



PORT MALABAR HOLIDAY PARK MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

BOARD OF TRUSTEES

REGULAR MEETING AGENDA

March 14, 2016 - 7:00 PM

Rebecca "Becky" Earnest
Chairman

Keith Rittscher
1st Vice-Chairman

Joanne Gaughan
Secretary

Cathleen "Cathi" Brennan
Treasurer

Vacant
Trustee

Jody Storozuk
District Manager

Harald Albinus
2nd Vice-Chairman

Marion "Molly" Stone
Assistant Secretary

Marilyn Spall
Assistant Treasurer

Rodney "Rod" Lindsay
Trustee

Karl Bohne, Jr.
District's Attorney

*** To comment on an item, after you have been recognized by the Chair, please go to the microphone and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.**

NOTE: MINUTES OF BOARD MEETINGS ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.

"A community intended and operated for persons 55 and older"



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1. Meeting call to order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Announcements by Chairman
6. **Consideration of Approving the Board Meeting Minutes of February 8, 18, and 22, 2016**
 - Attachments: February 8, 18, and 22 meeting minutes
 - Motion to approve minutes
 - Trustee comment
 - Call for vote
7. **Treasurer's Report- Presentation of the Financial Reports for the Month of January 2016**
 - Attachments: January 2016, Revenues & Expense Report: Budget Performance,
Balance Sheet and Loan Balances
 - Action: Motion to accept report for audit
 - Trustee comment
 - Public comment*
 - Call for vote
8. **Holiday Park Employee Personnel Policy Manual**
 - Review - Personnel Policy Manual, [tabled from 4-10-15]
 - Attachment: Personnel Policy (previously distributed to the Board)
 - Action: Motion to Approve
 - Trustee Comment
 - Call for Vote
9. **Consideration for a Proposed By-Law Change**
 - Treasurer's Report changed from Workshop Meeting to Regular Meeting
 - Action: Motion to approve changes to by-law
 - Trustee comment
 - Public comment*
 - Call for vote



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10. Consideration for employee wage adjustment

Gate employee

Action: Motion to increase employee wage
Trustee comment
Public comment*

11. Holiday Park Credit Cards SunTrust Accounts

Discussion Only- Assistant Treasurer

Action: Trustee comment

12. Approving Robinson Equipment Bill

Action: Trustee comment
Public comment*

13. Discussion on Weed Whipping Equipment

13A. Consideration of Purchasing New Lawn Equipment

Attachment:

Action: Trustee comment
Public comment

**13B. Facility Improvement "Possibilities" [Facility Improvement "Possibilities", 03/23/15,
Agenda Item #13]**

Presentation by Bud Getz

Action: Trustee comment
Public comment*

14. Public Comment

15. Trustee Comment

16. Adjournment



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BOARD OF TRUSTEE: REGULAR MEETING MINUTES

February 8, 2016 at 7:00PM

1. Meeting call to order

By: Rebecca "Becky" Earnest, Chairman at 7:04 PM

2. Invocation

By: Keith Rittscher, 1st Vice Chairman

3. Pledge of Allegiance

By: Rebecca "Becky" Earnest, Chairman

4. Roll Call

By Joanne Gaughan, Secretary; Joanne Gaughan, Secretary; Marilyn Spall, Assistant Treasurer; Rebecca "Becky" Earnest, Chairman; Keith Rittscher, 1st Vice Chairman, Marion "Molly" Stone, Assistant Secretary; Cathleen "Cathi" Brennan, Treasurer; Rodney "Rod" Lindsay, Trustee; Harald Albinus, 2nd Vice Chairman, all acknowledged their presence. Vacant: Trustee. Sharon Johnson, Administrative Assistant was present and Jessica Saeger, District Clerk recording.

5. Announcements by Chairman:

Becky Earnest reminded everyone about the vacant seat on the Board. If anyone is interested, to contact a Trustee or the office and submit a letter of intent.

Becky stated receiving a response from our accountant on the engagement letter. Becky asked for the Board to make a motion to allow this topic to be added to the agenda.

Keith Rittscher made the motion to add discussion to the agenda (7A) about the response to the engagement letter. Cathi Brennan seconded the motion. A vote was called, motion passed.

Becky reminded everyone to silence their phones during the meeting.

Becky asked the Board to add another agenda topic to discuss background check companies.

Harald Albinus made a motion to add to the agenda (10A) discussion for background check companies. Joanne Gaughan seconded the motion. A vote was called, motion passed.

6. Consideration of Approving the Board Meeting Minutes of January 21, 2016:

The meeting minutes for January 21, 2016 was posted on the bulletin board, District website, and distributed to the Board prior to the meeting.

Molly Stone made a motion to approve the minutes for January 21, 2016. Keith Rittscher seconded the motion. A vote was called, motion carried.



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7. Treasurer's Report- Presentation of the Financial Reports for the Month of December 2015:

The Treasurer's report was posted on the bulletin board, District website, and distributed to the Board prior to the meeting. Presentation of the financial report for December 2015 was made by Cathi Brennan.

It was questioned why our financial reports do not fall on the current month. Becky Earnest explained one reason is due to our by-laws. She continued to state our workshop meetings do not include a treasurer's report item number.

Marilyn Spall made a motion to accept the treasurer's report. Joanne Gaughan seconded the motion. A vote was called, motion carried.

7A. Engagement Letter from Accountant:

The Board discussed different options for the accountant to possibly use to provide current monthly reports.

Joanne Gaughan made a motion to accept the engagement letter signed with a caveat (#4) from the Board's previous letter. Cathi Brennan seconded the motion. A vote was called, motion passed.

8. Renew Yearly Contract Heating Ventilation and Air Conditioner (HVAC) Service

Keith Rittscher made a motion to renew the yearly contract from Platt's Air & Heat. The second motion was not audible through written or audio record. A vote was called, motion passed.

John LaLima, 1055 Sunflower Lane, commented on how a proposal should read.

9. Computer update (continued from 1/11/16, Agenda #13):

Becky Earnest updated the Board on the computer upgrade. She explained the situation surrounding her decision to purchase the refurbished hard drive from our IT technician.

Keith Rittscher made a motion to gratify Becky's approval. Joanne Gaughan seconded the motion, A vote was called, motion passed.

Becky explained to everyone since we do not have a District Manager we are adding items such as this to the agendas for approval. She continued to state anything less than five hundred dollars (\$500.00) would be automatically approved by the District Manager.

10. Owners not in "Good Standing" (continued from 1/25/16, Agenda #9B):

Becky Earnest explained a fine system is currently not in place and would like discussion on it.

Leanne Johnson, 309 Holiday Park Boulevard, gave details on a local fining committee in another housing development.



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Joanne Gaughan suggested breaking down the fining system into three (3) categories: Deed Restriction, Rules and Regulations of the District, and the Rules and Regulations of the Architecture Control Committee (A.C.C.).

Richard Wilkinson, 1150 Center Lane, commented on the decal system.

Howie Sprague, 126 Holiday Park Boulevard, commented on the decal system.

Elaine Wilde, 1181 Lindsey Court, commented on members in good standing. She also stated that the Park has a number of properties that need to be cleaned.

Bob Shearer, 382 Holiday Park Boulevard, commented on the fine system.

John LaLima, 1055 Sunflower Lane, expressed his concerns with the fine systems.

