



PORT MALABAR HOLIDAY PARK MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

BOARD OF TRUSTEES: WORKSHOP MEETING MINUTES February 22, 2016 at 7:00 PM

1. **Meeting call to order**
By: Rebecca "Becky" Earnest, Chairman at 7:00 PM
2. **Invocation**
By: Rebecca "Becky" Earnest
3. **Pledge of Allegiance**
By: Rebecca "Becky" Earnest, Chairman
4. **Roll Call**
By Joanne Gaughan, Secretary: Joanne Gaughan, Secretary; Marilyn Spall, Assistant Treasurer; Rebecca "Becky" Earnest, Chairman; Marion "Molly" Stone, Assistant Secretary; Rodney "Rod" Lindsay, Trustee; Harald Albinus, 2nd Vice Chairman, all acknowledged their presence. Absent: Cathleen "Cathi" Brennan, Treasurer; Keith Rittscher, 1st Vice Chairman. Vacant: Trustee. Sharon Johnson, Administrative Assistant was present with Jessica Saeger recording.
5. **Announcements by Chairman:**
Becky Earnest thanked HPPOA for paying to have cleaned the flags. She reminded everyone that there is still a vacant seat on the Board. If anyone is interested, contact the office or a Trustee. Becky reminded everyone to silence their phones during the meeting.

Becky announced that a property was cleaned without authorization. She continued to explain that no one should be trespassing on another's property and that she is working on forming a committee to help clean up the outside of any abandoned homes.

Becky introduced Jody Storozuk to the Park residents and announced that he will begin employment as the new District Manager on February 29th rather than March 1st.
6. **Consideration of Approving the Board Meeting Minutes of January 25 and February 4, 2016:**
Harald Albinus made a motion to approve the January 25, 2016 meeting minutes. Molly Stone seconded the motion. A vote was called, motion carried.

Harald Albinus made a motion to approve the February 4, 2016 meeting minutes. Marilyn Spall seconded the motion. A vote was called, motion carried.
7. **District Manager Job Description (continued from 02/08/16, Agenda Item # 11):**
Molly Stone made a motion to accept the District Manger job description with corrections. Rod Lindsay seconded the motion. A vote was called, motion carried.
8. **Discussion on bonus/stipend:**
Becky Earnest asked Sharon Johnson and Jessica Saeger to leave the meeting while discussing this



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topic. The Board discussed different monetary amounts and additional time spent in the office by the staff.

Joanne Gaughan made a motion to give Sharon and Jessica twenty four hundred dollars and no cents (\$2,400.00). Marilyn Spall seconded the motion. A vote was called, motion carried.

After the motion, Sharon and Jessica were asked to return to the meeting and was advised of the Board's decision.

9. Consideration of Air Conditioner Repair- Platt's Air and Heat:

Becky Earnest, Chairman, asked for this topic to be tabled until the next meeting.

Joanne Gaughan made a motion to table until next agenda. Rod Lindsay seconded the motion. A vote was called, motion carried.

10. Consideration of Approval of Document Mall in the Amount of \$1050.00 (same price as past two years):

The Board asked Sharon different questions about the use of Document Mall. Sharon explained.

Marilyn Spall made a motion to approve Document Mall in the amount of one thousand fifty dollars and no cents (\$1050.00). Rod Lindsay seconded the motion. A vote was called, motion carried.

11. District Office Report:

Sharon Johnson, Administrative Assistant, gave the Board an update on the mansard roof. Sharon brought to the Board attention as to a specific request regarding long term parking during an upcoming cruise with Park's residents.

Judy Turcotte, 114 Holiday Park Boulevard, explained her request to allow multiple cars belonging to Holiday Park residents to be parked in the Recreation Hall parking lot during the cruise. The Board accepted her request for parking up to ten (10) days at the recreation hall and was asked to park at the outermost area of the parking lot.

Sharon also asked the Board if weights could be used in the pool for therapy purposes. The Board stated that this resident would need to bring a letter from her doctor and Sharon could give this resident a time frame when the pool is less busy.

12. Consideration of the use of shed:

Becky Earnest showed pictures of the inside of the shed near the shuffleboard courts. Her thoughts were to install shelving for half of the shed to better utilize space and asked the Board for their suggestions.

Jody Storozuk commented that our custodians will help in the shed utilization.

Patti Peck, 1014 Willow Court, commented on the topic.



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13. Upcoming Budget Ideas:

Marilyn Spall mentioned that she has been in contact with our healthcare provider for new rates. Becky Earnest asked the Board to begin thinking of ideas for the upcoming budget and bring any ideas to Cathi Brennan, Marilyn Spall, and/or Jody Storozuk.

14. Public Comment:

Barbara Hoffman, 1021 Little Court, asked if the Board will be continuing the five (5) year proposal plan. Becky explained that Bud Getz would be presenting again his renovation presentation to the Board.

15. Trustee Comment:

Rod Lindsay expressed his gratitude towards having a nice meeting.

Molly Stone wanted to welcome Jody to the Park and thanked everyone for their input.

Marilyn Spall thanked everyone for their ideas and for coming to the meeting.

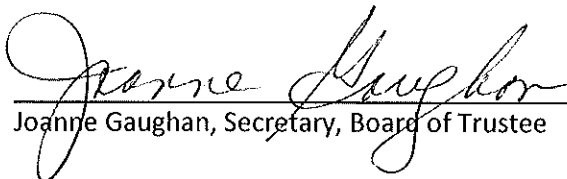
Harald Albinus made no comment.

Joanne Gaughan shared with everyone that Bud Getz would like to show his renovation presentation for all those who have yet to see it.

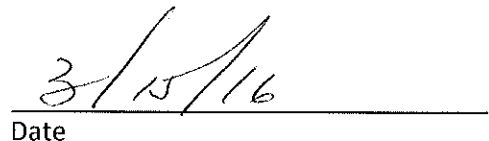
Becky Earnest welcomed Jody Storozuk to the Park. She thanked everyone for coming and reminded everyone of the Chili's fundraiser. Becky reminded everyone to use flashlights while out walking.

16. Adjournment:

There being no further business to come before the Board, a motion to adjourn was made by Rod Lindsay and seconded by Marilyn Spall. A vote was called, motion carried. The meeting adjourned at 7:50PM.



Joanne Gaughan, Secretary, Board of Trustee



Date