Sprague's comment regarding three bids and feels that Cheryl is consistent in getting them. Cheryl will also get references when needed on new contractors that will be used in the park. Molly Stone has questioned whether the fees for the park will be going up next season, as she has been asked by several people.

Dan O'Connell – none

Marilyn Spall – none

Phil Matton thanked everyone for coming

Becky Earnest wanted to let everyone know that the check for the last fundraiser at Texas Roadhouse was in the amount of \$367.00

Molly went over a complaint that was received by a resident regarding the gate. A person tried getting in without being called in by the owner. It is not the responsibility of the gate staff to call the owner to see if the person has an appointment.

There was an incident at the gate – someone hit the gate, and broke her windshield. Pat was able to repair the gate.

Molly also stated that there was a compliment sent into the office – this resident has lived in the park for over 5 years and wanted to thank the grounds crew for everything they do. It is not an easy job doing ground maintenance with 704 properties to take care of. They are very pleasant, and helpful.

Allison Kelly – none

Harald Albinus stated that he thinks that the guards on the lawnmowers are not adjusted properly. Cheryl explained that these mowers are mulching mowers and do not have shutes.

Joanne Gaughan reminded people who are leaving, please remember to secure everything, it is really important as we go into the hurricane season in June.

17. Adjournment

Motion to adjourn made by Becky Earnest, Harald Albinus seconded the motion. A vote was called. Motion carried. Meeting adjourned at 8:15pm.

Recreation Center

Vendor:	Description	Warranty	Price
Kendal Signs 446 Gus Hipp Blvd. Rockledge, FL 32955 321-636-5116	2" x 8" Dibond aluminum double sided sign installed on aluminum posts	1 year material, finishes, workmanship	\$885.00
Max-R @248 N 5499 Executive Dr. Sussex, WI 53089 888-868-6297	4'x8' 100% Recycled Milk Jugs- UV protected plastic resin Low Maintenance Never requires painting Design is routed and colored resin filled Installed on 6x6 post single post)	A full 5-year warranty on all of our products. However, the sign itself has a life expectancy of 20-30 years.	*\$1492.00
Art Kraft Sign Company 2675 Kirby Circle Palm Bay, FL 321 727-7324	1/8" Thick Aluminum Plate with LT. spray stucco and applied Vinyl Decoration. Tapered base fabricated out of aluminum with LT. spray stucco enamel finish installed over (2) 4" square aluminum support posts set in concrete	One year full warranty on Vinyl has its own warranty against fading I believe, it's about 5-6 years that is from 3M We stand behind our signs	**\$3850.00

*Shipping Charges are \$252.00 for both signs

**This sign may require a permit from the City \$213.00

Port Malabar Holiday Park Mobile Home Park Recreation District
Quote Comparison

Project Name: Entrance Sign – Recreation Sign

Entrance Sign

Vendor:	Description	Warranty	Price
Kendal Signs 446 Gus Hipp Blvd. Rockledge, FL 32955 321-636-5116	4'x10'x2" HDU (High Density Urethane) sign installed on existing Posts 6x6" Sign is Routed 2" deep with raised border and Decoration Painted acrylic enamel	1 year material, finishes, workmanship	\$2470.00
Max-R @248 N 5499 Executive Dr. Sussex, WI 53089 888-868-6297	4' x 8' 100% Recycled Milk Jugs- UV protected plastic resin Low Maintenance Never requires painting. Design is routed and colored resin filled. This is designed for Triple post.	A full 5-year warranty on all of our products. However, the sign itself has a life expectancy of 20-30 years.	*\$1885.00
Art Kraft Sign Company 2675 Kirby Circle Palm Bay, FL 321 727-7324	1/8" Thick Aluminum Plate with LT. spray stucco and applied Vinyl Decoration. Tapered base fabricated out of aluminum with LT. spray stucco enamel finish installed over (2) 4" square aluminum support posts set in concrete	One year full warranty on Vinyl has its own warranty against fading I believe, it's about 5-6 years that is from 3M We stand behind our signs	**\$3550.00