Bruce Crabb, 442 Neighborly Court, suggested making a flyer that could be given out prior to decals to help eliminate any confusion on dates and times.

10A. Background Check Companies:

The Board was given information on different companies and pricing for background checks.

Keith Rittscher made a motion to use Justifacts and to accept the full background package quoted excluding the education. Harald Albinus seconded the motion.

Joanne Gaughan read the list of information for the background package.

A vote was called to use Justifacts, motion carried.

Harald Albinus made a motion to hold a Special meeting on February 18, 2016 at 2:00PM only if we have the background check back.

11. District Manager Job Description:

Becky Earnest asked Molly Stone to help with grammatical corrections on the District Manager job description.

Harald Albinus made a motion to accept the District Manager job description with corrections. Keith Rittscher seconded the motion. A vote was called, motion passed.

12. Public Comment:

Bruce Crabb, 442 Neighborly Court, voiced his concerns on "owner not in good standing" and not approving the minutes on January 25, 2016.

Shirley Cadieux, 100 Cheswick, voiced her concerns regarding feral cats and asked the Board for assistance in solving this issue.



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Mary Evans, 134 Holiday Park Boulevard, explained that a feral cat colony is located behind Siggys bar. Bob Shearer, 382 Holiday Park Boulevard, questioned the Board on when the District Manager's job description education qualifications would be completed.

Jean Beach, 1090 Moonlight Court, requested that the answer machine be changed. She also asked for clarification on Chairman voting in Robert's Rules of Order.

Allison Kelly, 1054 Sunflower Lane, suggested that the Board look into if they can legally override the Deed Restrictions that the community has voted on.

John LaLima, 1055 Sunflower Lane, suggested the office should contact the Department of Health about the vacant homes and the potential health risks.

13. Trustee Comment:

No comments were made by the trustees.

14. Adjournment:

There being no further business to come before the Board, a motion to adjourn was made by Keith Rittscher and seconded by Harald Albinus. A vote was called, motion carried. The meeting adjourned at 9:11 PM.



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BOARD OF TRUSTEES: SPECIAL MEETING MINUTES

February 18, 2016 at 2:00PM

1. Meeting call to order

By: Rebecca "Becky" Earnest, Chairman at 2:04 PM

2. Invocation

By: Keith Rittscher, 1st Vice Chairman

3. Pledge of Allegiance

By: Rebecca "Becky" Earnest, Chairman

4. Roll Call

By Joanne Gaughan, Secretary: Joanne Gaughan, Secretary; Marilyn Spall, Assistant Treasurer; Rebecca "Becky" Earnest, Chairman; Keith Rittscher, 1st Vice Chairman, Marion "Molly" Stone, Assistant Secretary; Cathleen "Cathi" Brennan, Treasurer; Harald Albinus, 2nd Vice Chairman, all acknowledged their presence. Absent: Rodney "Rod" Lindsay, Trustee. Vacant: Trustee. Sharon Johnson, Administrative Assistant was present with Jessica Saeger recording.

5. Announcements by Chairman:

Prior to the meeting beginning, Joanne Gaughan, Secretary, thanked Allison Kelly for having the flags cleaned; they look beautiful.

6. District Manager-Recruitment [DM recruitment, 12-28-15, Agenda Item# 10B]:

Becky Earnest, Chairman, provided a simple statement on the background results. Becky stated all information disclosed was previously shared with the Board. The Board discussed each candidate and gave their consideration for the District Manager position. Overall, some board members felt we should wait until all information was received while other members felt the Board had enough information to form a motion.

7. District Manager-Recruitment [DM recruitment, 12-28-15, Agenda Item# 10B]:

Keith Rittscher made a motion to offer the position to Jody Storozuk with a strong overseeing of a probation period. Joanne Gaughan seconded the motion.

Bruce Crabb, 442 Neighborly Court, suggested the Board should move forward with the motion.

A vote was called to offer the position to Jody Storozuk. Motion passed with members voting as follows: Molly, No; Marilyn, Yes; Cathi, Yes; Becky, Yes; Keith, Yes; Joanne, Yes; Harald, No.

Marilyn Spall made a motion to offer Jody the job for forty-five thousand dollars and no cents (\$45,000.00) plus a benefit package to include: no travel or overtime pay, shared cost health insurance, five (5) sick days, nine (9) paid holidays, two (2) personal days, one (1) week of paid vacation given at six (6) months and one (1) additional week of paid vacation at the end of one (1) year, two (2) weeks of paid vacation from two(2) - five (5) years,



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and three (3) weeks paid vacation from six (6) - ten (10) years as well as paid educational courses that benefit the Park.

A five minute recess was called to contact Jody Storozuk and offer the position to him. When resumed, Becky Earnest stated we have a new District Manager; Jody accepted the offer to commence on March 1st, however, he will be here tomorrow to begin new hire paperwork.

8. Adjournment:

There being no further business to come before the Board, a motion to adjourn was made by Keith Rittscher and seconded by Marilyn Spall. A vote was called, motion carried. The meeting adjourned at 2:43 PM.



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BOARD OF TRUSTEES: WORKSHOP MEETING MINUTES

February 22, 2016 at 7:00 PM

1. Meeting call to order

By: Rebecca "Becky" Earnest, Chairman at 7:00 PM

2. Invocation

By: Rebecca "Becky" Earnest

3. Pledge of Allegiance

By: Rebecca "Becky" Earnest, Chairman

4. Roll Call

By Joanne Gaughan, Secretary: Joanne Gaughan, Secretary; Marilyn Spall, Assistant Treasurer; Rebecca "Becky" Earnest, Chairman; Marion "Molly" Stone, Assistant Secretary; Rodney "Rod" Lindsay, Trustee; Harald Albinus, 2nd Vice Chairman, all acknowledged their presence. Absent: Cathleen "Cathi" Brennan, Treasurer; Keith Rittscher, 1st Vice Chairman. Vacant: Trustee. Sharon Johnson, Administrative Assistant was present with Jessica Saeger recording.

5. Announcements by Chairman:

Becky Earnest thanked HPPOA for paying to have cleaned the flags. She reminded everyone that there is still a vacant seat on the Board. If anyone is interested, contact the office or a Trustee. Becky reminded everyone to silence their phones during the meeting.

Becky announced that a property was cleaned without authorization. She continued to explain that no one should be trespassing on another's property and that she is working on forming a committee to help clean up the outside of any abandoned homes.

Becky introduced Jody Storozuk to the Park residents and announced that he will begin employment as the new District Manager on February 29th rather than March 1st.

6. Consideration of Approving the Board Meeting Minutes of January 25 and February 4, 2016:

Harald Albinus made a motion to approve the January 25, 2016 meeting minutes.

Molly Stone seconded the motion. A vote was called, motion carried.

Harald Albinus made a motion to approve the February 4, 2016 meeting minutes. Marilyn Spall seconded the motion. A vote was called, motion carried.

7. District Manager Job Description (continued from 02/08/16, Agenda Item # 11):

Molly Stone made a motion to accept the District Manager job description with corrections.

Rod Lindsay seconded the motion. A vote was called, motion carried.

8. Discussion on bonus/stipend:

Becky Earnest asked Sharon Johnson and Jessica Saeger to leave the meeting while discussing this



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topic. The Board discussed different monetary amounts and additional time spent in the office by the staff.

