



PORT MALABAR HOLIDAY PARK  
MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Boulevard NE  
Palm Bay, Florida 32907-2196

## BOARD OF TRUSTEES

### MEETING AGENDA

January 13, 2014 - 7:00 PM

Joanne Gaughan  
Chairman

Rebecca "Becky" Earnest  
1<sup>st</sup> Vice-Chairman

Harald Albinus  
2<sup>nd</sup> Vice-Chairman

Marion "Molly" Stone  
Secretary

Allison Kelly  
Assistant Secretary

Philius Matton  
Treasurer

Marilyn Spall  
Assistant Treasurer

Rodney "Rod" Lindsay  
Trustee

Vacant  
Trustee

Cheryl Ennis  
District Manager

Karl Bohne, Jr.  
District's Attorney

\* To comment on an item, after you have been recognized by the Chair, please go to the microphone and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.

**NOTE:** MINUTES OF BOARD MEETING ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.

"A community intended and operated for persons 55 and older"

1. **Call to order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Announcements by Chairman**
6. **Oaths of Office – Trustees (Term expiring January 5, 2016)**

Article III of By-Laws The Board of Trustees of the District shall hold an annual organizational meeting on the first Tuesday after the first Monday in January of each year. Trustees elected at the preceding general election shall take their respective oaths of office, which oaths shall be administered by a public officer or such other person as may be empowered to administer the oath under the laws of the State of Florida.

**Group 7 Rodney Lindsay [Unopposed, and was therefore elected]**

**7. Letter of Resignation – Donald Wink**

Attachment: Letter of Resignation  
Motion to accept  
Trustee comment  
Call for vote

**8. Appointment to fill Vacant Trustee Position**

Consideration of appointment of District 4 Trustee for the unexpired term ending January 6, 2015.

***Article VI of By-Laws*** *If the office of any member of the Board of Trustees becomes vacant prior to the expiration of such member's term of office the Board of Trustees shall fill the vacancy by majority vote of the remaining Trustees by appointment of a successor from among the electors of the District. Such appointed member shall hold office for the remainder of the term of the vacant office. In the event that any election shall fail to fill a seat of a Trustee, the Board of Trustees shall fill the seat by appointment of a successor, by a majority vote of the remaining Trustees, from among the electors of the District. Such appointed member shall hold office for the remainder of the term of the office.*

- Action:
- (1) Nominate candidate(s) to fill District 4 seat for term ending January 6, 2015
  - (2) Motion to close nominations.
  - (3) Motion to appoint [in order of nomination] \_\_\_\_\_ [name of Nominee] to fill District 4 seat for the remainder of the expired term. If motion is not approved, proceed to next Nominee. [If seat is not filled, consideration will be schedule on the next meeting agenda].

9. **Board Meeting Minutes - Approval of the December 9, 2013 and January 7, 2014 Board Meeting minutes**
  - Attachment: December 9, 2013 meeting minutes
  - Motion to approve minutes
  - Trustee comment
  - Call for vote
  
  - Attachment: January 7, 2014 meeting minutes
  - Motion to approve minutes
  - Trustee comment
  - Call for vote
10. **Treasurers Report - Presentation of financial reports for the month of November 2013**
  - Attachments: November 2013- Revenues & Expense Report, Profit & Loss, Income & Expense by Fund, Balance Sheet and Loan Balances
  - Trustee comment
  - Public comment
11. **Consideration of approving painting of white lines around main roadways in Holiday Park– Continuation from 12/9/2013 meeting**
  - Attachment: Map of proposed areas to be white lined and bid summary
  - Trustee comment
  - Motion to move forward and select vendor
  - Public comment
  - Call for vote
12. **Consideration of approving the continuation of Document Mall, the Districts current document storage system, for 2014 at a cost of \$1050.00 per year (same as last year)**
  - Trustee comment
  - Motion to approve
  - Public comment
  - Call for vote
13. **Office Security – Phil Matton**
14. **Public Comment**
15. **Trustees remarks**
16. **Adjournment**

January 9, 2014

TO: PORT MALABAR HOLIDAY PARK BOARD OF TRUSTEES

I Donald Wink with regret, submit my resignation from the Port Malabar Holiday Park Board of Trustees effective January 9, 2014.

A handwritten signature in cursive script, reading "Donald Wink", is written over a horizontal line.

Donald Wink  
1029 Maple CT  
Palm Bay, FL 32907



PORT MALABAR HOLIDAY PARK  
MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Boulevard NE  
Palm Bay, Florida 32907-2196

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BOARD OF TRUSTEE – REGULAR MEETING

December 9, 2013 - 7:00 PM

**1. Call to order**

By: Joanne Gaughan, Chairman, at 7:00 P.M.

**2. Invocation**

By: Becky Earnest

**3. Pledge of Allegiance**

Led by: Joanne Gaughan, Chairman

**4. Roll Call**

By: Rebecca “Becky” Earnest, 1<sup>st</sup> Vice Chairman; Joanne Gaughan, Chairman; Rebecca “Becky” Earnest, 1<sup>st</sup> Vice Chairman; Philias “Phil” Matton, 2<sup>nd</sup> Vice Chairman; Richard Kissinger, Treasurer; Rodney “Rod” Lindsay, Trustee and Harald Albinus, Trustee; Allison Kelly, Assistant Secretary all acknowledged their presence. Marion “Molly” Stone, Secretary; Donald Wink, Assistant Treasurer were absent. Cheryl Ennis, District Manager was present with Sharon Johnson recording.

**5. Announcements by Chairman**

Joanne Gaughan informed residents that the Audit had began this week. She said that the office was looking for volunteers to help with decals beginning Wednesday December 11<sup>th</sup>. Joanne also mentioned that the Board had originally scheduled a Regular Meeting after the Reorganization Meeting on January 7<sup>th</sup> and thought that it would be unnecessary since the next Regular meeting was the following Monday.

Becky Earnest made a motion to “Cancel the meeting after the Reorganizational Meeting on the 7<sup>th</sup> of January and just hold the Regular Meeting on the 13<sup>th</sup> of January”. Allison Kelly seconded the motion. A vote was called. Motion carried.

Joanne Gaughan mentioned that tonight’s meeting would be Mr. Kissinger’s last night to serve on the Board and said he would be missed.

**6. Board Meeting Minutes - Approval of the November 25, 2013 Board Meeting**

The minutes of the November 25th board meeting were distributed to the Board, posted on the District’s bulletin board and website for review. Becky Earnest made a “motion to approve the November 25th meeting minutes”. Phil Matton seconded the motion. A vote was called. Motion carried.

