



**PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT**

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

August 9, 2019

Managers Summary:

Potholes in the roads have been repaired.

The paging system for the maintenance dept is installed. It's mounted on the wall outside of the manager's office.

Maintenance staff has a pager.

The pole at the gate has is up and working with red and green LED lights built in. The gear reducer motor and some belts had to be replaced. No one ran through it! The gate was down for less than a week while waiting for parts.

We have ordered 2 new chairs for the gate house as the current chairs are broken and stained.

Gas propane tank outside of the kitchen was filled this week

Creative Pavers and Tree Service will be installing pavers on the right side of the club house building on Saturday 8-10-19. Their company will also clean up the tree limbs that have fallen on Borel Ct.

The rear pond fountain is tilted, I'm waiting for Austin with Lake Doctors to return my call. We have turned it off until then Hoping to have it repaired next week.

We have updated the telephones in the office, please bear with us as we learn the new system.

**Best Regards,
Sheree**