



**PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT**

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

August 2, 2019

Manager Summary:

Floors in the rec hall were stripped, waxed and buffed (6 coats of wax)

All 3 water back flow prevention assemblies were inspected. The storage area back flow assembly pvc pipes under-ground were replaced. All assemblies are in compliance with the City of Palm Bay Utilities Dept.

Basketball hoop and assembly ordered.

There are several small potholes in the park streets they will be filled next week.

We received the Butler XP paging system; we will be installing this in the club house this weekend. This will enable residents to page custodians when needed.

The gate house security pole is being replaced with a new LED lit pole (red and green) a gear reducer motor and a new belt. This will be finished Tuesday. We are waiting for pole to be delivered.

Alpine tree service will be back in the park this Wednesday to finish trimming trees and remove dead limbs.

Violation letters (30-day notice to cure) were mailed out. Will follow up in the 30 days.

**Best regards,
Sheree**