**7. Treasurers Report - Presentation of financial reports for the month of October 2013**

Richard Kissinger presented the financial report. Copies of the Financial Reports were posted on the Bulletin Board and District Website, and distributed to the Board and residents for review.

John LaLima, 1055 Sunflower, asked about the 30 homes that had not paid the taxes or maintenance fees, and county has not been able to sell the tax liens on these, roughly a \$60,000 short fall and if there are any contingencies as to how we are going to make this up.

Mr. Kissinger and Cheryl explained that there are 12 homes meeting this criteria. However, there are contingencies in the budget to handle the shortfall but if it came to 30 homes we would probably have to increase our fees.

With no further questions, the Treasurers report will be filed for Audit.

**8. Approval of the maintenance and additional services for the hood exhaust system.**

Becky Earnest made a "motion to approve the invoice of \$530.26 for cleaning the kitchen hoods, and labor and installation of new grease fittings for the roof top fan from Southern Fire System". Phil Matton seconded the motion. A vote was called. Motion carried.

**9. Consideration of approving painting of white lines around main roadways in Holiday Park**

Joanne Gaughan explained that there is a map as to what is proposed – Holiday Park, Sunflower, Greenview, Center, and Blossom.

Becky Earnest thinks that the money is high and would like to see the line painting done in house by the grounds crew, or get a price on the machine to buy.

Joanne Gaughan explained that there are 2 bids, one for \$4,356.00 and the other for \$4,767.00

Harald Albinus asked about renting a machine to do this and if anyone knew how much it would be.

Cheryl Ennis explained that she had already checked into renting the machine and could not find anyone that rents equipment locally.

Russ Livermore, 399 Holiday Park Blvd explained that when the roads were done years ago, they were authorized to use a reflective paint which is a much better grade of paint, the paint used showed up in the dark, that lasts longer but does not remember when it was done.

Cheryl Ennis explained that if the grounds crew were to do it would take a lot of time. The machine if were to buy to do painting of lines would be expensive.

Rod Lindsay would like to add some additional areas to the painting of lines around the edge of the clubhouse.

Harald Albinus made a motion to table this until the next meeting and look at costs for the grounds crew to do the painting. Becky Earnest seconded the motion. This item will be tabled until the next meeting on January 13, 2014.

**10. Approval of the Amendment to Port Malabar Holiday Park Mobile Home Recreation District By-Laws**

Joanne Gaughan asked Rod Lindsay if the changes made to the By-Laws were agreeable to as what he had recommended. The changes made were referencing the designation of a "Regular" meeting vs. a "Workshop" meeting. A Regular Meeting will be held on the second Monday of each Month with the Workshop Meeting on the fourth Monday of the month. In the future should anyone miss any Regular meetings it is always the second Monday of the Month.

Phil Matton made a "motion to approve the changes made to the By-Laws". Allison Kelly seconded the motion. A vote was called. Motion carried.

**11. Approval of the revised 10-year Brighthouse contract which includes installation of a "Community Channel" and equipment and two (2) Digital Adapters**

Joanne Gaughan explained the changes in the new contract which is now a 10 year contract with Brighthouse and will include the installation of a community channel and equipment and 2 digital adapters for each home at no charge. The contract states that this will be done within 90 days after signing of the contract, otherwise the contract will remain the same. In January, we will be paying \$ 19.10 for each home.

Rod Lindsay asked if this new contract extends the old one by 3 years. The answer was yes.

Harald Albinus made a "motion to approve the revised Brighthouse contract". Richard Kissinger seconded the motion. A vote was called. Motion carried

**12. Approval to close the Recreation Center building and pool area on Christmas Day**

Richard Kissinger made a "motion to close" the Recreation Center and Pool Area on Christmas Day (December 25). Rod Lindsay seconded the motion. A vote was called. Motion carried.

**13. Reconstruction of bocce court [Rod Lindsay from the 11/25 Board Meeting]**

Rod Lindsay explained that every year a sand and clay mix is brought in from Georgia for around \$300.00. The sand is not working as it once did, and the courts are getting progressively worse. He would like to have the office get some estimates either a concrete or asphalt base, which would be permanent and then add sand or artificial turf on top. Rod said that we need to have someone who does this for a living as it needs to be perfectly level.

**14. Beautification project [Donald Wink from the 11/25 Board Meeting]**

Since Donald Wink was to have a report on this but is absent from the meeting, Joanne Gaughan asked Russ Livermore for an update. He explained at the area where the flag pole is at the Recreation Center, they have gotten an estimate from Alpine to remove the bushes and have different types of bushes put in and get the irrigation system in that area operational.

Cheryl explained that the place to start is with the irrigation system and it was mentioned that there is someone in the park has knowledge of irrigation systems, and we would like to have that person call the office.

Joanne Gaughan has also spoken to Pat (Grounds) about putting in electrical underground wiring.

Patti Peck, 1014 Willow, said there were questions regarding line item of \$10,000 for Beautification Landscaping and asked if that was for the entire park landscaping or just Beautification. Donald was under the impression that there was \$10,000 was just for the beautification. He would like to know how much is set aside just for the beautification.

Harald Albinus asked if there was a rule regarding hiring someone who lives here and working for the park or is that a misunderstanding.

Cheryl Ennis stated that the person in question was just going to give some advice and recommendations.

#### **14. Trustee Project update**

Harald Albinus - nothing at this time.

Allison Kelly said the first DOR meeting was dividing the old DOR where each member has between 1 and 3 sections to review and said she will have a better report after the next meeting on December 19<sup>th</sup>.

Becky Earnest said the next Fundraiser will be at the Texas Roadhouse and reminded everyone about the New Year's Eve Dance with tickets on sale for \$15.00 each.

Rod Lindsay said that the new fence is going up at the compound storage area and it looks very nice and that the gate will be replaced with a sturdier gate. He also said that he had discussed with the office the possibility of using part of the old compound gate to enlarge the gate opening where the gas tanks were.

Cheryl Ennis had already spoken with the fence company regarding a quote and the cost was \$350.00.

Phil Matton said he noticed that the workers were not wearing shirts that were given to them nor are the custodians using protective gear when using chemicals by the pool and asked that the office get the custodians protective gear.

#### **15. Public Comment**

John LaLima, 1055 Sunflower, regarding the painting of the lines around the park roughly will be around 5 miles. The paint he has to be used runs around \$85.00 to \$100.00 a gallon. To paint this by hand is ridiculous. The price that was gotten for someone to come in and machine do in a day and a half is a decent price. It is a waste of time to hire temporary people for them to paint



by hand and it would take over a month to do. Lets stop pushing things off and get something done. These lines need to be put in as soon as possible.