Joanne Gaughan made a motion to give Sharon and Jessica twenty four hundred dollars and no cents (\$2,400.00). Marilyn Spall seconded the motion. A vote was called, motion carried.

After the motion, Sharon and Jessica were asked to return to the meeting and was advised of the Board's decision.

9. Consideration of Air Conditioner Repair- Platt's Air and Heat:

Becky Earnest, Chairman, asked for this topic to be tabled until the next meeting.

Joanne Gaughan made a motion to table until next agenda. Rod Lindsay seconded the motion. A vote was called, motion carried.

10. Consideration of Approval of Document Mall in the Amount of \$1050.00 (same price as past two years):

The Board asked Sharon different questions about the use of Document Mall. Sharon explained.

Marilyn Spall made a motion to approve Document Mall in the amount of one thousand fifty dollars and no cents (\$1050.00). Rod Lindsay seconded the motion. A vote was called, motion carried.

11. District Office Report:

Sharon Johnson, Administrative Assistant, gave the Board an update on the mansard roof. Sharon brought to the Board attention as to a specific request regarding long term parking during an upcoming cruise with Park's residents.

Judy Turcotte, 114 Holiday Park Boulevard, explained her request to allow multiple cars belonging to Holiday Park residents to be parked in the Recreation Hall parking lot during the cruise. The Board accepted her request for parking up to ten (10) days at the recreation hall and was asked to park at the outermost area of the parking lot.

Sharon also asked the Board if weights could be used in the pool for therapy purposes. The Board stated that this resident would need to bring a letter from her doctor and Sharon could give this resident a time frame when the pool is less busy.

12. Consideration of the use of shed:

Becky Earnest showed pictures of the inside of the shed near the shuffleboard courts. Her thoughts were to install shelving for half of the shed to better utilize space and asked the Board for their suggestions.

Jody Storozuk commented that our custodians will help in the shed utilization.

Patti Peck, 1014 Willow Court, commented on the topic.



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13. Upcoming Budget Ideas:

Marilyn Spall mentioned that she has been in contact with our healthcare provider for new rates. Becky Earnest asked the Board to begin thinking of ideas for the upcoming budget and bring any ideas to Cathi Brennan, Marilyn Spall, and/or Jody Storozuk.

14. Public Comment:

Barbara Hoffman, 1021 Little Court, asked if the Board will be continuing the five (5) year proposal plan. Becky explained that Bud Getz would be presenting again his renovation presentation to the Board.

15. Trustee Comment:

Rod Lindsay expressed his gratitude towards having a nice meeting.

Molly Stone wanted to welcome Jody to the Park and thanked everyone for their input.

Marilyn Spall thanked everyone for their ideas and for coming to the meeting.

Harald Albinus made no comment.

Joanne Gaughan shared with everyone that Bud Getz would like to show his renovation presentation for all those who have yet to see it.

Becky Earnest welcomed Jody Storozuk to the Park. She thanked everyone for coming and reminded everyone of the Chili's fundraiser. Becky reminded everyone to use flashlights while out walking.

16. Adjournment:

There being no further business to come before the Board, a motion to adjourn was made by Rod Lindsay and seconded by Marilyn Spall. A vote was called, motion carried. The meeting adjourned at 7:50PM.

Port Malabar Holiday Park Income & Expense by Fund January 2016

	00 General			02 Debt Svc		TOTAL	
	Jan 16	Oct '15 - Jan 16	Jan 16	Jan 16	Oct '15 - Jan 16	Jan 16	Oct '15 - Jan 16
Ordinary Income/Expense							
Income							
325 - Special Assessments							
0325200 - Gross Assessments	69,964.45	1,130,059.47	0.00	0.00	0.00	69,964.45	1,130,059.47
0325290 - Assessment Adjustments	-2,067.51	-44,376.37	0.00	0.00	0.00	-2,067.51	-44,376.37
0325295 - Transferred to Debt Service Fund	-21,849.25	-87,397.00	0.00	0.00	0.00	-21,849.25	-87,397.00
Total 325 - Special Assessments	46,047.69	998,286.10	0.00	0.00	0.00	46,047.69	998,286.10
334-389 - Other Revenue Sources							
0341900 - Service Charges	1,367.75	4,355.15	0.00	0.00	0.00	1,367.75	4,355.15
0361100 - Interest Income	352.42	1,026.41	0.00	0.00	0.00	352.42	1,026.41
0369900 - Other Income	3,004.08	4,497.05	0.00	0.00	0.00	3,004.08	4,497.05
0369902 - Laundry Income	0.00	316.50	0.00	0.00	0.00	0.00	316.50
0369903 - Property Maintenance Income	0.00	92.49	0.00	0.00	0.00	0.00	92.49
Total 334-389 - Other Revenue Sources	4,724.25	10,287.60	0.00	0.00	0.00	4,724.25	10,287.60
Total Income	50,771.94	1,008,573.70	0.00	0.00	0.00	50,771.94	1,008,573.70
Gross Profit	50,771.94	1,008,573.70	0.00	0.00	0.00	50,771.94	1,008,573.70
Expense							
511 - Gen Govt- Legislative							
0511451 - Board Bond Ins	400.00	600.03	0.00	0.00	0.00	400.00	600.03
0511491 - Election Fees	60.00	263.19	0.00	0.00	0.00	60.00	263.19
0511522 - Uniforms- Board	18.00	28.65	0.00	0.00	0.00	18.00	28.65
Total 511 - Gen Govt- Legislative	478.00	891.87	0.00	0.00	0.00	478.00	891.87
512-513 - Gen Govt- Exec, Fin & Admin							
0512130 - Payroll - Executive	0.00	10,492.52	0.00	0.00	0.00	0.00	10,492.52
0512210 - Payroll Taxes - Executive	0.00	891.03	0.00	0.00	0.00	0.00	891.03
0512230 - Health Insurance - Executive	0.00	1,424.23	0.00	0.00	0.00	0.00	1,424.23
0512240 - Workers Comp Ins- Executive	259.02	1,036.10	0.00	0.00	0.00	259.02	1,036.10
0513130 - Payroll - Admin	5,145.15	18,613.18	0.00	0.00	0.00	5,145.15	18,613.18
0513210 - Payroll Taxes - Admin	412.30	1,516.64	0.00	0.00	0.00	412.30	1,516.64
0513230 - Health Insurance - Admin	736.53	3,228.18	0.00	0.00	0.00	736.53	3,228.18
0513240 - Workers Comp Ins - Admin	239.21	956.85	0.00	0.00	0.00	239.21	956.85
0513321 - Professional Fees - Auditing	0.00	10,000.00	0.00	0.00	0.00	0.00	10,000.00
0513322 - Contract Accounting Services	825.00	3,300.00	0.00	0.00	0.00	825.00	3,300.00
0513340 - Payroll-related Services	352.00	799.50	0.00	0.00	0.00	352.00	799.50
0513421 - Postage	0.00	152.22	0.00	0.00	0.00	0.00	152.22
0513441 - Equipment Lease- Office	135.46	626.78	0.00	0.00	0.00	135.46	626.78
0513462 - R&M Office Equipment	0.00	75.00	0.00	0.00	0.00	0.00	75.00
0513497 - Advertising - Office	0.00	910.69	0.00	0.00	0.00	0.00	910.69
0513499 - Non Capitalized Equip- Office	499.99	954.90	0.00	0.00	0.00	499.99	954.90

