



**PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT**

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

BOARD OF TRUSTEES

WORKSHOP MEETING MINUTES (APPROVED)

March 28, 2022 – 7:00 PM

Richard Brooks
Chairman

Karen Allen
1st Vice-Chairperson

Gary Vincent
2nd Vice-Chairperson

Carol Sommers
Secretary

Ursula Breunig
Trustee

Keith Rittscher
Treasurer

Mark Bodoh
Assistant Treasurer

Paul Goblick
Assistant Secretary

Terry Steimer
Trustee

Sheree Morris
District Manager

Karl Bohne
District's Attorney

***To comment on an item, after you have been recognized by the Chair, please go to the microphone, and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.**

***Silence ALL cellphones during public meetings.**

NOTE: MINUTES OF BOARD MEETINGS ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD, HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.

“A community intended and operated for persons 55 and older”



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1. Meeting call to Order at 7:00 PM
2. Invocation given by Mike Johnson
3. Pledge of Allegiance
4. Roll Call: Present: Richard Brooks, Karen Allen, Gary Vincent, Carol Sommers, Keith Rittscher, Mark Bodoh, Paul Goblick, Terry Steimer
Sheree Morris was also present
Palm Bay Police Officer N. Brown, present
5. Letter of Intent was presented for Ursula Breunig. Gary Vincent moved to accept her letter, 2nd by Karen Allen. A verbal call for vote was requested with the following results:
Vote: 5 - Yes 3 - No
6. Chairman Announcements
 - A) Will be adding a letter of complaint from Phil and Donna Matton to the agenda
 - B) Chair complimented Dewayne for his hard work during the Flea Market on 3/19/22
 - C) There will be a Special Meeting on 4/4/22. The agenda has been posted.
7. Correspondence: 2 letters were read by the Secretary and both will be filed with these minutes with note that the topic of the letters will be placed on the next meeting agenda.
8. Carol Sommers moved to accept the minutes of 3/14/22 with the following correction to be made: *Remove the names of the two members who voted no on the fine systems*, all other items will remain as written, 2nd by Karen Allen.
Vote: 9 - Yes 0 - No
9. Treasurer Report

Keith presented the report. Carol Sommers moved to accept the report as presented and filed it for audit, 2nd by Karen Allen.
Vote: 9 - Yes 0 - No
10. District Manager Report

Sheree Morris presented her report and will be filed in the District Office for public record. Carol Sommers moved to accept the report, 2nd by Karen Allen.
Vote: 9 - Yes 0 - No
11. Workshop Items
 - a) Letter of complaint from Phil and Donna Matton on the ACC Violation about the canopy which has been standing for 16 years be removed. They asked the Board to allow the "grandfather" clause be used to allow it to remain. It has been there for 16 years without any issues. The item was tabled pending additional information from City of Palm Bay.



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- b) HR Person/Committee: Joan Occhionero presented her ideas for this program. Copy attached to these minutes. Topic was tabled until our next meeting at which time, she will present a more detailed list of ideas and procedures.
- c) Proposed "Temporary" change to ACC rules. Mr. Foote read the proposed change (herewith attached). Gary Vincent moved to accept the change, 2nd by Mark Bodoh.
Vote: Yes – 9 0 – No
- d) Board review of Robert Shortlidge statement from previous meeting. Since the item was discussed under the minutes review, it was not discussed again.

12. ACC Report

Mr. Foote gave his report and updates on topics they are still working on.

13. HPPOA Report

Karen Carreiro thanked everyone who worked so hard this year to make the HPPOA events successful. The BBQ was a great success – thanks to all that attended.

14. No Public Comments

15. Trustee Comments

Mark Bodoh noted that Lori Lyon is working 8 ½ hours per day and only being paid for 8 hours. She works through her 30 minutes lunch. Keith Rittscher moved to change her hours back to 8 a.m. – 4 p.m. where she will be required to a paid 20 minute break.

Motion was 2nd by Mark Bodoh

Vote: 8 – Yes 1 – No

Terry Steimer moved to adjourn the meeting at 9:50 pm, 2nd by Paul Goblick.

Respectfully submitted,

Carol Sommers, Secretary

Date