Bud Getz, 1142 Keystone, needs to voice a complaint by a visitor in the park who was here as his father had passed away on the 7th who lived in the park that happened the second week of November. On November 13<sup>th</sup>, 14<sup>th</sup>, and 15<sup>th</sup>, the gentlemen came up to use the pool at 9:15pm he moved the gate and got into the pool and the custodian told him he couldn't use the pool as it was closed and also the outside bathrooms were closed This happened again. On the third night the hot pool was covered and he was once again told that the pool area was closed.

Cheryl Ennis explained that she was made aware of the situation and has informed all custodial staff that the pool is to stay open until 10pm. But also said that if the cover is on the pool this means that the pool area is closed and which is a law in the State of Florida. No one is allowed in the pool area when the cover is on.

#### **16. Trustees remarks**

Rod Lindsay wants to wish everyone a very Merry Christmas and Happy New Year.

Phil Matton suggested to Cheryl that people should show Insurance as well as Registration when getting a new decal, but was satisfied with her answer.

Harald Albinus asked if anyone knows of an Insurance Company that will insure a mobile home older than a 1985. Please give this information to the office.

Allison Kelly thanked the Board for all the work that has been done and wished everyone Happy Holidays.

Richard Kissinger said he would be willing to help the next Treasurer and thanked everyone on the Board.

Becky Earnest wished everyone a safe and Happy Holiday.

Joanne Gaughan thanked Mr. Kissinger for serving on the Board and wished everyone a Happy Holiday. Joanne also stated that the Board still has an opening.

#### **17. Adjournment:**

Becky Earnest made a "motion to adjourn the meeting". Rod Lindsay seconded the motion. A vote was called. Meeting adjourned at 7:55pm



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**BOARD OF TRUSTEE – ORGANIZATIONAL MEETING**  
January 7, 2014 -7:00 PM

**1. Call to order**

By: Joanne Gaughan, Chairman, at 7:10 P.M.

**2. Invocation**

By: Becky Earnest

**3. Pledge of Allegiance**

Led by: Joanne Gaughan, Chairman

**4. Roll Call**

By: Marion “Molly” Stone, Secretary; Joanne Gaughan, Chairman; Rebecca “Becky” Earnest, 1<sup>st</sup> Vice Chairman; Philias “Phil” Matton, 2<sup>nd</sup> Vice Chairman; Marion “Molly” Stone, Secretary; Allison Kelly, Assistant Secretary, and Harald Albinus, Trustee; all acknowledged their presence. Richard Kissinger, Treasurer, Rodney “Rod” Lindsay, Trustee, and Donald Wink, Assistant Treasurer were absent. Cheryl Ennis, District Manager was present with Sharon Johnson recording.

**5. Announcements by Chairman**

Joanne Gaughan

**6. Oaths of Office – Trustees (Term expiring January 5, 2016)**

The following Board members were elected to office and were administered the oath of office:

Group 1 Marion Stone [Unopposed, and was therefore elected]

Group 5 Joanne Gaughan [Unopposed, and was therefore elected]

Group 9 Rebecca Earnest [Unopposed, and was therefore elected]

(Rod Lindsay also ran unopposed for group 7 and will be administered the oath of office on January 13, 2014.)

At this time, the gavel was passed to the Second Vice-Chairman, Phil Matton, who conducted the meeting until the Election of Officer of Chairman was completed.

**7. Appointment to fill Vacant Trustee Position(s)**

With one vacant position for Group 3, Phil Matton announced that the Board had received a letter of interest from Marilyn Spall and asked for nomination to fill the vacant position.

Becky Earnest made a motion to “nominate Marilyn Spall to the Trustee position”. Allison Kelly seconded the motion. With no other nominations, the nominations were closed. A motion was made by Joanne Gaughan “to appoint Marilyn Spall to the District 3 position as Trustee”. Allison Kelly seconded the motion. A vote was called. Motion carried.

The Oath of Office was administered to Marilyn Spall who then took her position at the dais.

## **8. Election of Officers**

Phil Matton asked for a nomination for the office of Chairman. A motion was made by Becky Earnest “to nominate Joanne Gaughan to the office of Chairman”. Harald Albinus seconded the nomination. With no other nominations, a vote was called. Motion carried. The gavel was then passed to Joanne Gaughan, Chairman, who continued with the remainder of the nominations as follows.

A) 1st Vice-Chairman: Harald Albinus nominated Beck Earnest. Phil Matton seconded the nominations. Becky Earnest accepted the nomination. A vote was called. Nomination passed.

B) 2nd Vice-Chairman: Becky Earnest nominated Harald Albinus. Phil Matton seconded the nomination. Harald Albinus accepted the nomination. A vote was called. Nomination passed.

C) Secretary: Allison Kelly nominated Molly Stone. Harald Albinus seconded the nomination. Molly Stone accepted the nomination. A vote was called. Nomination passed.

D) Assistant Secretary: Becky Earnest nominated Allison Kelly. Harald Albinus seconded the nomination. Allison Kelly accepted the nomination. A vote was called. Nomination passed.

E) Treasurer: Becky Earnest nominated Phil Matton. Harald Albinus seconded the nomination. Phil Matton accepted the nomination. A vote was called. Nomination passed.

F) Assistant Treasurer: Becky Earnest nominated Marilyn Spall. Harald Albinus seconded the nomination. Marilyn Spall accepted the nomination. A vote was called. Nomination passed.

## **9. Adjournment**

Becky Earnest made a “motion to adjourn the meeting”. Allison Kelly seconded the motion. A vote was called. The meeting was adjourned at 7:17.