Port Malabar Holiday Park Income & Expense by Fund January 2016

	00 General			02 Debt Svc			TOTAL	
	Jan 16	Oct '15 - Jan 16	Jan 16	Jan 16	Oct '15 - Jan 16	Jan 16	Jan 16	Oct '15 - Jan 16
0513510 • Office Expense	25.07	1,512.49	0.00	0.00	0.00	25.07	1,512.49	
Total 512-513 • Gen Govt- Exec, Fin & Admin	8,629.73	56,490.31	0.00	0.00	0.00	8,629.73	56,490.31	
514 • Gen Govt- Legal Counsel	980.00	1,295.00	0.00	0.00	0.00	980.00	1,295.00	
0514311 • Professional Fees - Legal	980.00	1,295.00	0.00	0.00	0.00	980.00	1,295.00	
Total 514 • Gen Govt- Legal Counsel	980.00	1,295.00	0.00	0.00	0.00	980.00	1,295.00	
519 • Gen Govt- Other Gen Govt	1,116.75	2,834.84	0.00	0.00	0.00	1,116.75	2,834.84	
0519411 • Telephone & Communications	5,183.00	20,068.59	0.00	0.00	0.00	5,183.00	20,068.59	
0519431 • Utilities - Electric	490.54	841.28	0.00	0.00	0.00	490.54	841.28	
0519432 • Utilities - Gas	565.56	1,281.42	0.00	0.00	0.00	565.56	1,281.42	
0519433 • Utilities - Water & Sewer	368.55	1,344.72	0.00	0.00	0.00	368.55	1,344.72	
0519434 • Storm Water Management	95.00	380.00	0.00	0.00	0.00	95.00	380.00	
0519442 • Equipment Lease- General	740.75	2,963.00	0.00	0.00	0.00	740.75	2,963.00	
0519451 • Insurance - Liability	846.08	3,816.70	0.00	0.00	0.00	846.08	3,816.70	
0519452 • Insurance - Property	14,854.39	57,308.56	0.00	0.00	0.00	14,854.39	57,308.56	
0519491 • Cable - TV	0.00	1.07	0.00	0.00	0.00	0.00	1.07	
0519497 • Other Expense	28,236.53	29,917.51	0.00	0.00	0.00	28,236.53	29,917.51	
0519541 • Taxes, Fees & Licenses	52,497.15	120,757.69	0.00	0.00	0.00	52,497.15	120,757.69	
Total 519 • Gen Govt- Other Gen Govt	7,332.33	29,785.47	0.00	0.00	0.00	7,332.33	29,785.47	
529 • Public Safety- Other Public Saf	612.23	2,541.52	0.00	0.00	0.00	612.23	2,541.52	
0529130 • Payroll - Gate	469.76	1,879.06	0.00	0.00	0.00	469.76	1,879.06	
0529210 • Payroll Taxes - Gate	16.81	491.81	0.00	0.00	0.00	16.81	491.81	
0529240 • Workers Comp Ins- Gate	0.00	36.05	0.00	0.00	0.00	0.00	36.05	
0529460 • R&M Gate	0.00	424.16	0.00	0.00	0.00	0.00	424.16	
0529490 • Flags	0.00	197.84	0.00	0.00	0.00	0.00	197.84	
0529499 • Non Capitalize Equip- Gate	0.00	294.45	0.00	0.00	0.00	0.00	294.45	
0529520 • Supplies - Gate	0.00		0.00	0.00	0.00	0.00		
0529521 • Uniforms- Gate	8,431.13	35,650.36	0.00	0.00	0.00	8,431.13	35,650.36	
Total 529 • Public Safety- Other Public Saf	5,976.18	22,723.08	0.00	0.00	0.00	5,976.18	22,723.08	
539 • Physical Env- Other Phys Env	490.77	1,905.28	0.00	0.00	0.00	490.77	1,905.28	
0539130 • Payroll - Custodians	957.66	3,964.14	0.00	0.00	0.00	957.66	3,964.14	
0539210 • Payroll Taxes - Custodial	349.01	1,396.02	0.00	0.00	0.00	349.01	1,396.02	
0539230 • Health Ins- Custodial	1,440.72	3,988.39	0.00	0.00	0.00	1,440.72	3,988.39	
0539240 • Workers Comp Ins-Custodial	0.00	134.90	0.00	0.00	0.00	0.00	134.90	
0539461 • R&M Buildings	0.00	1,139.25	0.00	0.00	0.00	0.00	1,139.25	
0539462 • R&M Lighting- Rec Center	0.00	205.21	0.00	0.00	0.00	0.00	205.21	
0539463 • R&M Equipment	0.00	2,484.56	0.00	0.00	0.00	0.00	2,484.56	
0539499 • Non Capitalized Equip-Custodial	810.34	102.70	0.00	0.00	0.00	810.34	102.70	
0539520 • Custodial Supplies	0.00		0.00	0.00	0.00	0.00		
0539521 • Uniforms- Custodial			0.00	0.00	0.00	0.00		

Port Malabar Holiday Park Income & Expense by Fund January 2016

	00 General		02 Debt Svc		TOTAL	
	Jan 16	Oct '15 - Jan 16	Jan 16	Oct '15 - Jan 16	Jan 16	Oct '15 - Jan 16
Total 539 · Physical Env- Other Phys Env	10,024.68	38,043.53	0.00	0.00	10,024.68	38,043.53
541 · Transportation- Road & Street						
0541463 · R&M Signage	0.00	53.98	0.00	0.00	0.00	53.98
0541464 · R&M Drainage	135.00	1,010.00	0.00	0.00	135.00	1,010.00
Total 541 · Transportation- Road & Street	135.00	1,063.98	0.00	0.00	135.00	1,063.98
572 · Culture/Rec- Parks & Recreation						
0572130 · Payroll - Grounds Crew	11,188.75	47,665.66	0.00	0.00	11,188.75	47,665.66
0572210 · Payroll Taxes - Grounds	925.75	4,035.24	0.00	0.00	925.75	4,035.24
0572230 · Health Insurance-Grounds	1,827.52	7,448.05	0.00	0.00	1,827.52	7,448.05
0572240 · Workers Comp Ins-Grounds	738.90	2,955.66	0.00	0.00	738.90	2,955.66
0572341 · Contract Svcs - Lawn Crew	0.00	13,104.87	0.00	0.00	0.00	13,104.87
0572342 · Landscape Management	0.00	3,615.00	0.00	0.00	0.00	3,615.00
0572431 · Landscape Trash Removal	145.00	580.00	0.00	0.00	145.00	580.00
0572461 · R&M Grounds Equipment	379.19	1,467.97	0.00	0.00	379.19	1,467.97
0572462 · R&M Pools & Rec Facilities	826.16	5,259.83	0.00	0.00	826.16	5,259.83
0572463 · R&M Irrigation System	0.00	170.02	0.00	0.00	0.00	170.02
0572468 · Vehicle Repair	0.00	395.57	0.00	0.00	0.00	395.57
0572499 · Non Capitalized Equip-Grounds	0.00	133.88	0.00	0.00	0.00	133.88
0572521 · Supplies - Grounds	39.61	753.77	0.00	0.00	39.61	753.77
0572522 · Fuel	0.00	1,786.45	0.00	0.00	0.00	1,786.45
0572524 · Supplies Recreational	0.00	145.64	0.00	0.00	0.00	145.64
0572525 · Uniforms- Grounds	0.00	291.55	0.00	0.00	0.00	291.55
0572526 · Landscape Supplies	0.00	680.54	0.00	0.00	0.00	680.54
Total 572 · Culture/Rec- Parks & Recreation	16,070.88	90,489.70	0.00	0.00	16,070.88	90,489.70
701 · Capital Outlay						
0519631 · Cap Outlay-Infrastructure	0.00	6,876.00	0.00	0.00	0.00	6,876.00
Total 701 · Capital Outlay	0.00	6,876.00	0.00	0.00	0.00	6,876.00
Total Expense	97,246.57	351,558.44	0.00	0.00	97,246.57	351,558.44
Net Ordinary Income	-46,474.63	657,015.26	0.00	0.00	-46,474.63	657,015.26
Other Income/Expense						
Other Income						
2325200 · From Gross Assessments- DebtSvc	0.00	0.00	21,849.25	87,397.00	21,849.25	87,397.00
Total Other Income	0.00	0.00	21,849.25	87,397.00	21,849.25	87,397.00
Other Expense						
517 · Gen Govt Svcs- Debt Svc Payment						
2517710 · Principal Expense	0.00	0.00	20,133.06	80,457.93	20,133.06	80,457.93
2517720 · Interest Expense	0.00	0.00	1,716.19	6,939.07	1,716.19	6,939.07

