

November 11, 2019

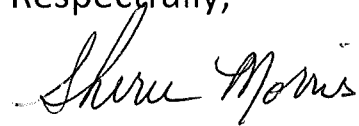
FOOT NOTES: (just in today)

- 1.) Spoke to Centurian Services, they will trap the raccoons, attached please see their proposal. It's for 2 weeks, but if the plaza merchants continue to feed them, there's no guarantee we can be rid of them.
- 2.) Met with FWC Nuisance Alligator Trapper (Jeff Johns) this afternoon, he used a calling device which attracts alligators. Nowhere in sight. The gator is coming in through the canals from the St. Johns water way. Checking to see if we can put some kind of block to keep them out without clogging the drainage. NO FEE!
- 3.) Attached are 3 proposals for Auditing firms. Please note that last years firm is unable to perform our audit due to understaffing. There are 2 bids, Suplee Shea Cramer & Rocklein is the auditing firm for Holiday Park (our sister property) they have been their auditor for several years and specialize in Special District Properties. They are quite pleased with them.
- 4.) I have been summoned for Jury Duty, please see attachment. I am required to call in November 26, I will keep the Trustees informed.
- 5.) Library renovations have begun. Bob Shearer, Lou and myself have begun removing drywall. There has been no cost thus far. The cost for the drywall, tape, mud, liquid nail and nails will be under \$600.00. We are trying to clean up the existing windows, I will submit a proposal to the Trustees with a cost of replacement if cleaning the film off is not possible. We will be doing most of the

installation in house, flooring, (materials are already paid for) drywall etc. We have the paint for the walls after the drywall is installed. We will look at the book shelves after the drywall is installed to determine if we can paint and use them or poll the Trustees for their opinion and get bids if we want to replace them. The project should take approximately 2 weeks. There is a roll off dumpster in the rear parking lot for the old drywall, shuffle board matting etc. please do not throw anything else in this dumpster!!!! JR Bobcat services will pick it up and dispose of the all the debris. The cost is a fraction of Waste Management fee.

6.) We are waiting for the engineers to return calls regarding the new Florida requirements for the gazebo.

Respectfully,

A handwritten signature in cursive script that reads "Sheree Morris".

Sheree Morris

Port Malabar Holiday Park District Manager