A/O NOVEMBER 30, 2013

REVENUES 2013-2014					
SPECIAL ASSESSMENTS		BUDGET	RECEIPT	YTD BY \$	YTD BY %
GROSS ASSESSMENTS		\$ 1,476,288	\$ 447,548	\$ 1,028,740	30%
ASSESSMENT DISCOUNT & ADJ		\$ (51,788)	\$ (18,764)	\$ (33,024.06)	36%
NET ASSESSMENTS INCOME		\$ 1,424,500	\$ 428,784	\$ 995,716	30%
TRANS TO DEBT SERVICE FUND		\$ (262,200)	\$ (43,699)	\$ (218,502)	16.67%
FROM ASSESSMENTS-DEBT SVC		\$ 262,200	\$ 43,699	\$ 218,502	16.67%
TOTAL SPECIAL ASSESSMENTS		\$ 1,424,500	\$ -	\$ 1,424,500	0%
SERVICE CHARGES		\$ 5,000	\$ 1,517	\$ 3,483.40	30.33%
INTEREST INCOME		\$ 2,500	\$ 222	\$ 2,278	8.88%
OTHER INCOME		\$ 2,000	\$ 59	\$ 1,941	2.93%
LAUNDRY INCOME		\$ 1,000	\$ 246	\$ 754	24.63%
TOTALS		\$ 1,435,000	\$ 430,828	\$ 1,004,672	30.01%

A/O NOVEMBER 30, 2013

EXPENSE ACCOUNT TITLES	% OF BUDGET	BUDGET 2012-2013	Y TO D EXPENSE	BUDGET BALANCE	Y TO D BY %
GEN GOV-LEGISLATIVE	0.17%	\$ 26,000	\$ 68	\$ 2,432	2.70%
GEN GOV- EXEC, FIN & ADMIN	10.86%	\$ 171,535	\$ 26,323	\$ 129,543	16.89%
GEN GOV-LEGAL COUNSEL	0.77%	\$ 11,000	\$ 858	\$ 10,143	7.80%
DEBT SERVICE -PRINCIPAL EXPENSE	11.72%	\$ 168,200	\$ 38,080	\$ 130,120	22.64%
DEBT SERVICE -INTEREST EXPENSE	6.55%	\$ 94,000	\$ 5,619	\$ 88,381	5.98%
OTHER GENERAL GOVERNMENT	21.09%	\$ 262,200	\$ 42,645	\$ 260,155	14.08%
PUBLIC SAFETY	7.40%	\$ 102,964	\$ 16,342	\$ 89,858	15.39%
PHYSICAL ENVIRONMENT	9.35%	\$ 129,386	\$ 19,188	\$ 115,055	14.29%
TRANSPORTATION-ROADS & STREET	0.31%	\$ 4,500	\$ 3,811	\$ 689	84.69%
CULTURE/REC-PARKS & RECREATION	23.74%	\$ 336,415	\$ 51,262	\$ 289,524	15.04%
TOTAL EXPENSES	91.96%	\$ 1,306,200	\$ 204,194	\$ 1,115,901	15.47%
TOTAL CAPITAL OUTLAY	73.41%	\$ 37,000	\$ -	\$ 37,000	0.00%
CONTINGENCY EXPENSE	26.59%	\$ 13,405	\$ -	\$ 13,405	100.00%
CAPI OUTLAY & CONTINGENCY EXPENSE		\$ 50,405	\$ -	\$ 50,405	100.00%
APPROPRIATED PY RESERVES		\$ -	\$ -	\$ -	#DIV/0!

# Port Malabar Holiday Park Profit & Loss Budget Performance November 2013

Ordinary Income/Expense	Nov 13	Oct - Nov 13	Annual Budget	\$ Budget Left	% Budget Used
Income					
325 • Special Assessments					
0325200 • Gross Assessments	447,548.05	447,548.05	1,476,288.00	1,028,739.95	30.32%
0325290 • Assessment Adjustments	-18,763.94	-18,763.94	-51,788.00	-33,024.06	36.23%
0325295 • Transferred to Debt Service Fund	-21,849.25	-43,698.50	-262,200.00	-218,501.50	16.67%
2325200 • From Gross Assessments- DebtSvc	21,849.25	43,698.50	262,200.00	218,501.50	16.67%
Total 325 • Special Assessments	428,784.11	428,784.11	1,424,500.00	995,715.89	30.1%
334-389 • Other Revenue Sources					
0341900 • Service Charges	773.70	1,516.60	5,000.00	3,483.40	30.33%
0361100 • Interest Income	107.44	221.94	2,500.00	2,278.06	8.88%
0369900 • Other Income	38.62	58.62	2,000.00	1,941.38	2.93%
0369902 • Laundry Income	97.00	246.25	1,000.00	753.75	24.63%
0369903 • Property Maintenance Income	0.00	0.00	500.00	500.00	0.0%
Total 334-389 • Other Revenue Sources	1,016.76	2,043.41	11,000.00	8,956.59	18.58%
Total Income	429,800.87	430,827.52	1,435,500.00	1,004,672.48	30.01%
Gross Profit	429,800.87	430,827.52	1,435,500.00	1,004,672.48	30.01%
Expense					
511 • Gen Govt- Legislative					
0511451 • Board Bond Ins	33.76	67.52	700.00	632.48	9.65%
0511491 • Election Fees	0.00	0.00	1,600.00	1,600.00	0.0%
0511522 • Uniforms- Board	0.00	0.00	200.00	200.00	0.0%
Total 511 • Gen Govt- Legislative	33.76	67.52	2,500.00	2,432.48	2.7%
512-513 • Gen Govt- Exec, Fin & Admin					
0512130 • Payroll - Executive	3,708.79	7,541.21	45,000.00	37,458.79	16.76%
0512210 • Payroll Taxes - Executive	335.28	681.75	4,050.00	3,368.25	16.83%
0512230 • Health Insurance - Executive	629.30	1,258.60	8,320.00	7,061.40	15.13%
0512240 • Workers Comp Ins- Executive	219.53	439.06	775.00	335.94	56.65%
0512400 • Travel Reimb - Executive	0.00	0.00	200.00	200.00	0.0%
0512551 • Education/Training- Exec	0.00	0.00	1,000.00	1,000.00	0.0%
0513130 • Payroll - Admin	3,281.04	6,372.18	33,000.00	26,627.82	19.31%
0513210 • Payroll Taxes - Admin	296.61	576.07	3,915.00	3,338.93	14.71%

