



PORT MALABAR HOLIDAY PARK MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

BOARD OF TRUSTEES

REGULAR MEETING MINUTES (APPROVED)

December 13, 2021 – 7:00 PM

Jack Emerich
Chairman

Carol Sommers
1st Vice-Chairman

Richard Brooks
Trustee

Sheryl Moore
Secretary

Karen Allen
Trustee

Keith Rittscher
Treasurer

Gary Vincent
Trustee

Paul Goblick
Trustee

Terry Steimer
Trustee

Sheree Morris
District Manager

Karl Bohne
District's Attorney

*To comment on an item, after you have been recognized by the Chair, please go to the microphone, and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.

*Silence ALL cellphones during public meetings.

NOTE: MINUTES OF BOARD MEETINGS ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD, HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.

"A community intended and operated for persons 55 and older"



PORT MALABAR HOLIDAY PARK MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

1. Meeting Call to Order at 7:01 PM
2. Invocation
3. Pledge of Allegiance
4. Roll Call

Present: Jack Emerich, Carol Sommers, Sheryl Moore, Keith Rittscher, Terry Steimer, Gary Vincent, Richard Brooks, Karen Allen, Absent: Paul Goblick
Sheree Morris was also in attendance

5. Chairman Announcements

Officer Missale is in attendance.

To add to New Business: Sheryl Moore and Jack Emerich will be Ballot Counters, Impartial Observer will be Johnnie Stout. I am rescinding the appointment of Gary Vincent as liaison to ACC. Paul Goblick did not give up his ACC liaison position. Gary is still willing if needed.

6. Approval of Minutes

November 22, 2021, Workshop Meeting
Motion made by Carol Sommers, Seconded by Keith Rittscher
Vote: Yes - 8 No - 0

7. District Manager's Report

Motion to accept the filing made by Keith Rittscher, Seconded by Karen Allen
Vote: Yes -8 No - 0

8. Old Business

Removing item of possibility of cancelling the December 27, 2021 meeting. The meeting will be held.

9. New Business

A) By-Laws Amendment. Richard Brooks presented a recommended change for the Organizational Meeting. This will be posted at the Clubhouse to be considered at the December 27, 2021 meeting.

B) Staff Christmas Bonuses. Motion made by Carol Sommers, Seconded by Richard Brooks to approve bonus amounts. Employees with less than five (5) years tenure will receive \$100; five (5) years and above will receive \$200.

Vote: Yes - 8 No - 0

C) Reserve Funds. Discussion only.



PORT MALABAR HOLIDAY PARK MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

D) Ballot Counters. Primary Counters will be Jack Emerich and Sheryl Moore. Reserve Counters will be Keith Rittscher and Carol Sommers. Impartial Observer will be Johnnie Stout.

Motion made by Terry Steimer, Seconded by Richard Brooks to approve the vote workers.

Vote: Yes - 8 No - 0

10. ACC Board Report

Thank you to all who have contacted us and already completed their work.

Second (2nd) letter will be sent out once the remaining homes have been checked again.

11. Public Comments

12. Trustee Remarks

Alpine Contract. Introduced during District Manager's Report.

Motion made by Keith Rittscher, Seconded by Karen Allen to approve the Alpine contract for tree trimming near the compound in the amount of \$1,450.00

Ballot Count:

Motion made by Carol Sommers, Seconded by Gary Vincent to count all ballots as legal.

Vote: Yes - 7 No - 1
Sheryl Moore

13. Adjournment

Motion made by Keith Rittscher, Seconded by Terry Steimer to adjourn.

Vote: Yes - 8 No - 0

Meeting adjourned at 9:07 PM.

Sheryl R Moore
Sheryl Moore, Secretary

1/7/2022
Date