*Shipping Charges are \$252.00 for both signs

**This sign may require a permit from the City \$213.00



CUSTOMER NAME:
SALES ORDER #
SALES REP

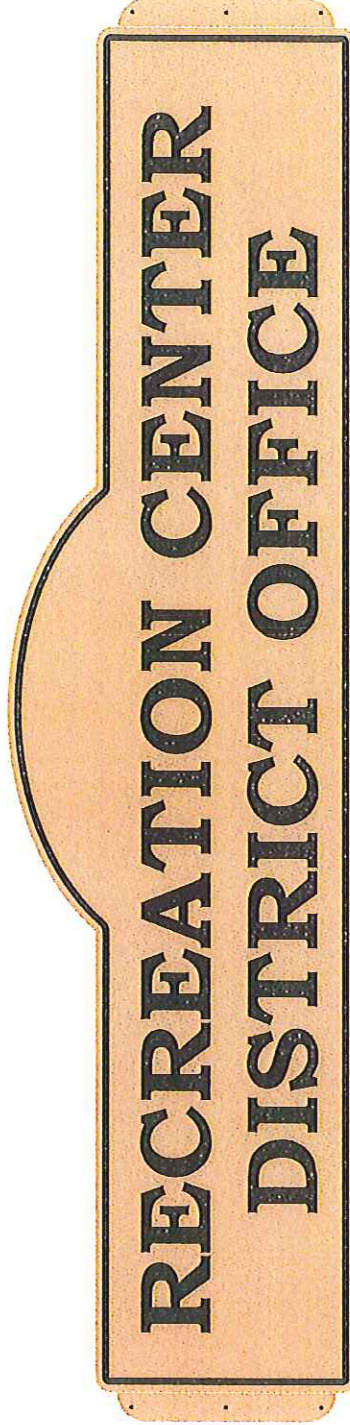
HOLIDAY PARK
PBO
KRIS

ORDER DATE: 3/26/14
PROOF DATE: 4/8/14

COLOR OF PRODUCT	333-SOLID TAN	SPECIAL INSTRUCTIONS:
ITEM	CLS-92" X 24" (96" X 24" W/TABS)	
RESIN POURED	YES	
RESIN COLORS	BLACK	

3/4" Thick

92"



24"

Customer Approval

By approving the above layout for production, the customer approves of the layout, spelling, colors and any other modifications that are shown or described. Resin colors are approximated unless specifically requested; due to the limitations and inconsistencies of various monitors, colors may not be an accurate representation of the product. Approval of this proof begins production immediately and is non-returnable.

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CUSTOMER NAME:
SALES ORDER #
SALES REP

