



**PORT MALABAR HOLIDAY PARK  
MOBILE HOME PARK RECREATION DISTRICT**

215 Holiday Park Blvd. NE  
Palm Bay, Florida 32907-2196  
Office: 321-724-2240

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**BOARD OF TRUSTEES**

**SPECIAL MEETING MINUTES: SIDEWALKS**

**JUNE 3, 2021 – 1:30PM**

Jack Emerich  
Chairman

Carol Sommers  
1<sup>st</sup> Vice-Chairman

James Zellner  
2<sup>nd</sup> Vice-Chairman

Sheryl Moore  
Secretary

Karen Allen  
Trustee

Keith Rittscher  
Treasurer

Trustee

Paul Goblick  
Trustee

Terry Steimer  
Trustee

Sheree Morris  
District Manager

Karl Bohne  
District's Attorney

**\* To comment on an item, after you have been recognized by the Chair, please go to the microphone and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.**

**\*Silence ALL cellphones during public meetings.**

***NOTE: MINUTES OF BOARD MEETINGS ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD, HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.***

**“A community intended and operated for persons 55 and older”**



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**1. Meeting Call to Order at 1:31 PM**

**2. Invocation**

**3. Pledge of Allegiance**

**4. Roll Call**

**Present:** Jack Emerich, Carol Sommers, Sheryl Moore, James Zellner, Karen Allen, Terry Steimer. Sheree Morris, District Manager, was also in attendance.

**Absent:** Keith Rittscher, Paul Goblick

**5. Business: Sidewalks** – Chairman referred introduction of contractors to Terry Steimer, who reported that the contractors were invited here to present their company's proposal and answer any questions or concerns.

**a.) Introduction of DFI representatives:** Daniel Vital and Casey.

This company reported that they can begin the project as soon as possible.

**b.) Introduction of Doug's Concrete representatives:** Doug Frasier and Chris Pinson, General Manager.

This company reported that they can begin the project on June 25, 2021.

**Both companies recommend:**

- 6", 4000 psi with commercial fiber
- Slope will be maintained as currently in place
- One year warranty
- Wash out is done daily and removed from premises at the end of the job
- Cones/caution tape will be placed at sidewalk ends
- Tree roots will be cut out under concrete only
- Traffic will be monitored – safety is important

**6. Public Comments:**

Comments seem to favor Doug's Concrete as this company has previously completed sidewalks in the park and folks seem to like the work. The proposed bid is less money. 6" should be considered for approval vs. the 4".

**7. Trustee Comments:** None

**8. Action:** Motion to award sidewalk contract to Doug's Concrete, choosing 6" thick, 4000 psi with commercial fiber option at the proposed bid price of \$367,350.

**Made by** Carol Sommers

**Seconded by** Sheryl Moore

**Call for Vote**



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Yes – 6

No – 0

**9. Adjournment:**

Motion to adjourn made by Carol Sommers, seconded by James Zellner  
Meeting was adjourned at 2:52 PM

\_\_\_\_\_  
Sheryl Moore

\_\_\_\_\_  
Date