



**PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT**

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

REGULAR MEETING MINUTES

October 12, 2020 – 1:30PM

Joe Prisco
Chairperson

Joanne Gaughan
1st Vice-Chairperson

Jack Emerich
2nd Vice-Chairperson

Russ Livermore
Trustee

Sheryl Moore
Secretary

Keith Rittscher
Treasurer

Cynthia Bodoh
Assistant Treasurer

Bob Shortlidge
Trustee

Beverly Elias
Trustee

Sheree Morris
District Manager

Karl Bohne
District's Attorney

* To comment on an item, after you have been recognized by the Chair, please go to the microphone and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.

*Silence ALL cellphones during public meetings

NOTE: MINUTES OF BOARD MEETINGS ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD, HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.

"A community intended and operated for persons 55 and older"



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Meeting was called to order by 1st Vice-Chairperson Joanne Gaughan at 1:30 PM.
Pledge of Allegiance was recited.

Roll Call: Present: Joanne Gaughan, Bob Shortlidge, Keith Rittscher, Russ Livermore, Jack Emerich, Beverly Elias, Cynthia Bodoh, Sheryl Moore. Absent: Joe Prisco.
District Manager Sheree Morris was also in attendance.

Chairman Announcements by Joanne Gaughan: Item 4.a to be added: Marcia Shearer to report on HPPOA. Full Reimbursement has been received for Pool Certification Training cancellation.

If you are selling/buying a vehicle, please come to office to have decal removed. If an owner passes, a death certificate needs to be provided to the office. Please let folks know.

Marcia Shearer reported: HPPOA will not be doing a membership drive. Jon Bottiglieri and Barbara Dufault are working on the directory but will not do it again. Sheryl Moore and Carol Adey had expressed interest in helping. If so, contact Marcia Shearer. Bricks and Benches will be sold. Becky Earnest will put applications in Clubhouse. They are ordered only once per year in March. No fundraiser with restaurants, but HPPOA would encourage folks to patronize those who have supported us with discounts and financial support such as: Texas Roadhouse, Fired Up Pizza, Beef O'Brady's, Chili's, PizzaVola, Sunshine Cafe, Denny's.

HPPOA Treasurer Report: Activity:	\$9,847.08
Bingo:	\$1,935.05
General:	\$2,199.02
Reserve:	\$9,808.48

2021 Directory Ads Deposit made of \$2950; another deposit will be made tomorrow \$2350.

Directory will go to print. Will announce later how it is to be distributed.

Insurance Budget was \$3500. Insurance went from \$3200 to over \$6000.
Went to Greater Florida for insurance for \$5528.35.

Service charge of \$25 for September because balance fell below \$1500. The bank refunded the charge and we transferred monies to keep the balance above \$1500.

Will report in November about the Photo Directories.



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Workshop Meeting Minutes of September 28, 2020 for Approval. Motion made by Sheryl Moore, Seconded by Bob Shortlidge. Yes - 8, No - 0.

Treasurer Report *** for Approval. This is the Final Fiscal Year Report. Unaudited. Motion made by Russ Livermore, Seconded by Sheryl Moore. Yes - 8, No - 0.

Elect Assistant Treasurer. Recommended Cynthia Bodoh. Motion made by Keith Rittscher, Seconded by Joanne Gaughan. Yes - 8, No - 0.

3rd Signer needed for checks. Keith Rittscher appointed Jack Emerich. Jack Emerich accepted.

Elect Assistant Secretary. Recommended Beverly Elias. She declined.

Purchase of Line Striping Machine. Purchase cost: \$3899. Motion made to RENT a machine for a week at a cost of \$565 for 5 days. Motion made by Bob Shortlidge, Seconded by Russ Livermore. Yes - 8, No - 0.

Tree Trimming Bids. TABLED

Recreation Building Closing. No Action. Remains open until 8:30 PM. Discussion of personnel time scheduled, hiring a part-time maintenance person. Need someone in the morning to open the building and at night to lock up.

Follow Up. Joanne Gaughan would like a follow up at each meeting so that items from past meetings are finalized.

Power Washing: Cost to Park: \$1275 for 12 homes. 4 people have reimbursed the park so far.

Report on US Lawns to be given in November. Bob Shortlidge is collecting data.

Grants: Where are we?

Spectrum: New contract submitted from Spectrum. Will address in February 2021.

Homes sold by Palm Bay: Sheree to send Joan Junkala an email with Trustees included, to find out when the Council will be addressing the purchase applications. Once approved there, buyers are to submit application to Holiday Park for approval.

Garbage Pick Up: Seems it is what it is. City of Palm Bay has a contract.



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Grates to clean: How to get done? Who to contact? City of Palm Bay Utilities might have a lead on how to get it done.

Public Comments: Contact City of Palm Bay Utilities for grates.

Lawn complaints - Several comments. Files should be kept for follow up (i.e. road work in the past), Pull weeds, do not flush, repercussions when it hits wetlands.

US Lawns order of contact: Shane then Josh.


Trustee Comments: Joe Prisco did not resign. There is a question if he legally still resides in Holiday Park.

US Lawns/Flawless. Flawless is willing to step in at a moment's notice if need be.

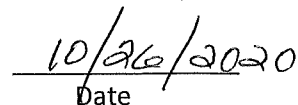
Adjournment: Motion made by Bob Shortlidge, Seconded by Russ Livermore.

Yes - 8, No - 0.

Meeting was adjourned at 3:13 PM.



Sheryl Moore – Secretary
Board of Trustees


Date

****Reports referenced in Minutes may be accessed under "Manager Reports" and "Revenue and Financials" on our website "holidayparkfl.com" per Administrative Assistant.*