

# Architectural Control Committee

## AGENDA

Date: Tuesday, February 7th, 2023

Time: 9:30 a.m. in the Clubhouse

1. Call to Order
2. Pledge of Allegiance
3. Roll Call, Ron Foote, Bob Burns, Bill Linhares, Michael Johnson, District Manager Miguel Garcia Jr., and Trustee- Dave Curtis.
4. Applications for Review
5. Suggestions, Problems, Issues or Concerns
6. Public Comments
7. ACC Board Member Comments
8. Adjournment

### Applications

Applicant:	Jeffrey Smith
Address:	291 Blossom
Application:	Pavers addition, contractor details attached.
Contractor:	Creative Pavers
Action:	Awaiting board decision

Applicant:	Mary Szeluga
Address:	211 Borel
Application:	Install galvanized anchors, beam clamps, swivel straps, split bolts, and stabilizer plates.
Contractor:	Top Notch Mobile Home Services
Action:	Awaiting board decision. Layout and plans attached. Insurance and license attached.

Applicant:	Mary Szeluga
Address:	211 Borel
Application:	Repair failing porch roof on carport
Contractor:	AMT Construction Services
Action:	Awaiting board decision. Layout and plans attached. Insurance and license attached.

Applicant:	Ben & Cindy Cominskie
Address:	237 Borel
Application:	Planting a palm tree (pygmy date – approx.. 10 ft)
Contractor:	Owner
Action:	Awaiting board decision. Layout and plans attached.

Applicant:	Scott & Barbara Barnier
Address:	1241 Caber Ct.
Application:	Paver additions
Contractor:	Creative Pavers
Action:	Awaiting board decision. Plans and contractor details attached.

Applicant:	Maggie & Billy Ratliff
Address:	1154 Center Lane
Application:	Decorative block planters
Contractor:	Owner
Action:	Awaiting board decision. Layout and plans attached.

Applicant:	Mark Bodoh
Address:	121 Holiday Park Blvd
Application:	Pavers at left side of driveway
Contractor:	Creative Papers
Action:	Approved before meeting by Ron and Bill

Applicant:	Hellen Bush
Address:	194 Holiday Park Blvd
Application:	Driveway cover, utility room and driveway extension
Contractor:	Palm Bay Aluminum
Action:	Awaiting board decision. License and insurance attached. Needs city of Palm Bay permit.

Applicant:	Kristan Frederick
Address:	1060 Little Ct. NE
Application:	Remove illegal pan roof on top of existing pan roof. Install roof over original existing pan roof.
Contractor:	Hough Roofing Inc
Action:	Awaiting board decision. License and insurance attached.

Applicant:	Martha Ross
Address:	1006 Moonlight
Application:	Remove & replace roof.
Contractor:	All Florida Weather Proofing and Construction
Action:	Awaiting board decision. License and insurance need.

Applicant:	Theresa Linton
Address:	1042 Moonlight
Application:	Pavers, palm trees, grass
Contractor:	Beatty Lawn Service
Action:	Awaiting board decision. License and insurance attached.

Applicant:	Ray Cook
Address:	486 Neighborly
Application:	Pavers addition, tree removal.
Contractor:	Creative Pavers
Action:	Awaiting board decision. Contractor details attached

Applicant:	Kelly Goodrich
Address:	487 Neighborly
Application:	Pavers in front of shed, mobile, and sidewalk going down driveway.
Contractor:	Creative Pavers
Action:	Approved before meeting by Ron and Bill

Applicant:	Larry Densmore
Address:	1107 Parkview Ct.
Application:	Adding concrete borders, rubber mulch, an orchid tree and some small plants.
Contractor:	Owner
Action:	Approved before meeting by Ron and Bill. Needs further documentation.

Applicant:	Darryl Holleman
Address:	1078 Sunflower
Application:	Flagpole addition
Contractor:	Owner
Action:	Awaiting board decision. Layout attached.

Applicant:	Robert Adey & Carol Adey
Address:	1000 Vista Ct.
Application:	Install new pavers along driveway and carport. Remove & reset existing pavers against house, Remove dead tree
Contractor:	Creative Pavers
Action:	Approved before meeting by Ron & Bob

Updates	
211 Borel	New paperwork submitted will be reviewed this meeting.
1285 Dove	Still waiting on demolition. Voicemail was left regarding the demolition needed. They were notified that they received a letter in the mail on this matter and that their response is requested.
146 HPB	Waiting on City of Palm Bay demolition permit.
194 HPB	Home has been brought in. It is not set up yet. New application in for driveway and utility shed – will be discussed this meeting.
254 HPB	Still waiting on demolition. Resident responded to follow up call and stated that she is still working on getting the demolition services and the exterminator was at the residence last week.
334 HPB	Attorney sent letter to resident. Letter in file. Resident never picked up letter, Miguel is working with the park's attorney on this matter.

**Notes:**

- All ACC applications need to be submitted 7 days prior to the meeting.
- **All ACC applications need to be completed in full or they will be rejected.** Signatures from both owners and contractors need to be on the application. Furthermore, the contractors need to submit valid licenses and insurance documents.
- All residents must return their ACC application once work has been completed.
- **All signs** must be put as close to the front of the mobile a possible (per Deed Restrictions Section 15 "signs")

- If you have pending violations, please contact the district office when you correct them. Failure to do so will result in another violation notice. The office does not do extensions for violations, residents have 90 days to address them.

**Discussion:**

We are still looking for new members, all current ACC members terms are up in June. Ron and Miguel are still doing inspections once a week.

**Sign In for Meeting:**