

Architectural Control Committee

MINUTES

Date: Tuesday, January 3rd, 2023

Time: 9:30a.m. in the Clubhouse

1. Call to Order
2. Pledge of Allegiance at 9:28 AM
3. Roll Call, Ron Foote, Bob Burns, Bill Linhares, Michael Johnson, District Manager Miguel Garcia Jr., Trustee- Dave Curtis
4. Applications for Review
5. Suggestions, Problems, Issues or Concerns
6. Public Comments
7. ACC Board Member Comments
8. Adjournment

Applications

Applicant:	Mary D. Szeluga (Resident Absent)
Address:	211 Borel Circle
Application:	Replace failing porch roof
Contractor:	Laszlo Enterprises Inc. Sunrooms
Action:	Application rejected . Bill motioned, Bob seconded, all in favor.

Applications

Applicant:	Gary Valentine (Resident Present)
Address:	1057 Maple Ct
Application:	Decorative palm & cut existing palm
Contractor:	Alpine Tree Service
Action:	Contractor signed application. Bob made motion for approval, Bill seconded, all in favor.

Applications

Applicant:	Milton Leege (Resident Present)
Address:	1011 Moonlight Ct.
Application:	20 x 20 blocks along driveway, one row and extend concrete pad in backyard about 5 to 7 ft x 8ft
Contractor:	Owner will do on their own

Applications	
Applicant:	William Benton & Linda Maine (Residents Absent)
Address:	1054 Sunflower Lane NE
Application:	Removing 3 palms in front yard, remove root ball, fill in hole. Request because animals are jumping into the roof.
Contractor:	Alpine Tree Service
Action:	Application approved. Bob motioned, Bill seconded, all in favor.

Updates	
211 Borel	Stop work order issued due to no ACC application and permit at the time. ACC application submitted, need valid license and insurance from contractor. Stop work order stays in place.
237 Borel	Pavers addition approved. Work set to begin.
1285 Dove	Still waiting on demolition. Resident responded and left a voicemail for the chairman stating that he is currently out of state and will let us know the details of the contractor for the demolition. File paperwork is needed.
146 HPB	Resident responded to demolition request. Tropical Demolition will do it. The owner is in the process of signing the contract and will send over the completed ACC application via email once all documents from the contractor is ready. Resident let office know that the exterminator will be coming out for service on the property 1/4/23. The demolition company have tentative dates of 1/23/23 & 1/24/23 for demolition. Owner will be on site 1/23/23.
194 HPB	Home has been brought in. It is not set up yet. Owner inquiring about utility room and carport.
214 HPB	Driveway extension approved; work set to begin 2 nd week of January.

254 HPB	Still waiting on demolition. Resident responded to follow up call and stated that she is still working on getting the demolition services and she will call the exterminator 12/27/22.
334 HPB	Miguel sent letter to attorney to review. Attorney responded; he mailed letter himself Dec. 13 th 2023.
1042 Moonlight	City of Palm Bay permit finalized. This case will be closed.
274 Mystic	Approved carport repair. Work will be completed within the next 12 weeks.

Notes:

- Ron brought up 3rd violation letter. Michael Johnson mentioned that we may need to specify the 90 calendar days in the letter. It was decided that the verbiage remains the same. The appeal was a talking point, discussing that the due date on the appeal must be clear. Reinspections need to be done before Holiday Park sends 3rd violation letter. Bill motioned on approval of 3rd violation letter, Bob seconded, all in favor.
- Ron mentioned that contractor signs must follow the sign rule.

Discussion:

- Robert Silipigni asked about cement removal at 1085 Maple Ct. He states that the lawn crew damaged it, and now water is going into his shed. He was told that the insurance company of the park will cover it, but there has not been a response. This issue has been going on for a year. Miguel Garcia Jr., District Manager responded stating that it is the owner's right to put in a clam for the issue. Miguel acknowledges the matter and will look into it further.
- We are still looking for new members. An ACC secretary is needed. Ron and Miguel are still doing inspections once a week.

Sign In for Meeting:

- Robert Silipigni
- Gary Valentine
- Larry Kopenkosky
- Milton Leege
- Toni-Ane Garland
- Karen Foote

Meeting Adjourned 9:53 AM

Bill motioned and Bob seconded.

Minutes typed by Toni-Ane

Next meeting January 17th, 2023.