# Port Malabar Holiday Park Profit & Loss Budget Performance November 2013

	Nov 13	Oct - Nov 13	Annual Budget	\$ Budget Left	% Budget Used
0513230 - Health Insurance - Admin	870.33	1,740.66	11,506.00	9,765.34	15.13%
0513240 - Workers Comp Ins - Admin	178.73	357.46	800.00	442.54	44.68%
0513321 - Professional Fees - Auditing	4,500.00	4,500.00	10,500.00	6,000.00	42.86%
0513322 - Contract Accounting Services	825.00	1,650.00	10,200.00	8,550.00	16.18%
0513340 - Payroll-related Services	138.00	334.00	1,700.00	1,366.00	19.65%
0513341 - Temporary Office Services	0.00	0.00	11,000.00	11,000.00	0.0%
0513400 - Travel Reimb- Admin	0.00	0.00	200.00	200.00	0.0%
0513421 - Postage	60.80	73.02	1,400.00	1,326.98	5.22%
0513441 - Equipment Lease- Office	140.62	276.08	1,700.00	1,423.92	16.24%
0513462 - R&M Office Equipment	105.00	105.00	1,000.00	895.00	10.5%
0513495 - Advertising Legal	0.00	0.00	2,800.00	2,800.00	0.0%
0513496 - Bank Charges	5.00	10.00	300.00	290.00	3.33%
0513497 - Advertising - Office	0.00	0.00	0.00	0.00	0.0%
0513499 - Non Capitalized Equip- Office	0.00	0.00	1,500.00	1,500.00	0.0%
0513510 - Office Expense	190.89	407.55	5,000.00	4,592.45	8.15%
Total 512-513 - Gen Govt- Exec, Fin & Admin	15,484.92	26,322.64	155,866.00	129,543.36	16.89%
514 - Gen Govt- Legal Counsel					
0514311 - Professional Fees - Legal	0.00	857.50	8,000.00	7,142.50	10.72%
0514312 - Legal - Deed Rest. Enf.	0.00	0.00	3,000.00	3,000.00	0.0%
Total 514 - Gen Govt- Legal Counsel	0.00	857.50	11,000.00	10,142.50	7.8%
517 - Gen Govt Svcs- Debt Svc Payment					
2517710 - Principal Expense	19,082.31	38,079.53	168,200.00	130,120.47	22.64%
2517720 - Interest Expense	2,766.94	5,618.97	94,000.00	88,381.03	5.98%
Total 517 - Gen Govt Svcs- Debt Svc Payment	21,849.25	43,698.50	262,200.00	218,501.50	16.67%
519 - Gen Govt- Other Gen Govt					
0519411 - Telephone & Communications	529.53	1,038.85	6,500.00	5,461.15	15.98%
0519431 - Utilities - Electric	4,684.21	9,028.58	62,000.00	52,971.42	14.56%
0519432 - Utilities - Gas	0.00	630.44	2,000.00	1,369.56	31.52%
0519433 - Utilities - Water & Sewer	193.21	334.68	9,000.00	8,665.32	3.72%
0519434 - Storm Water Management	155.33	820.83	3,100.00	2,279.17	26.48%
0519442 - Equipment Lease- General	95.00	190.00	2,800.00	2,610.00	6.79%
0519451 - Insurance - Liability	809.83	1,619.66	9,000.00	7,380.34	18.0%

# Port Malabar Holiday Park Profit & Loss Budget Performance November 2013

	Nov 13	Oct - Nov 13	Annual Budget	\$ Budget Left	% Budget Used
0519452 - Insurance - Property	1,217.74	2,392.65	14,000.00	11,607.35	17.09%
0519462 - Property Maintenance Expense	0.00	0.00	1,500.00	1,500.00	0.0%
0519491 - Cable - TV	12,843.81	25,687.62	162,000.00	136,312.38	15.86%
0519497 - Other Expense	-29.63	0.75	100.00	99.25	0.75%
0519499 - Non-Cap Equipment- Gen Govt	0.00	0.00	0.00	0.00	0.0%
0519521 - Supplies Decals & Badges	127.00	127.00	800.00	673.00	15.88%
0519541 - Taxes, Fees & Licenses	598.55	773.55	30,000.00	29,226.45	2.58%
Total 519 - Gen Govt- Other Gen Govt	21,224.58	42,644.61	302,800.00	260,155.39	14.08%
529 - Public Safety- Other Public Saf					
0529130 - Payroll - Gate	7,024.47	14,137.17	90,000.00	75,862.83	15.71%
0529210 - Payroll Taxes - Gate	635.57	1,279.41	8,100.00	6,820.59	15.8%
0529230 - Health Insurance - Gate	0.00	0.00	0.00	0.00	0.0%
0529240 - Workers Comp Ins- Gate	413.44	826.88	4,600.00	3,773.12	17.98%
0529460 - R&M Gate	51.08	51.08	1,700.00	1,648.92	3.01%
0529490 - Flags	0.00	0.00	300.00	300.00	0.0%
0529499 - Non Capitalize Equip- Gate	0.00	0.00	300.00	300.00	0.0%
0529520 - Supplies - Gate	26.60	47.87	1,000.00	952.13	4.79%
0529521 - Uniforms- Gate	0.00	0.00	200.00	200.00	0.0%
Total 529 - Public Safety- Other Public Saf	8,151.16	16,342.41	106,200.00	89,857.59	15.39%
539 - Physical Env- Other Phys Env					
0539130 - Payroll - Custodians	5,497.04	11,822.94	87,200.00	75,377.06	13.56%
0539210 - Payroll Taxes - Custodial	496.93	1,068.79	7,848.00	6,779.21	13.62%
0539230 - Health Ins- Custodial	1,533.22	3,066.44	22,620.00	19,553.56	13.56%
0539240 - Workers Comp Ins-Custodial	326.51	653.02	4,375.00	3,721.98	14.93%
0539340 - Contract Services - Custodial	0.00	0.00	0.00	0.00	0.0%
0539400 - Travel Reimbursement Custodial	0.00	0.00	100.00	100.00	0.0%
0539461 - R&M Buildings	583.22	1,256.97	4,000.00	2,743.03	31.42%
0539462 - R&M Lighting- Rec Center	0.00	86.94	400.00	313.06	21.74%
0539463 - R&M Equipment	530.26	635.26	3,000.00	2,364.74	21.18%
0539499 - Non Capitalized Equip-Custodial	0.00	0.00	500.00	500.00	0.0%
0539520 - Custodial Supplies	90.60	597.17	4,000.00	3,402.83	14.93%
0539521 - Uniforms- Custodial	0.00	0.00	200.00	200.00	0.0%