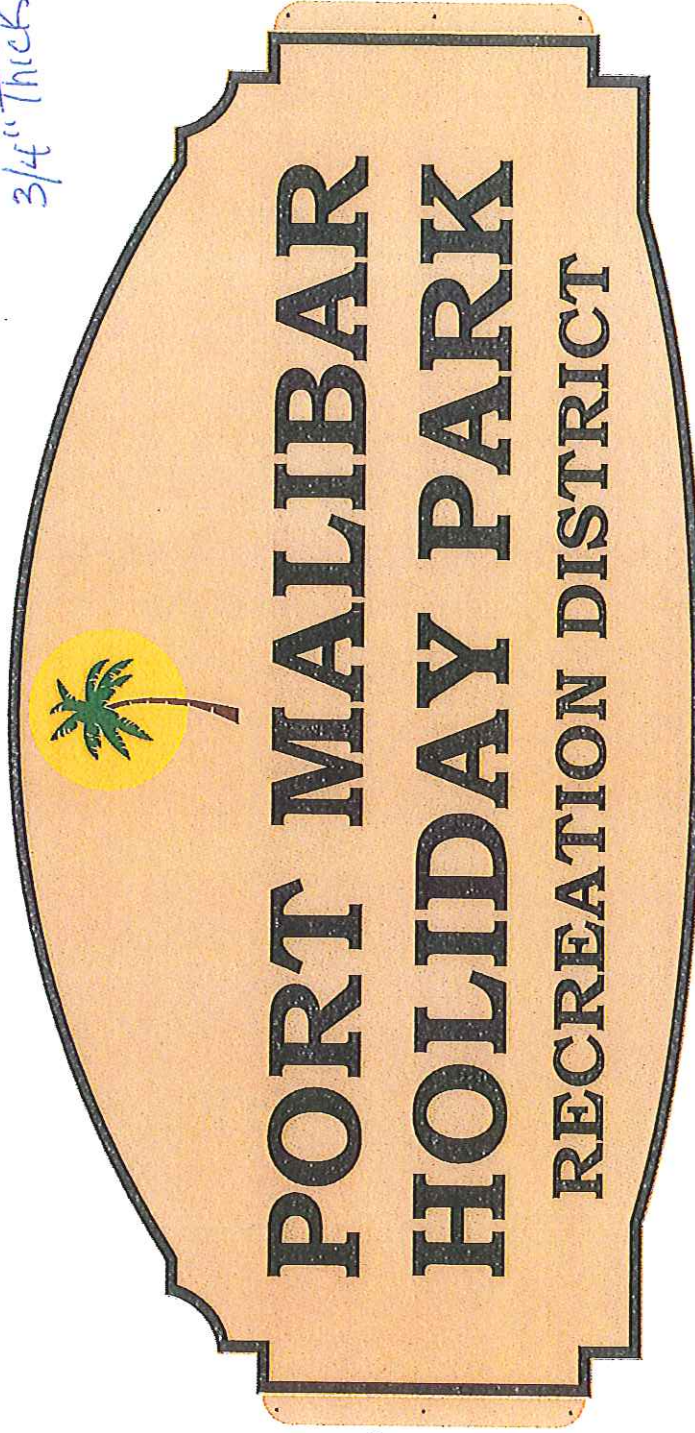
HOLIDAY PARK
PBO
KRIS

ORDER DATE: 3/26/14
PROOF DATE: 4/8/14

COLOR OF PRODUCT	333-SOLID TAN	SPECIAL INSTRUCTIONS:
ITEM	CLS-92" X 48" (96" X 48" W/TABS)	
RESIN POURED	YES	
RESIN COLORS	BLACK, YELLOW, BROWN AND LIGHT GREEN	

92"

3/4" Thick

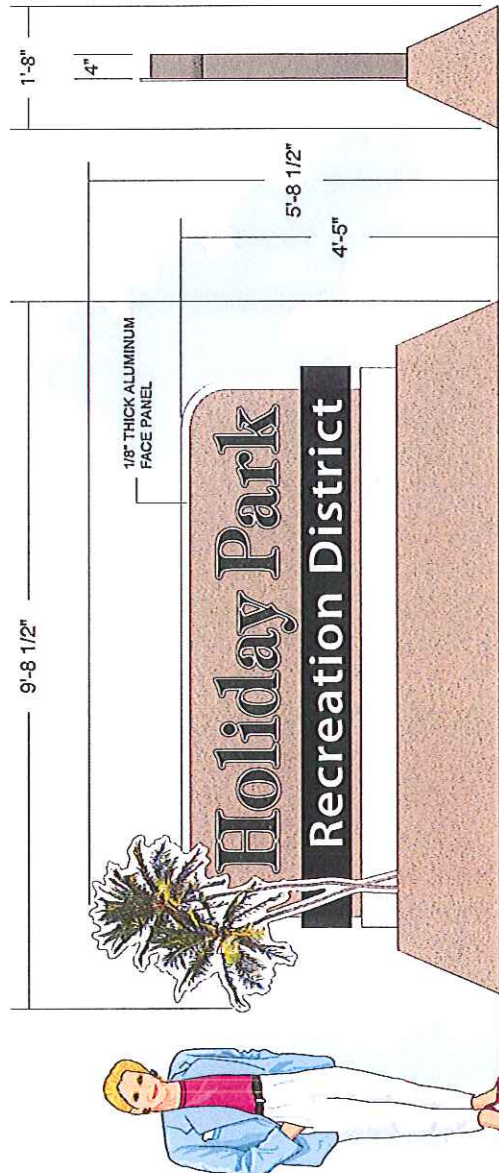


48"

Customer Approval

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(2) 4" SQUARE
ALUMINUM
SUPPORT POSTS

FABRICATED
ALUMINUM BASE

NON ILLUMINATED SINGLE SIDED LOW PROFILE SIGN

SIGN PANEL MANUFACTURED OUT OF 1/8" THICK ALUMINUM PLATE WITH
LT. SPRAY STUCCO AND APPLIED VINYL DECORATION (TREES DIGITALLY PRINTED)
TAPERED BASE FABRICATED OUT OF ALUMINUM WITH LT. SPRAY STUCCO ENAMEL FINISH
COLORS BLACK, WHITE AND SW#6066 SAND TRAP
SIGN INSTALLED OVER (2) 4" SQUARE ALUMINUM SUPPORT POSTS
WITH DIRECT BURIAL CONCRETE FOUNDATION



SIGN LOCATION NOT TO SCALE

ART-KRAFT SIGN COMPANY IS NOT RESPONSIBLE
FOR PRIMARY ELECTRICAL WIRING OF SIGN

ART-KRAFT SIGN COMPANY, INC.