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Accrual Basis

Port Malabar Holiday Park
Income & Expense by Fund
January 2016

	00 General		02 Debt Svc		TOTAL	
	Jan 16	Oct '15 - Jan 16	Jan 16	Oct '15 - Jan 16	Jan 16	Oct '15 - Jan 16
Total 517 - Gen Govt Svcs- Debt Svc Payment	0.00	0.00	21,849.25	87,397.00	21,849.25	87,397.00
Total Other Expense	0.00	0.00	21,849.25	87,397.00	21,849.25	87,397.00
Net Other Income	0.00	0.00	0.00	0.00	0.00	0.00
Net Income	-46,474.63	657,015.26	0.00	0.00	-46,474.63	657,015.26

Port Malabar Holiday Park Profit & Loss Budget Performance January 2016

Ordinary Income/Expense

	Jan 16	Oct '15 - Jan 16	Annual Budget	\$ Budget Left	% Budget Left
Income					
325 · Special Assessments					
0325200 · Gross Assessments	69,964.45	1,130,059.47	1,476,288.00	346,228.53	76.55%
0325290 · Assessment Adjustments	-2,067.51	-44,376.37	-51,788.00	-7,411.63	85.69%
0325295 · Transferred to Debt Service Fund	-21,849.25	-87,397.00	-262,200.00	-174,803.00	33.33%
Total 325 · Special Assessments	46,047.69	998,286.10	1,162,300.00	164,013.90	85.89%
334-389 · Other Revenue Sources					
0341900 · Service Charges	1,367.75	4,355.15	5,000.00	644.85	87.1%
0361100 · Interest Income	352.42	1,026.41	2,500.00	1,473.59	41.06%
0369900 · Other Income	3,004.08	4,497.05	2,000.00	-2,497.05	224.85%
0369902 · Laundry Income	0.00	316.50	1,000.00	683.50	31.65%
0369903 · Property Maintenance Income	0.00	92.49	0.00	-92.49	100.0%
0389400 · Proprietary- Grants & Donations	0.00	0.00	0.00	0.00	0.0%
0389800 · Proprietary- Private contr	0.00	0.00	0.00	0.00	0.0%
Total 334-389 · Other Revenue Sources	4,724.25	10,287.60	10,500.00	212.40	97.98%
8381100 · Appropriated PY Reserves	0.00	0.00	47,000.00	47,000.00	0.0%
Total Income	50,771.94	1,008,573.70	1,219,800.00	211,226.30	82.68%
Gross Profit	50,771.94	1,008,573.70	1,219,800.00	211,226.30	82.68%
Expense					
511 · Gen Govt- Legislative					
0511451 · Board Bond Ins	400.00	600.03	700.00	99.97	85.72%
0511491 · Election Fees	60.00	263.19	1,600.00	1,336.81	16.45%
0511522 · Uniforms- Board	18.00	28.65	200.00	171.35	14.33%
Total 511 · Gen Govt- Legislative	478.00	891.87	2,500.00	1,608.13	35.68%
512-513 · Gen Govt- Exec, Fin & Admin					
0512130 · Payroll - Executive	0.00	10,492.52	49,250.00	38,757.48	21.31%
0512210 · Payroll Taxes - Executive	0.00	891.03	4,200.00	3,308.97	21.22%
0512230 · Health Insurance - Executive	0.00	1,424.23	8,000.00	6,575.77	17.8%
0512240 · Workers Comp Ins- Executive	259.02	1,036.10	2,800.00	1,763.90	37.0%
0512400 · Travel Reimb - Executive	0.00	0.00	200.00	200.00	0.0%
0512551 · Education/Training- Exec	0.00	0.00	1,000.00	1,000.00	0.0%

Port Malabar Holiday Park Profit & Loss Budget Performance January 2016

	Jan 16	Oct '15 - Jan 16	Annual Budget	\$ Budget Left	% Budget Left
0513130 · Payroll - Admin	5,145.15	18,613.18	56,550.00	37,936.82	32.92%
0513210 · Payroll Taxes - Admin	412.30	1,516.64	4,455.00	2,938.36	34.04%
0513230 · Health Insurance - Admin	736.53	3,228.18	10,200.00	6,971.82	31.65%
0513240 · Workers Comp Ins - Admin	239.21	956.85	2,170.00	1,213.15	44.09%
0513321 · Professional Fees - Auditing	0.00	10,000.00	11,500.00	1,500.00	86.96%
0513322 · Contract Accounting Services	825.00	3,300.00	10,200.00	6,900.00	32.35%
0513340 · Payroll-related Services	352.00	799.50	2,200.00	1,400.50	36.34%
0513341 · Temporary Office Services	0.00	0.00	500.00	500.00	0.0%
0513400 · Travel Reimb- Admin	0.00	0.00	200.00	200.00	0.0%
0513421 · Postage	0.00	152.22	1,400.00	1,247.78	10.87%
0513441 · Equipment Lease- Office	135.46	626.78	2,000.00	1,373.22	31.34%
0513462 · R&M Office Equipment	0.00	75.00	1,000.00	925.00	7.5%
0513471 · Deed Restriction Revision Exp	0.00	0.00	0.00	0.00	0.0%
0513495 · Advertising Legal	0.00	0.00	1,800.00	1,800.00	0.0%
0513496 · Bank Charges	0.00	0.00	300.00	300.00	0.0%
0513497 · Advertising - Office	0.00	910.69	0.00	-910.69	100.0%
0513499 · Non Capitalized Equip- Office	499.99	954.90	1,500.00	545.10	63.66%
0513510 · Office Expense	25.07	1,512.49	5,000.00	3,487.51	30.25%
Total 512-513 · Gen Govt- Exec, Fin & Admin	8,629.73	56,490.31	176,425.00	119,934.69	32.02%
514 · Gen Govt- Legal Counsel					
0514311 · Professional Fees - Legal	980.00	1,295.00	4,000.00	2,705.00	32.38%
0514312 · Legal - Deed Rest. Enf.	0.00	0.00	4,000.00	4,000.00	0.0%
Total 514 · Gen Govt- Legal Counsel	980.00	1,295.00	8,000.00	6,705.00	16.19%
519 · Gen Govt- Other Gen Govt					
0519411 · Telephone & Communications	1,116.75	2,834.84	6,500.00	3,665.16	43.61%
0519431 · Utilities - Electric	5,183.00	20,068.59	60,000.00	39,931.41	33.45%
0519432 · Utilities - Gas	490.54	841.26	2,000.00	1,158.72	42.06%
0519433 · Utilities - Water & Sewer	565.56	1,281.42	5,000.00	3,718.58	25.63%
0519434 · Storm Water Management	368.55	1,344.72	3,100.00	1,755.28	43.38%
0519442 · Equipment Lease- General	95.00	380.00	1,200.00	820.00	31.67%
0519451 · Insurance - Liability	740.75	2,963.00	10,000.00	7,037.00	29.63%
0519452 · Insurance - Property	846.08	3,816.70	14,700.00	10,883.30	25.96%

