



**PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT**

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

REGULAR MEETING MINUTES

November 9, 2020 – 1:30PM

Joe Prisco
Chairperson

Joanne Gaughan
1st Vice-Chairperson

Jack Emerich
2nd Vice-Chairperson

Russ Livermore
Trustee

Sheryl Moore
Secretary

Keith Rittscher
Treasurer

Cynthia Bodoh
Assistant Treasurer

Bob Shortlidge
Trustee

Beverly Elias
Trustee

Sheree Morris
District Manager

Karl Bohne
District's Attorney

* To comment on an item, after you have been recognized by the Chair, please go to the microphone, and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.

*Silence ALL cellphones during public meetings

NOTE: MINUTES OF BOARD MEETINGS ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD, HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.

"A community intended and operated for persons 55 and older"



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Meeting was called to order by Chairman Joe Prisco at 1:30 PM

Pledge of Allegiance was recited

Roll Call: Present: Joe Prisco, Joanne Gaughan, Bob Shortlidge, Keith Rittscher, Russ Livermore, Jack Emerich, Beverly Elias, Cynthia Bodoh, Sheryl Moore.

District Manager Sheree Morris was also in attendance.

Chairman Announcements: Made by 1st Vice Chair Joanne Gaughan.

Adding an 8a, Memorandum of Understanding.

2 active COVID 19 cases in the park within the last 24 hours.

Political signs/flags are to come down.

Trustee Seats 2, 4, 6, and 8 are up at the end of this year. Running again?

#2/Joe Prisco - No.

#4/Bob Shortlidge - Yes.

#6/Keith Rittscher - Elected.

#8/Russ Livermore - No.

Minutes for October 26, 2020. Motion for approval made by Jack Emerich, seconded by Keith Rittscher. Yes - 9. No - 0.

Treasurer's Report. Tabled

Discussion of reviewed financial files in the office. Questions regarding the District Manager's access from home on her personal laptop of the office computer system. Clarification needed as to location of a couple laptops and printers purchased within the past year.

Time of Trustee Meeting. Motion to keep it at 1:30 PM made by Beverly Elias, seconded by Jack Emerich. Yes - 9. No - 0.

Revise bid on 220 Blossom Lane. Motion to counter the City at \$2500 made by Sheryl Moore, seconded by Bob Shortlidge. After discussion, motion to amend the offer to \$3000, with a second counter of \$3500 if necessary, made by Sheryl Moore, seconded by Keith Rittscher.
Yes - 9. No - 0.

Memorandum of Understanding.

Letter from Karl Bohne to new owners of 8 properties from the city. Motion made to approve this letter after Joanne Gaughan has a conversation with Mr. Bohne to confirm accuracy made by Joanne Gaughan, seconded by Bob Shortlidge. Yes - 9. No - 0.



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Bob Shortlidge was asked to clarify his connection as point of contact for 3 of the recently sold properties: 171, 194, and 340 Holiday Park Blvd.

Trustees asked to be provided with copies of all letters of intent from new owners regarding removal of homes.

Purchase of new plants. Motion made to purchase 10 viburnum plants from Bushco for the Recreation Hall drive at a cost of \$900 made by Joanne Gaughan, seconded by Sheryl Moore. Soil sample is to be done at the location along the entryway fence before more of the podocarpus are purchased.

U.S. Lawn Report. Bob Shortlidge reported that they have given us our original crew. Flawless is ready to begin December as agreed.

Follow Up.

Violation Letters. No new letters have gone out.

Tree Trimming. Alpine started last week. Slow start but are doing better. We have bees in a huge oak near the rear pond; need an arborist to look at it for safety.

Compound/Storage Roof. Not started yet.

Public Comments:

COVID-19 Rapid Tests available at Urgent Care

Feral cats are still being fed by residents. Stop.

Put speed bump on next agenda for the 400 block of Holiday Park Blvd.

Rats in the park. Snowbirds, please do not leave food in cupboards when you leave.

HPPOA will give report at the next meeting.

Garbage pickup. Can they come in later in the morning?

Trustee Comments:

Office staff need to have COVID-19 tests.

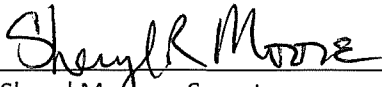
The park may need a specialized attorney for resident issues: for evictions, extra people in home with children.



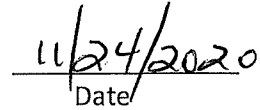
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Adjournment. Motion made by Jack Emerich, seconded by Joe Prisco to adjourn the meeting at 3:59 PM. Yes - 9. No. 0.



Sheryl Moore – Secretary
Board of Trustees


Date

****Reports referenced in Minutes may be accessed under “Manager Reports” and “Revenue and Financials” on our website “holidayparkfl.com” per Administrative Assistant.*