CUSTOMER	HOLIDAY PARK RECREATION DISTRICT	DESIGN NO.	28422	REVISION		DATE	
SALES REP.	EVELINE	DESIGNER	WAYNE	SCALE	1/2" = 1'	DATE	4-15-14
				CUSTOMER APPROVAL	DATE		

www.Art-Kraft.com
f ArtKraftSigns



2675 Kirby Circle N.E. Palm Bay FL, 32905 (321) 727-7324 FAX (321) 951-2466 This Design, in whole or in part, is the property of Art-Kraft Sign Company and may not be used without the expressed written permission of Art-Kraft Sign Company, Inc.

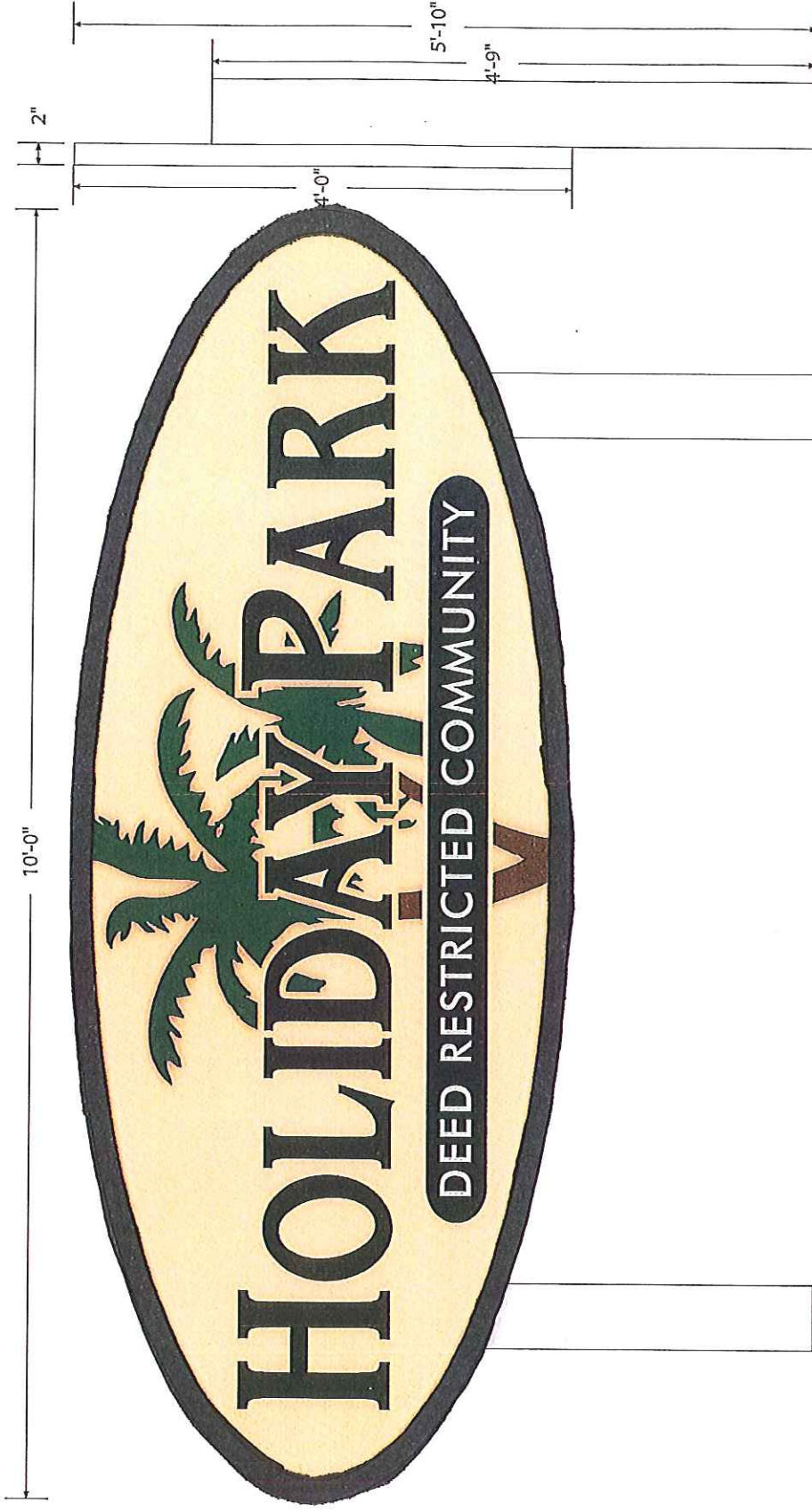
JOB SPECIFICATIONS:

One (1) single-faced routed HDU sign on existing wooden posts

2" deep HDU with raised border & decoration painted acrylic enamel.
Mounted on (2) existing 6" square wooden posts.

COLORS:

To be determined



Scale: 1-1/2" = 1'

Customer's Signature for Approval:

Customer Name: Holiday Park	Sales Person: Danny	Revision Date: 0/0/11
Location: 215 Holiday Park Blvd. Palm Bay, FL 32907		Revision Date:
Date: 12/21/11	Designer: D. Galvin	Allowable Sq. Ft. 00
File Name: Holiday HDU Opt2	Scale: 3/4" = 1'	Revision Date:
	Max Height	00
		Revision Date:



One Sign Company, Multiple Sign Solutions
TEL: 321-636-5116 FAX: 321-636-0402
446 GUS HIPPO BLVD. ROCKLEDGE, FL 32955

Port Malabar Holiday Park Mobile Home Park Recreation District
Quote Comparison

Project Name: Recreation Hall Painting Interior

Vendor:	Description	Warranty	Price
Jeff Wilson Painting LLC 1581 Vista Lake Cir Melbourne FL 32904 321 604-2684	Prepare & Paint all walls – Apply stain killer over all wood where discolored – Apply two coats of paint over all walls	Glidden Premium paint no warranty issued on labor for interior work Per contractor	(2) coats \$3500.00
Customer's 1 st Choice Paint, Inc. 4320 South US Hwy 1 Rockledge FL 32955 321 639-3103	Prime walls where needed, lightly pole sand where needed apply 1 coat of paint second coat if needed Lanco Complete Interior Flat Paint	No warranty issued on labor for interior work Per contractor	(1) coat \$2535.00 (2) coats \$3802.50
Jack Nelson Better Painting LLC 321 693-1979	Prime stucco or wood as needed Paint walls with Interior Satin Enamel	No warranty issued on labor for interior work Per contractor	Quote for interior and exterior \$11,250.00