Port Malabar Holiday Park Profit & Loss Budget Performance January 2016

	Jan 16	Oct '15 - Jan 16	Annual Budget	\$ Budget Left	% Budget Left
0519462 · Property Maintenance Expense	0.00	0.00	4,500.00	4,500.00	0.0%
0519491 · Cable - TV	14,854.39	57,308.56	176,200.00	118,891.44	32.53%
0519497 · Other Expense	0.00	1.07	100.00	98.93	1.07%
0519499 · Non-Cap Equipment- Gen Govt	0.00	0.00	500.00	500.00	0.0%
0519521 · Supplies Decals & Badges	0.00	0.00	800.00	800.00	0.0%
0519541 · Taxes, Fees & Licenses	28,236.53	29,917.51	30,500.00	582.49	98.09%
Total 519 · Gen Govt- Other Gen Govt	52,497.15	120,757.69	315,100.00	194,342.31	38.32%
529 · Public Safety- Other Public Saf					
0529130 · Payroll - Gate	7,332.33	29,785.47	91,135.00	61,349.53	32.68%
0529210 · Payroll Taxes - Gate	612.23	2,541.52	8,100.00	5,558.48	31.38%
0529230 · Health Insurance - Gate	0.00	0.00	0.00	0.00	0.0%
0529240 · Workers Comp Ins- Gate	469.76	1,879.06	5,000.00	3,120.94	37.58%
0529460 · R&M Gate	16.81	491.81	1,700.00	1,208.19	28.93%
0529490 · Flags	0.00	36.05	300.00	263.95	12.02%
0529499 · Non Capitalize Equip- Gate	0.00	424.16	300.00	-124.16	141.39%
0529520 · Supplies - Gate	0.00	197.84	1,000.00	802.16	19.78%
0529521 · Uniforms- Gate	0.00	294.45	200.00	-94.45	147.23%
Total 529 · Public Safety- Other Public Saf	8,431.13	35,650.36	107,735.00	72,084.64	33.09%
539 · Physical Env- Other Phys Env					
0539130 · Payroll - Custodians	5,976.18	22,723.08	80,000.00	57,276.92	28.4%
0539210 · Payroll Taxes - Custodial	490.77	1,905.28	6,600.00	4,694.72	28.87%
0539230 · Health Ins- Custodial	957.66	3,964.14	12,400.00	8,435.86	31.97%
0539240 · Workers Comp Ins-Custodial	349.01	1,396.02	4,375.00	2,978.98	31.91%
0539400 · Travel Reimbursement Custodial	0.00	0.00	100.00	100.00	0.0%
0539461 · R&M Buildings	1,440.72	3,988.39	4,000.00	11.61	99.71%
0539462 · R&M Lighting- Rec Center	0.00	134.90	1,500.00	1,365.10	8.99%
0539463 · R&M Equipment	0.00	1,139.25	3,000.00	1,860.75	37.98%
0539499 · Non Capitalized Equip-Custodial	0.00	205.21	800.00	594.79	25.65%
0539520 · Custodial Supplies	810.34	2,484.56	4,000.00	1,515.44	62.11%
0539521 · Uniforms- Custodial	0.00	102.70	200.00	97.30	51.35%
Total 539 · Physical Env- Other Phys Env	10,024.68	38,043.53	116,975.00	78,931.47	32.52%
541 · Transportation- Road & Street					

Port Malabar Holiday Park Profit & Loss Budget Performance January 2016

	Jan 16	Oct '15 - Jan 16	Annual Budget	\$ Budget Left	% Budget Left
0541461 · R&M Streets	0.00	0.00	1,000.00	1,000.00	0.0%
0541463 · R&M Signage	0.00	53.98	900.00	846.02	6.0%
0541464 · R&M Drainage	135.00	1,010.00	2,600.00	1,590.00	38.85%
Total 541 · Transportation- Road & Street	135.00	1,063.98	4,500.00	3,436.02	23.64%
572 · Culture/Rec- Parks & Recreation					
0572130 · Payroll - Grounds Crew	11,188.75	47,665.66	151,135.00	103,469.34	31.54%
0572210 · Payroll Taxes - Grounds	925.75	4,035.24	14,785.00	10,749.76	27.29%
0572230 · Health Insurance-Grounds	1,827.52	7,448.05	23,200.00	15,751.95	32.1%
0572240 · Workers Comp Ins-Grounds	738.90	2,955.66	8,200.00	5,244.34	36.05%
0572341 · Contract Svcs - Lawn Crew	0.00	13,104.87	63,000.00	49,895.13	20.8%
0572342 · Landscape Management	0.00	3,615.00	8,000.00	4,385.00	45.19%
0572431 · Landscape Trash Removal	145.00	580.00	2,200.00	1,620.00	26.36%
0572461 · R&M Grounds Equipment	379.19	1,467.97	7,000.00	5,532.03	20.97%
0572462 · R&M Pools & Rec Facilities	826.16	5,259.83	18,000.00	12,740.17	29.22%
0572463 · R&M Irrigation System	0.00	170.02	2,500.00	2,329.98	6.8%
0572464 · Sound Wall Maintenance	0.00	0.00	1,000.00	1,000.00	0.0%
0572468 · Vehicle Repair	0.00	395.57	2,000.00	1,604.43	19.78%
0572499 · Non Capitalized Equip-Grounds	0.00	133.88	2,500.00	2,366.12	5.36%
0572521 · Supplies - Grounds	39.61	753.77	4,500.00	3,746.23	16.75%
0572522 · Fuel	0.00	1,786.45	15,000.00	13,213.55	11.91%
0572524 · Supplies Recreational	0.00	145.64	1,800.00	1,654.36	8.09%
0572525 · Uniforms- Grounds	0.00	291.55	450.00	158.45	64.79%
0572526 · Landscape Supplies	0.00	680.54	3,300.00	2,619.46	20.62%
0572551 · Education/Training- Parks & Rec	0.00	0.00	300.00	300.00	0.0%
Total 572 · Culture/Rec- Parks & Recreation	16,070.88	90,489.70	328,870.00	238,380.30	27.52%
701 · Capital Outlay					
0519621 · Cap Outlay-Buildings & Imp	0.00	0.00	92,695.00	92,695.00	0.0%
0519631 · Cap Outlay-Infrastructure	0.00	6,876.00	32,000.00	25,124.00	21.49%
0519641 · Cap Outlay-Grounds Equipment	0.00	0.00	18,000.00	18,000.00	0.0%
0519642 · Cap Outlay-Furn, Fixt & Eq	0.00	0.00	2,000.00	2,000.00	0.0%
Total 701 · Capital Outlay	0.00	6,876.00	144,695.00	137,819.00	4.75%
8000097 · void	0.00	0.00			