# Port Malabar Holiday Park Profit & Loss Budget Performance November 2013

	Nov 13	Oct - Nov 13	Annual Budget	\$ Budget Left	% Budget Used
Total 539 - Physical Env- Other Phys Env	9,057.78	19,187.53	134,243.00	115,055.47	14.29%
541 - Transportation- Road & Street					
0541461 - R&M Streets	1,405.61	1,742.15	1,000.00	-742.15	174.22%
0541463 - R&M Signage	182.55	182.55	900.00	717.45	20.28%
0541464 - R&M Drainage	130.00	1,886.56	2,600.00	713.44	72.56%
Total 541 - Transportation- Road & Street	1,718.16	3,811.26	4,500.00	688.74	84.7%
572 - Culture/Rec- Parks & Recreation					
0572130 - Payroll - Grounds Crew	11,794.52	24,296.34	164,280.00	139,983.66	14.79%
0572210 - Payroll Taxes - Grounds	1,074.67	2,213.54	14,785.00	12,571.46	14.97%
0572230 - Health Insurance-Grounds	840.07	1,680.14	26,271.00	24,590.86	6.4%
0572240 - Workers Comp Ins-Grounds	663.68	1,327.36	8,200.00	6,872.64	16.19%
0572341 - Contract Svcs - Lawn Crew	5,371.33	10,959.89	65,000.00	54,040.11	16.86%
0572342 - Landscape Management	1,981.99	2,070.93	10,000.00	7,929.07	20.71%
0572431 - Landscape Trash Removal	145.60	291.20	2,200.00	1,908.80	13.24%
0572461 - R&M Grounds Equipment	121.92	1,103.00	4,500.00	3,397.00	24.51%
0572462 - R&M Pools & Rec Facilities	801.23	2,354.41	12,800.00	10,445.59	18.39%
0572463 - R&M Irrigation System	0.00	0.00	5,000.00	5,000.00	0.0%
0572464 - Sound Wall Maintenance	0.00	1,301.05	1,000.00	-301.05	130.11%
0572468 - Vehicle Repair	0.00	188.66	500.00	311.34	37.73%
0572499 - Non Capitalized Equip-Grounds	166.90	1,407.70	2,500.00	1,092.30	56.31%
0572521 - Supplies - Grounds	196.77	392.20	4,500.00	4,107.80	8.72%
0572522 - Fuel	301.85	1,558.51	15,000.00	13,441.49	10.39%
0572523 - Fertilizer	0.00	0.00	300.00	300.00	0.0%
0572524 - Supplies Recreational	46.48	95.68	300.00	204.32	31.89%
0572525 - Uniforms- Grounds	0.00	0.00	350.00	350.00	0.0%
0572526 - Landscape Supplies	0.00	20.94	3,000.00	2,979.06	0.7%
0572551 - Education/Training- Parks & Rec	0.00	0.00	300.00	300.00	0.0%
Total 572 - Culture/Rec- Parks & Recreation	23,507.01	51,261.55	340,786.00	289,524.45	15.04%
701 - Capital Outlay					
0519621 - Cap Outlay-Buildings & Imp	0.00	0.00	16,000.00	16,000.00	0.0%
0519631 - Cap Outlay-Infrastructure	0.00	0.00	15,000.00	15,000.00	0.0%
0519641 - Cap Outlay-Grounds Equipment	0.00	0.00	5,000.00	5,000.00	0.0%

# Port Malabar Holiday Park Profit & Loss Budget Performance November 2013

0519642 - Cap Outlay-Furn, Fixt & Eq					
Total 701 - Capital Outlay					
Total Expense					
Net Ordinary Income					
Other Income/Expense					
Other Income					
8381100 - Appropriated PY Reserves					
Total Other Income					
Other Expense					
8000097 - void					
8000099 - Contingency Expense					
8581100 - Budgeted Return to Reserves					
Total Other Expense					
Net Other Income					
Net Income					
Nov 13	Oct - Nov 13	Annual Budget	\$ Budget Left	% Budget Used	
0.00	0.00	1,000.00	1,000.00	0.0%	
0.00	0.00	37,000.00	37,000.00	0.0%	
101,026.62	204,193.52	1,357,095.00	1,152,901.48	15.05%	
328,774.25	226,634.00	78,405.00			
0.00	0.00	0.00	0.00	0.0%	
0.00	0.00	0.00	0.00	0.0%	
0.00	0.00				
0.00	0.00	13,405.00	13,405.00	0.0%	
0.00	0.00	65,000.00	65,000.00	0.0%	
0.00	0.00	78,405.00	78,405.00	0.0%	
0.00	0.00	-78,405.00			
328,774.25	226,634.00	0.00			

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Accrual Basis

# Port Malabar Holiday Park Income & Expense by Fund November 2013

	00 General		02 Debt Svc		TOTAL	
	Nov 13	Oct - Nov 13	Nov 13	Oct - Nov 13	Nov 13	Oct - Nov 13
Ordinary Income/Expense						
Income						
325 - Special Assessments						
0325200 - Gross Assessments	447,548.05	447,548.05	0.00	0.00	447,548.05	447,548.05
0325290 - Assessment Adjustments	-18,763.94	-18,763.94	0.00	0.00	-18,763.94	-18,763.94
0325295 - Transferred to Debt Service Fund	-21,849.25	-43,698.50	0.00	0.00	-21,849.25	-43,698.50
2325200 - From Gross Assessments- DebtSvc	0.00	0.00	21,849.25	43,698.50	21,849.25	43,698.50
Total 325 - Special Assessments	406,934.86	385,085.61	21,849.25	43,698.50	428,784.11	428,784.11
334-389 - Other Revenue Sources						
0341900 - Service Charges	773.70	1,516.60	0.00	0.00	773.70	1,516.60
0361100 - Interest Income	107.44	221.94	0.00	0.00	107.44	221.94
0369900 - Other Income	38.62	58.62	0.00	0.00	38.62	58.62
0369902 - Laundry Income	97.00	246.25	0.00	0.00	97.00	246.25
Total 334-389 - Other Revenue Sources	1,016.76	2,043.41	0.00	0.00	1,016.76	2,043.41
Total Income	407,951.62	387,129.02	21,849.25	43,698.50	429,800.87	430,827.52
Gross Profit	407,951.62	387,129.02	21,849.25	43,698.50	429,800.87	430,827.52
Expense						
511 - Gen Govt- Legislative						
0511451 - Board Bond Ins	33.76	67.52	0.00	0.00	33.76	67.52
Total 511 - Gen Govt- Legislative	33.76	67.52	0.00	0.00	33.76	67.52
512-513 - Gen Govt- Exec, Fin & Admin						
0512130 - Payroll - Executive	3,708.79	7,541.21	0.00	0.00	3,708.79	7,541.21
0512210 - Payroll Taxes - Executive	335.28	681.75	0.00	0.00	335.28	681.75
0512230 - Health Insurance - Executive	629.30	1,258.60	0.00	0.00	629.30	1,258.60
0512240 - Workers Comp Ins- Executive	219.53	439.06	0.00	0.00	219.53	439.06
0513130 - Payroll - Admin	3,281.04	6,372.18	0.00	0.00	3,281.04	6,372.18
0513210 - Payroll Taxes - Admin	286.61	576.07	0.00	0.00	286.61	576.07
0513230 - Health Insurance - Admin	870.33	1,740.66	0.00	0.00	870.33	1,740.66
0513240 - Workers Comp Ins - Admin	178.73	357.46	0.00	0.00	178.73	357.46
0513321 - Professional Fees - Auditing	4,500.00	4,500.00	0.00	0.00	4,500.00	4,500.00
0513322 - Contract Accounting Services	825.00	1,650.00	0.00	0.00	825.00	1,650.00
0513340 - Payroll-related Services	138.00	334.00	0.00	0.00	138.00	334.00
0513421 - Postage	60.80	73.02	0.00	0.00	60.80	73.02
0513441 - Equipment Lease- Office	140.62	276.08	0.00	0.00	140.62	276.08
0513462 - R&M Office Equipment	105.00	105.00	0.00	0.00	105.00	105.00
0513496 - Bank Charges	5.00	10.00	0.00	0.00	5.00	10.00
0513510 - Office Expense	190.89	407.55	0.00	0.00	190.89	407.55
Total 512-513 - Gen Govt- Exec, Fin & Admin	15,484.92	26,322.64	0.00	0.00	15,484.92	26,322.64
514 - Gen Govt- Legal Counsel						
0514311 - Professional Fees - Legal	0.00	857.50	0.00	0.00	0.00	857.50