*Shipping Charges are \$252.00 for both signs

**Port Malabar Holiday Park Mobile Home Park Recreation District
2012-2013 Budget Revisions**

Fund	2013-2014 October Budget	Proposed Adjustment	2014-2015 Proposed Budget	proposed projects
0 General Fund				
NUMBER OF HOMES ASSESSED	704	-	704	
YEARLY ASSESSMENT FEE	\$ 2,097	-	\$ 2,097	
MONTHLY ASSESSMENT FEE	\$ 175	-	\$ 175	
325 Special Assessments				
0325200 • Gross Assessments	1,476,288		1,476,288	
0325290 • Assessment Adjustments	-51,788		-51,788	
0325295 • Transferred to Debt Service Fund	-262,200		-262,200	
Total 325 Special Assessments	1,162,300	0	1,162,300	
334-389 Other Revenue Sources				
0341900 • Service Charges	5,000		5,000	
0361100 • Interest Income	2,500		2,500	
0369900 • Other Income	2,000		2,000	
0369902 • Laundry Income	1,000		1,000	
0369903 • Property Maintenance Income	500		0	
0389400 • Proprietary- Grants & Donations	0		0	
Total 334-389 Other Revenue Sources	11,000	0	10,500	
	1,173,300	0	1,172,800	
8381100 • Appropriated PY Reserves	0	0	0	
Total Available Income (General Fund)	1,173,300	0	1,172,800	
511 Gen Govt Svcs- Legislative				
0511451 • Board Bond Ins	700		700	
0511491 • Election Fees	1,600		1,600	
0511522 • Uniforms- Board	200		200	
Total 511 Gen Govt Svcs- Legislative	2,500	0	2,500	
512-513 Gen Govt Svcs- Exec, Fin & Admin				
0512130 • Payroll - Executive	45,000	3,000	48,000	
0512210 • Payroll Taxes - Executive	4,050		4,050	
0512230 • Health Insurance - Executive	8,320		8,320	
0512240 • Workers Comp Ins- Executive	775	2,000	2,775	
0512400 • Travel Reimb - Executive	200		200	
0512551 • Education & Training	1,000		1,000	
0513130 • Payroll - Admin	33,000	7,000	40,000	
0513210 • Payroll Taxes - Admin	3,915		3,915	
0513230 • Health Insurance - Admin	11,506		11,506	
0513240 • Workers Comp Ins - Admin	800	1,600	2,400	
0513321 • Professional Fees - Auditing	10,500	2,500	13,000	
0513322 • Contract Accounting Services	10,200		10,200	
0513340 • Payroll-related Services	1,700		1,700	
0513341 • Temporary Office Services	11,000	-11,000	0	
0513400 • Travel Reimb- Admin	200		200	
0513421 • Postage	1,400		1,400	
0513441 • Equipment Lease- Office	1,700		1,700	
0513462 • R&M Office Equipment	1,000		1,000	
0513495 • Advertising Legal	2,800	-2,300	500	
0513496 • Bank Charges	300		300	
0513497 • Advertising - Office	0		0	
0513499 • Non Capitalized Equip- Office	1,500	-1,000	500	

**Port Malabar Holiday Park Mobile Home Park Recreation District
2012-2013 Budget Revisions**

Fund	2013-2014 October Budget	Proposed Adjustment	2014-2015 Proposed Budget	proposed projects
0513510 • Office Expense	5,000		5,000	
Total 513 Gen Govt Svcs- Fin & Admin	155,866	1,800	157,666	
514 Gen Govt Svcs- Legal Counsel				
0514311 • Professional Fees - Legal	8,000		8,000	
0514312 • Legal - Deed Rest. Enf.	3,000		3,000	
Total 514 Gen Govt Svcs- Legal Counsel	11,000	0	11,000	
519 Gen Govt Svcs- Other Gen Govt Services				
0519411 • Telephone & Communications	6,500		6,500	
0519431 • Utilities - Electric	62,000		62,000	
0519432 • Utilities - Gas	2,000		2,000	
0519433 • Utilities - Water & Sewer	9,000		9,000	
0519434 • Storm Water Management	3,100		3,100	
0519442 • Equipment Lease- General	2,800		2,800	
0519451 • Insurance - Liability	9,000	500	9,500	
0519452 • Insurance - Property	14,000	600	14,600	
0519462 • Property Maintenance Expense	1,500	-500	1,000	
0519491 • Cable - TV	162,000	8,100	170,100	5% increase
0519497 • Other Expense	100		100	
0519499 • Non-Cap Equipment- Gen Govt	0		0	
0519521 • Supplies Decals & Badges	800		800	
0519541 • Taxes, Fees & Licenses	30,000		30,000	
Total 519 Gen Govt Svcs- Other Gen Govt Services	302,800	8,700	311,500	
529 Public Safety- Other Public Safety				
0529130 • Payroll - Gate	90,000		90,000	
0529210 • Payroll Taxes - Gate	8,100		8,100	
0529230 • Health Insurance - Gate	0		0	
0529240 • Workers Comp Ins- Gate	4,600	500	5,100	
0529460 • R&M Gate	1,700		1,700	
0529490 • Flags	300		300	
0529499 • Non Capitalize Equip- Gate	300		300	
0529520 • Supplies - Gate	1,000		1,000	
0529521 • Uniforms- Gate	200		200	
Total 529 Public Safety- Other Public Safety	106,200	500	106,700	
539 Physical Env- Other Phys Env				
0539130 • Payroll - Custodians	87,200		87,200	
0539210 • Payroll Taxes - Custodial	7,848		7,848	
0539230 • Health Ins- Custodial	22,620	730	23,350	
0539240 • Workers Comp Ins-Custodial	4,375		4,375	
0539400 • Travel Reimbursement Custodial	100		100	
0539461 • R&M Buildings	4,000		4,000	
0539462 • R&M Lighting- Rec Center	400		400	
0539463 • R&M Equipment	3,000		3,000	
0539499 • Non Capitalized Equip-Custodial	500		500	
0539520 • Custodial Supplies	4,000		4,000	
0539521 • Uniforms- Custodial	200		200	
Total 539 Physical Env- Other Phys Env	134,243	730	134,973	
541 Transportation- Road & Street				
0541461 • R&M Streets	1,000		1,000	
0541463 • R&M Signage	900		900	