Port Malabar Holiday Park
Profit & Loss Budget Performance
January 2016

8000099 · Contingency Expense	Jan 16	Oct '15 - Jan 16	Annual Budget	\$ Budget Left	% Budget Left
8581100 · Budgeted Return to Reserves	0.00	0.00	15,000.00	15,000.00	0.0%
Total Expense	0.00	0.00	0.00	0.00	0.0%
Net Ordinary Income	97,246.57	351,558.44	1,219,800.00	868,241.56	28.82%
Other Income/Expense	-46,474.63	657,015.26	0.00		
Other Income					
2325200 · From Gross Assessments- DebtSvc	21,849.25	87,397.00	262,200.00	174,803.00	33.33%
Total Other Income	21,849.25	87,397.00	262,200.00	174,803.00	33.33%
Other Expense					
517 · Gen Govt Svcs- Debt Svc Payment					
2517710 · Principal Expense	20,133.06	80,457.93	238,700.00	158,242.07	33.71%
2517720 · Interest Expense	1,716.19	6,939.07	23,500.00	16,560.93	29.53%
Total 517 · Gen Govt Svcs- Debt Svc Payment	21,849.25	87,397.00	262,200.00	174,803.00	33.33%
Total Other Expense	21,849.25	87,397.00	262,200.00	174,803.00	33.33%
Net Other Income	0.00	0.00	0.00		
Net Income	-46,474.63	657,015.26	0.00		



**PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT**

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

NOTICE

PROPOSED BI-LAW CHANGE

It is hereby proposed that a change in the Port Malabar Holiday Park Mobile Home Park Recreation District Bi-Laws be changed as follows:

*The Treasurer's monthly report be presented at the Board of
Trustees Workshop meeting rather than the Regular Meeting.*

This change will be presented and voted upon at the Workshop Meeting of the Board of Trustees on March 14, 2016.

Joanne Gaughan
Secretary



P.O. BOX 156 - 3030 CUYLER ST
MIMS, FLORIDA 32754 PHONE: (321) 267-2023
www.robinsonequip.com
robinsoneq@cfl.rr.com



SOLD TO
HOLI01 HOLIDAY PARK
215 HOLIDAY PARK
BLVD N.E.
PALM BAY, FL 32907

SHIP TO

RECEIVED
Kubota
MAR 07 2016
BY: 59

KUBOTA F2680E 12 SN:10700 HR 2373.0 W:01 C:
Sold By: GS PO #: Date 3/07/16 WORK ORDER WO33655
Ship By: Tax #: 85-8012585956C-4 14 8:31:47 PRT: 8

Tax	D	Qty	Description	Price	Amount
			HYDRAULIC LEAK BLADE SPINDLE BOLT PROBLEM		
			PARTS SHOP		
EM	N	1	KUB 1G069-74110 FAN, COOLIN	29.66	29.66
EM	N	1	KUB K3611-51264 COOLER, OIL	178.44	178.44
EM	N	3	KUB 04811-10090 O-RING TRAY 14	.58	1.74
EM	N	6	KUB K5651-34352 SPRING, PLA	8.16	48.96
EM	N	1	KUB K5647-34312 COVER, DUST 6	14.71	14.71
EM	N	1	KUB 01025-50616 BOLT TRAY 1	.55	.55
EM	N	1	KUB K3611-36542 HOLDER, PIP	56.17	56.17
EM	N	2	KUB 6C040-58580 CUSHION	2.59	5.18
EM	N	2	KUB K5647-97590 KIT, BLADE M	75.78	151.56
EM	N	1	KUB K3615-36422 PIPE PS-OC	56.10	56.10
EM	N	1	KUB K3615-36440 PIPE, OC-HST	28.44	28.44
EM	N	2	KUB 70000-40201 1 GAL SUPER	20.91	41.82
			** TOTAL PARTS SHOP		613.33
			SHOP SUPPLIES		
EM	N		SHOP SUPPLIE		5.00
			LABR-CUSTOMER..		
EM	N	.75	Date 2/24/16 Employee KC	85.00	63.75
EM	N	2.00	Date 3/02/16 Employee KC	85.00	170.00
EM	N	1.25	Date 3/04/16 Employee KC	85.00	106.25
			Total Hours: 4.00		
			** TOTAL LABR-CUSTOMER.		340.00
			FREIGHT..		
EM	N		FREIGHT AND HANDLING		54.19
			MILEAGE..		
EM	N	4.32	Date 3/04/16 Employee GP	50.00	216.00

REPLACED DAMAGED ENGINE FAN
R&R RADIATOR MOUNTS, R&R HST COOLER, LINES
& RETAINER CLAMP. INSTALLED A SET OF
BLADES W/WASHERS & 1 LOWER SPINDLE
CUP. 2ND SET OF BLADES TO BE DELIVERED
WITH UNIT. STEERING ORBITOR UPPER SEAL LEAKING
CUSTOMER DOES NOT WANT TO REPLACE AT THIS TIME

CHECK APPROVAL FORM*****
MANAGER 112 SECRETARY 39
DATE: _____
2nd SIGNATURE _____ DATE: _____
G/L ACCOUNT 0572461 V/S
COMMENTS _____

RETURN POLICY

I hereby authorize the repair work to be done as described above on the machine(s) named hereon. All repair are to be billed at your regular prices. I agree to pay cash for such repair parts and labor on delivery of machine(s) or on terms satisfactory to you, until paid in full, any unpaid balance shall constitute a lien on this machinery. I further agree that you will not be held responsible for loss or damage to said machinery from fire, theft or other causes beyond your control.
No returns on electrical and hydraulic items. Returns 30+ days only with general manager approval.
100% Deposit on special order and non-stock items. 25% restocking fee on returns of special and non-stock items.

** SUBTOTAL 1228.52

X Charge Sale

Phone: (321) 724-2240

PAY THIS
AMOUNT

\$1228.52

Eastside Mowers - Palm Bay

1316 Malabar Road SE
Palm Bay Florida 32907
Phone: 321-723-9603
Fax: 321-723-9737

RECEIVED
FEB 29 2016

BY: *SO*

Invoice No: 0007229

Order No: 0007846
Tag No:
Created: 02/25/2016
Printed: 02/25/2016
PO No:

Bill To:

Port Malabar Holiday Park Mobil Home Park Rec Dist
215 Holiday Park BLVD NE
Palm Bay, FL 32907-2196
(321) 724-2240

Ship To:

Port Malabar Holiday Park Mobil Home Park
Rec Dist
215 Holiday Park BLVD NE
Palm Bay, FL 32907-2196

Item		Retail	Discount	Extended	Invoiced	Returned	Line Total	Tax
FS 40.	27.2cc Curved Shaft Stihl Trimmer	\$169.95	0.00%	\$169.95	3.0	0.0	\$509.85	EXMPT
	<i>f</i> { Make: Model: FS 40 SN/VIN #: 505209665							
	Make: Model: FS 40 SN/VIN #: 505932882							
	Make: Model: FS 40 SN/VIN #: 505932909							
21-880	SQUARE GATORLINE .080 3LB	\$42.51	0.00%	\$42.51	1.0	0.0	\$42.51	EXMPT
	SPOO <i>0872321</i>							