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Accrual Basis

# Port Malabar Holiday Park Income & Expense by Fund November 2013

	00 General		02 Debt Svc		TOTAL	
	Nov 13	Oct - Nov 13	Nov 13	Oct - Nov 13	Nov 13	Oct - Nov 13
Total 514 - Gen Govt- Legal Counsel						
517 - Gen Govt Svcs- Debt Svc Payment						
2517710 - Principal Expense	0.00	0.00	19,082.31	38,079.53	19,082.31	38,079.53
2517720 - Interest Expense	0.00	0.00	2,766.94	5,618.97	2,766.94	5,618.97
Total 517 - Gen Govt Svcs- Debt Svc Payment	0.00	0.00	21,849.25	43,698.50	21,849.25	43,698.50
519 - Gen Govt- Other Gen Govt						
0519411 - Telephone & Communications	529.53	1,038.85	0.00	0.00	529.53	1,038.85
0519431 - Utilities - Electric	4,684.21	9,028.58	0.00	0.00	4,684.21	9,028.58
0519432 - Utilities - Gas	0.00	630.44	0.00	0.00	0.00	630.44
0519433 - Utilities - Water & Sewer	193.21	334.68	0.00	0.00	193.21	334.68
0519434 - Storm Water Management	155.33	820.83	0.00	0.00	155.33	820.83
0519442 - Equipment Lease- General	95.00	190.00	0.00	0.00	95.00	190.00
0519451 - Insurance - Liability	809.83	1,619.66	0.00	0.00	809.83	1,619.66
0519452 - Insurance - Property	1,217.74	2,392.65	0.00	0.00	1,217.74	2,392.65
0519491 - Cable - TV	12,843.81	25,687.62	0.00	0.00	12,843.81	25,687.62
0519497 - Other Expense	-29.63	0.75	0.00	0.00	-29.63	0.75
0519521 - Supplies Decals & Badges	127.00	0.00	0.00	0.00	127.00	0.00
0519541 - Taxes, Fees & Licenses	598.55	773.55	0.00	0.00	598.55	773.55
Total 519 - Gen Govt- Other Gen Govt	21,224.58	42,644.61	0.00	0.00	21,224.58	42,644.61
529 - Public Safety- Other Public Saf						
0529130 - Payroll - Gate	7,024.47	14,137.17	0.00	0.00	7,024.47	14,137.17
0529210 - Payroll Taxes - Gate	635.57	1,279.41	0.00	0.00	635.57	1,279.41
0529240 - Workers Comp Ins- Gate	413.44	826.88	0.00	0.00	413.44	826.88
0529460 - R&M Gate	51.08	51.08	0.00	0.00	51.08	51.08
0529520 - Supplies - Gate	26.60	47.87	0.00	0.00	26.60	47.87
Total 529 - Public Safety- Other Public Saf	8,151.16	16,342.41	0.00	0.00	8,151.16	16,342.41
539 - Physical Env- Other Phys Env						
0539130 - Payroll - Custodians	5,497.04	11,822.94	0.00	0.00	5,497.04	11,822.94
0539210 - Payroll Taxes - Custodial	496.93	1,068.79	0.00	0.00	496.93	1,068.79
0539230 - Health Ins- Custodial	1,533.22	3,066.44	0.00	0.00	1,533.22	3,066.44
0539240 - Workers Comp Ins-Custodial	326.51	653.02	0.00	0.00	326.51	653.02
0539461 - R&M Buildings	583.22	1,256.97	0.00	0.00	583.22	1,256.97
0539462 - R&M Lighting- Rec Center	0.00	86.94	0.00	0.00	0.00	86.94
0539463 - R&M Equipment	530.26	635.26	0.00	0.00	530.26	635.26
0539520 - Custodial Supplies	90.60	597.17	0.00	0.00	90.60	597.17
Total 539 - Physical Env- Other Phys Env	9,057.78	19,187.53	0.00	0.00	9,057.78	19,187.53
541 - Transportation- Road & Street						
0541461 - R&M Streets	1,405.61	1,742.15	0.00	0.00	1,405.61	1,742.15
0541463 - R&M Signage	182.55	182.55	0.00	0.00	182.55	182.55
0541464 - R&M Drainage	130.00	1,886.56	0.00	0.00	130.00	1,886.56