**Port Malabar Holiday Park Mobile Home Park Recreation District
2012-2013 Budget Revisions**

Fund	2013-2014 October Budget	Proposed Adjustment	2014-2015 Proposed Budget	<u>proposed projects</u>
0541464 · R&M Drainage	2,600		2,600	
Total 541 Transportation- Road & Street Facilities	4,500	0	4,500	
572 Culture/Rec- Parks & Recreation				
0572130 · Payroll - Grounds Crew	164,280		164,280	
0572210 · Payroll Taxes - Grounds	14,785		14,785	
0572230 · Health Insurance-Grounds	26,271		26,271	
0572240 · Workers Comp Ins-Grounds	8,200		8,200	
0572341 · Contract Svcs - Lawn Crew	65,000		65,000	
0572342 · Landscape Management	10,000	-2,000	8,000	Compound/Front Island/Tree Trim
0572431 · Landscape Trash Removal	2,200		2,200	
0572461 · R&M Grounds Equipment	4,500		4,500	
0572462 · R&M Pools & Rec Facilities	12,800		12,800	
0572463 · R&M Irrigation System	5,000	-2,500	2,500	Irrigation Palms & Hibiscis
0572464 · Sound Wall Maintenance	1,000		1,000	
0572468 · Vehicle Repair	500	1,000	1,500	
0572499 · Non Capitalized Equip-Grounds	2,500		2,500	
0572521 · Supplies - Grounds	4,500		4,500	
0572522 · Fuel	15,000		15,000	
0572523 · Fertilizer	300		300	
0572524 · Supplies Recreational	300	1,500	1,800	
0572525 · Uniforms- Grounds	350		350	
0572526 · Landscape Supplies	3,000		3,000	
0572551 · Education/Training- Parks & Rec	300		300	
Total 572 Culture/Rec- Parks & Recreation	340,786	-2,000	338,786	
0519621 · Cap Outlay-Buildings & Imp	16,000	12,000	28,000	Exterior Paint/Cap/Pool Boiler
0519631 · Cap Outlay-Infrastructure	15,000	-10,000	5,000	
0519641 · Cap Outlay-Grounds Equipment	5,000	5,000	10,000	Mower
0519642 · Cap Outlay-Furn, Fixt & Eq	1,000		1,000	
0519643 · Cap Outlay- Computer Software	0		0	
0519600 · Cap Outlay- Other	0	1,000	1,000	High speed buffer
Total 801 Capital Outlay	37,000	7,000	45,000	
8000099 · Contingency Expense	13,405	26,770	40,175	\$20K available from this account
8581100 · Budgeted Return to Reserves	65,000	-45,000	20,000	
Total Expenses + Contingency (General Fund)	1,173,300	43,500	1,172,800	
2 Debt Service Fund				
325 Special Assessments				
2325200 · From Gross Assessments- DebtSvc	262,200		262,200	
Total 325 Special Assessments	262,200	0	262,200	
Total Available Income (General Fund)	262,200	0	262,200	
517 Gen Govt Svcs- Debt Service Payments				
2517710 · Principal Expense	212,100		212,100	
2517720 · Interest Expense	50,100		50,100	
Total 517 Gen Govt Svcs- Debt Service Payments	262,200	0	262,200	
Total Expenses (Debt Svc Fund)	262,200	0	262,200	
Total Income- All Funds	1,435,500	0	1,435,000	
Total Expenses- All Funds	1,435,500	43,500	1,435,000	