

Architectural Control Committee

Minutes

Date: Tuesday, October 19th, 2021

Time: 9:30am in the Clubhouse

- 1)Call to Order
- 2)Pledge of Allegiance
- 3)Roll Call, Ron Foote, Bill Linhares, Harry Turcotte, Bob Burns, Howard Weigle, Sheree Morris District Manager
- 4)Applications for Review
- 5)Suggestions, Problems, Issues or Concerns
- 6)Public Comments
- 7)ACC Board Member Comments
- 8)Adjournment

Applicant: George Berry
Address: 343 Holiday Park Blvd
Application: Re-Roof Mobile
Contractor: All Florida Weatherproofing & Construction
Action: Motion made to approve by Harry seconded by Bill all in favor

Applicant: Francisca Garcia
Address: 698 Candle Court NE
Application: Re-Roof Mobile
Contractor: All Florida Weatherproofing & Construction
Action: Motion made to approve by Howard and seconded by Bob all in favor

Applicant: Steven Letts
Address: 288 Holiday Park Blvd
Application: Build a Deck
Contractor: Self
Action: Needs to get City of Palm Bay permit, needs to stop working on it until he brings us the permit from the city. Needs footers under the posts and needs to be attached to the mobile. Resident was at the meeting and is aware. Approved by Harry seconded by Bill all in favor.

Applicant: Robert Souza
Address: 462 Holiday Park Blvd
Application: Re-roof whole mobile with shingled roof
Contractor: Heart Roofing
Action: Bob made a motion to approve, Harry seconded all in favor.

Applicant: Karen Carreilo
Address: 181 Holiday Park Blvd
Application: Re-roof whole mobile with shingled roof
Contractor: Heart Roofing
Action: Harry made motion to approve, Howard seconded all in favor.

Keith Linhart owner of 465 Holiday Park Blvd, came to the meeting to turn in all the final paperwork from the City of Palm Bay. Sheree will talk to the new home owners when they come to the office.

Donna & Phil Matton of 265 HPB appeared at the meeting re: the Violation letter they received from the ACC Board, mobile needs power washing and Gazebo on side yard. This matter was tabled after a long discussion, till our next meeting. Residents will bring us anything they can find approving this Gazebo.

Steve Sabella of 260 Berry Court appeared at the meeting re: the Violation letter he received from the ACC Board, he wanted someone to stop over and explain the violations, re: power washing and brick pavers uneven in front of the mobile. Ron Foote stopped over after the meeting, the resident will fix the violations and contact us when done.

Sheryl Moore of 1030 Vista Court asked questions about applicants and do they need to attend these meeting if they have an application in front of the ACC Board. We told her that office does tell them to come to the meetings but most times they do not come.

Pam Hefferman 326 Holiday Park Blvd, stopped in to ask if she needs an application from ACC to have trees trimmed, she was told that yes she does but there is no fee. Will need contractors license and insurance information.

Pending Applications:

357 Holiday Park Blvd. Waiting on new installation of mobile, asked Sheree Morris to write a letter to the owner of this property to have the property grass seeded since the new home is on a delay. Per ACC application.

465 Holiday Park Blvd. Received Shed Permit, waiting on final inspection from City of Palm Bay. Keith Linhart brought us paperwork from the city final inspection has been completed.

1170 Keystone Court	Work is still continuing on new home.
487 Neighborly Ct.	Waiting for installation of new home. Asked Sheree Morris to write a letter to the owner of this property to have the property grass seeded since the new home is on a delay. Per ACC application.
..	
220 Blossom	Waiting for install paperwork on new home. Asked Sheree Morris to write a letter to the new owner of this property to have the property grass seeded since the new home is on delay. Per ACC application.
1183 Greenview	Waiting for install paperwork on new home. Asked Sheree Morris to write a letter to the new owner of this property to have the property grass seeded since there is no mention of a new home. Per ACC application.
441 Holiday Park Blvd	Waiting for install paperwork on new home. Asked Sheree Morris to write a letter to the new owner of the property to have the property grass seeded and cleaned up since no information on a new home yet. Per ACC application.

Notes: _____
 Thanked all the ACC members for all the time they have put in to get these Violations done. 460 letters were sent out, only 12 have been returned with bad addresses. Receiving lots of responses and are still working on final inspections. Will present to the office after the 30 days so that they can continue with the non-corrected violations second letter.

Sign In for Meeting:

- Karen Foote
- Phil and Donna Matton 265 HPB owner
- Keith Linhart 465 HPB owner
- Keith Rittscher
- Connie Linhares
- Steve Latts 288 HPB owner
- Sheryl Moore 1030 Vista owner
- Steve Sabella 260 Berry Court owner
- Heart Roofing representative
- Pam Hefferman 326 HPB owner