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Accrual Basis

# Port Malabar Holiday Park Income & Expense by Fund November 2013

	00 General		02 Debt Svc		TOTAL	
	Nov 13	Oct - Nov 13	Nov 13	Oct - Nov 13	Nov 13	Oct - Nov 13
Total 541 - Transportation- Road & Street	1,718.16	3,811.26	0.00	0.00	1,718.16	3,811.26
572 - Culture/Rec- Parks & Recreation						
0572130 - Payroll - Grounds Crew	11,794.52	24,296.34	0.00	0.00	11,794.52	24,296.34
0572210 - Payroll Taxes - Grounds	1,074.67	2,213.54	0.00	0.00	1,074.67	2,213.54
0572230 - Health Insurance-Grounds	840.07	1,680.14	0.00	0.00	840.07	1,680.14
0572240 - Workers Comp Ins-Grounds	663.68	1,327.36	0.00	0.00	663.68	1,327.36
0572341 - Contract Svcs - Lawn Crew	5,371.33	10,959.89	0.00	0.00	5,371.33	10,959.89
0572342 - Landscape Management	1,981.99	2,070.93	0.00	0.00	1,981.99	2,070.93
0572431 - Landscape Trash Removal	145.60	291.20	0.00	0.00	145.60	291.20
0572461 - R&M Grounds Equipment	121.92	1,103.00	0.00	0.00	121.92	1,103.00
0572462 - R&M Pools & Rec Facilities	801.23	2,354.41	0.00	0.00	801.23	2,354.41
0572464 - Sound Wall Maintenance	0.00	1,301.05	0.00	0.00	0.00	1,301.05
0572468 - Vehicle Repair	0.00	188.66	0.00	0.00	0.00	188.66
0572499 - Non Capitalized Equip-Grounds	166.90	1,407.70	0.00	0.00	166.90	1,407.70
0572521 - Supplies - Grounds	196.77	392.20	0.00	0.00	196.77	392.20
0572522 - Fuel	301.85	1,558.51	0.00	0.00	301.85	1,558.51
0572524 - Supplies Recreational	46.48	95.68	0.00	0.00	46.48	95.68
0572526 - Landscape Supplies	0.00	20.94	0.00	0.00	0.00	20.94
Total 572 - Culture/Rec- Parks & Recreation	23,507.01	51,261.55	0.00	0.00	23,507.01	51,261.55
Total Expense	79,177.37	160,495.02	21,849.25	43,698.50	101,026.62	204,193.52
Net Ordinary Income	328,774.25	226,634.00	0.00	0.00	328,774.25	226,634.00
Net Income	328,774.25	226,634.00	0.00	0.00	328,774.25	226,634.00

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Accrual Basis

# Port Malabar Holiday Park

## Balance Sheet

As of November 30, 2013

	Nov 30, 13
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
0101000 • TD Operating	77,401.20
0101100 • SunTrust Operating	41,210.97
0101500 • TD Fixed Rate Account	667,230.85
0102100 • Petty Cash	1,093.45
0104100 • SBA - Operating Account	74,548.68
0104500 • SBA Restricted fund B	5,451.55
0104509 • SBA Restr Fund B- Inv Gain(Loss)	864.53
Total Checking/Savings	867,801.23
Accounts Receivable	
0115100 • Accounts Receivable	1,300.00
Total Accounts Receivable	1,300.00
Total Current Assets	869,101.23
Fixed Assets	
0161900 • Land	223,836.00
0162900 • Buildings & Improvements	1,022,176.74
0163900 • AD - Buildings & Improvements	-652,590.40
0164900 • Infrastructure	3,269,508.46
0165900 • AD - Infrastructure	-511,579.93
0166910 • Furn, Fixtures & Equipment	93,768.01
0166920 • Grounds Equipment	76,736.77
0166930 • Computer Software	2,187.85
0167910 • AD - Furn, Fixtures & Equipment	-81,277.62
0167920 • AD - Grounds Equipment	-53,028.85
0167930 • AD - Computer Software	-2,187.85
Total Fixed Assets	3,387,549.18
Other Assets	
0155000 • Prepaid Expenses	8,275.03
0170910 • Capitalized Loan Fees	52,239.00
0170920 • Accum Amortization	-24,959.46
Total Other Assets	35,554.57
<b>TOTAL ASSETS</b>	<b>4,292,204.98</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
0202000 • Accounts Payable	31,765.26
Total Accounts Payable	31,765.26
Other Current Liabilities	
0203010 • Loan 1 Curr Portion - TD 5455	78,858.79
0203020 • Loan 2 Curr Portion - TD 2055	79,160.85
0203030 • Loan 3 Curr Portion - TD 9155	52,800.11
0216000 • Accrued Wages Payable	6,368.04
0217000 • Accrued Taxes Payable	579.05
0220000 • Customer Deposits	1,295.78
2215000 • Accrued Interest Payable	370.33
Total Other Current Liabilities	219,432.95
Total Current Liabilities	251,198.21

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Accrual Basis

**Port Malabar Holiday Park**  
**Balance Sheet**  
As of November 30, 2013

	<u>Nov 30, 13</u>
Long Term Liabilities	
0203910 · Loan 1- TD 5455	397,141.24
0203920 · Loan 2- TD 2055	661,448.51
0203930 · Loan 3- TD 9155	390,836.16
Total Long Term Liabilities	<u>1,449,425.91</u>
Total Liabilities	1,700,624.12
Equity	
0271000 · Fund Balance- Unreserved	844,162.00
0274000 · Invested in capital assets	1,241,263.23
8007 · Retained Earnings	279,521.63
Net Income	226,634.00
Total Equity	<u>2,591,580.86</u>
TOTAL LIABILITIES & EQUITY	<u><u>4,292,204.98</u></u>

# Loan Balances at Month-End

	<u>Loan 2055</u>	<u>Loan 9155</u>	<u>Loan 5455</u>
QB Loan Balances on 09/30/2013	740,609.36	443,636.27	476,000.03
Less Principal Pymt in Debt Service Fund Acct 00100002010000			
For Month			
Oct-13	-8,183.77	-4,367.75	-6,445.70
Nov-13	-8,221.97	-4,353.48	-6,506.86
Dec-13			
Jan-14			
Feb-14			
Mar-14			
Apr-14			
May-14			
Jun-14			
Jul-14			
Aug-14			
Sep-14			
Calculated Loan Balances for QuickBooks	724,203.62	434,915.04	463,047.47
Adj for current payment posted in wrong month	8,221.97	0.00	6,506.86
Calculated Loan Balances to match Bank Statements	732,425.59	434,915.04	469,554.33
ME Loan Balances Per Bank Statements	732,425.59	434,915.04	469,554.33
Difference	0.00	0.00	0.00



Port Malabar Holiday Park Mobile Home Park Recreation District  
Quote Comparison

Project Name: Roadway Striping – Holiday Park, Center, Blossom, Greenview and Sunflower ~29,000 lf

Vendor:	Description:	Price	Option – Reflective Bead
Burton Striping	Road stripe 4"	\$4,767.00	\$1250.00
All Florida Striping	Road Strip 4"	\$4,356.00	
In House	Road Strip 4" using rental equip	\$4640.00	

In House: Paint, equipment rental, 3 Temp Employees, 1-week labor, 3 Grounds Staff