Service	Retail	Discount	Extended	Invoiced	Returned	Line Total	Tax
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*****CHECK APPROVAL FORM*****

MANAGER *HS* SECRETARY *SO*
TREASURER *CB* DATE: *3-1-16*
2nd SIGNATURE *MS* DATE: *2/29/16*
G/L ACCOUNT *0572499* \$509.85
COMMENTS *Non-Cap Equip - Grounds*
0572521 \$42.51
Ground Supplies *MS*

+ Sale Total: \$552.36
+ Service Total: \$.00
= Sub Total \$552.36
+ Tax: \$.00
= Grand Total: \$552.36
- Deposits \$.00
- Payments: \$.00
- Credits: \$.00
Balance: \$552.36

No return on electrical parts and special orders
No return on Equipment

US (/US/) > PRODUCTS > ZERO TURN MOWERS (/US/PRODUCTS/ZERO-TURN-MOWERS/) > M-ZT 61

Zero Turn Mowers
Husqvarna M-ZT 61

3.7 (3 reviews)

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MANUALS

The new M-ZT series zero-turn mower from Husqvarna takes performance, productivity, and comfort to a whole new entry-commercial level. The intuitive operator interface, heavy-duty steel frame and commercial rated hydraulic system create the ultimate mowing experience. With a rugged fabricated steel deck that is mulch and collection capable, the M-ZT is practical for all of your property maintenance needs. The high back seat with armrests and adjustable ergonomic steering levers will provide a comfortable ride time after time.

🔧 Engine manufacturer	Kawasaki
🔧 Engine type	FS691V
⚡ Power	23 hp
📏 Cutting width	61 in

\$6,399.95 MSRP

Article number: M-ZT 61 Kawasaki - 967 1770-08

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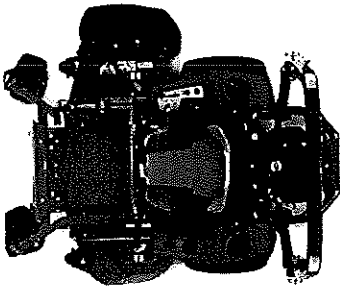
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/dam/husqvarna/garden%20lawnmowers%20and%20ride-on%20mowers
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-  Email

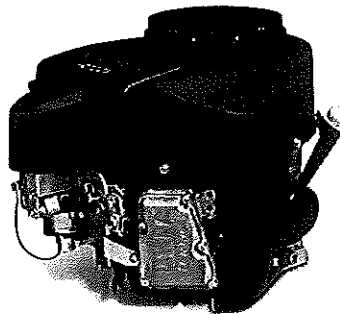
FEATURES

Want to take a closer look? Learn more about the product in depth by exploring its design and features.



Zero-turn steering system

Individual, hydraulic wheel-drive provides very precise maneuvering and allows the mower to rotate around its own axis, without any turning radius.

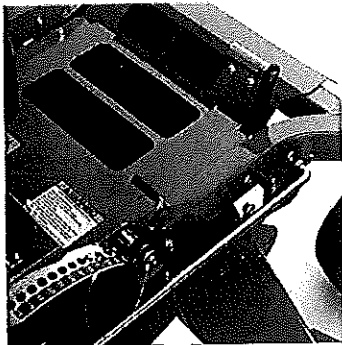


Kawasaki engine

Kawasaki engines offer smooth, quiet, reliable power. Heavy-duty components offer long life and electric start is standard.

Heavy Duty Fabricated Deck

The robust cutting deck features twin 11 gauge sheet (1/4" combined) construction for added structure and spindle support. Cast iron blade spindles, impact resistant discharge shields and reinforced scalp rollers add to the commercial duty design



Pedal-assisted cutting deck lift

Ergonomically designed deck lifting system offers precise cutting height adjustment. Easy and quick adjustment from the operator's seat.



Specifications

Do you need further details to make the right decision? Learn more in the specifications section below. Locate your dealer

[Compare Zero Turn Mowers](#)



Equipment

Seat material	Vinyl
Seat spring	Yes
Seat back height	High
Hour meter	Digital
Cup holder	Yes
Armrests	Yes
ROPS	Yes
Seat type	Deluxe, armrests



Approval

Homeowner Warranty	3 Year Limited
Commercial Warranty	1 Year Limited



Drive system

Transmission type	Hydrostatic
Transmission manufacturer	Hydro-Gear
Transmission model	ZT 3400
Pump displacement	12 cm ³
Fan-cooled pumps	Yes



Cutting deck

Cutting width	61 in
Cutting deck type	Fabricated flat
Cutting methods	Collect/Mulch/Side ejection
Cutting deck material	Steel
Deck thickness	11 gauge
Cutting height steps	12
Blade engagement	Electric clutch
Clutch rating	200 ft.lb
Blades	3 pcs
Blade-tip speed	18500 fpm
Anti-scalp wheels	2
Nose roller	Yes
Deck lifting system	Manual, foot assisted
Powder-coated cutting deck	Yes
Spindle/mandrel type	Cast iron
Greasable mandrels	Yes
Cutting height, min (approximate)	1.5 in
Cutting height, max (approximate)	4.5 in



Engine

Engine manufacturer	Kawasaki
Engine name	FS Series V-Twin
Power	23 hp
Cylinder displacement	44.3 cu.inch
Cylinders	2
Engine cooling	Air
Air Filter type	Standard
Fuel Type	Gasoline
Engine lubrication type	Full pressure
Oil filter	Yes
Fuel tank volume (with reserve)	5 gal (US)
Fuel tank location	Side (Single)



Dimensions

Base machine, length	75.5 in
Base machine, width (chute down)	76 in
Base machine, width (chute up)	62.3 in
Weight	790 lbs
Base machine, height (ROPS down)	45.5 in
Base machine, height (ROPS up)	72 in
Tire size, front Width	6.5 in
Tire size, front Diameter	13 in
Tire size, front Diameter wheel	6 in



Capacity



CHAIN SA

Ct

G

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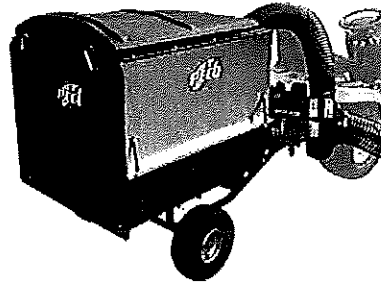
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Model 7930



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ModelModel Number: 7930
Manufacturer: Peco
Made in USA: Yes**Engine**Engine Brand: Briggs & Stratton Vanguard
Starting System: Recoil Start
HP/CC: 6.5 HP/205 cc
Fuel Tank Size: 1.0 Gallon
Cycles: 4-Cycle
Cylinders: 1 Cylinder
Oil Filter: No
Consumer Warranty: 3 Years**Wheels**

Tire Type: Pneumatic Wheels

ImpellerImpeller Blades: 4
Impeller Material: Metal
Impeller Size: 11 Inch**Blower**Air Speed (mph): 90
Volume of Air (CFM): 3000**Overview****Download Documents**

Product Manual

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