

Architectural Control Committee

AGENDA

Date: Tuesday, May 2nd, 2023

Time: 9:30 a.m. in the Clubhouse

1. Call to Order
2. Pledge of Allegiance
3. Roll Call: Ron Foote, Bob Burns, Bill Linhares, Michael Johnson, District Manager Miguel Garcia Jr., and Trustee- Dave Curtis.
4. Applications for Review
5. Suggestions, Problems, Issues or Concerns
6. Public Comments
7. ACC Board Member Comments
8. Adjournment

Applications

Applicant:	Hellen Bush
Address:	194 Holiday Park
Application:	Permitted stairs extension on the long side up to the end of house left corner.
Contractor:	Owner
Action:	Awaiting board decision. Plans attached.

Applicant:	Hellen Bush
Address:	194 Holiday Park
Application:	Deck wood on the rear house dimension 17 x 20 (on the left side of the house).
Contractor:	Owner
Action:	Awaiting board decision.

Applicant:	Julie Hoitt & Tim Couture
Address:	195 Holiday Park
Application:	A rubber membrane to be installed over existing carport, sunroom. Flashing installed where trailer & carport meet.
Contractor:	Hough Roofing
Action:	Awaiting board decision. New paperwork completed. Legal documents attached.

Applicant:	Teresa Whiteman-Watson
Address:	254 Holiday Park
Application:	Demolition
Contractor:	Tropical Demolition
Action:	Awaiting board decision. Contractor details attached.

Updates	
1285 Dove	Still waiting for demolition. ACC application was approved last meeting. Ron Foote is overseeing the process.
194 HPB	Slab extension, carport and wood frame utility shed completed. Certificate of completion attached for review.
195 HPB	A stop work order is still in place, due to the ACC rejecting the application during the previous meeting. Ron Foote has given further instructions to the representatives of the property on how they can correctly fill out the application. The ACC Board will review this matter again at this meeting.
254 HPB	Still waiting for demolition. The resident has submitted the ACC Demolition documents. Ron Foote is overseeing the process.
334 HPB	Attorney sent letter to resident. Resident has been working on property. It has been asked to follow up with this matter this meeting.
3 rd Violation Letters	A status update on 3 rd violation letters was requested the previous meeting.

Notes:

- All ACC applications need to be submitted 7 days prior to the meeting.
- All ACC applications need to be completed in full or they will be rejected. Signatures from both owners and contractors need to be on the application. Furthermore, the contractors need to submit valid licenses and insurance documents.
- All residents are required to maintain their property even while away. You may fill out an authorization to enter form for someone to maintain your property in your absence.

- If you have pending violations, please contact the district office when you correct them. Failure to do so will result in another violation notice. The office does not do extensions for violations, residents have 90 days to address them.
- The District Office only handles documentation for the ACC Board. For specific information needed on a case-by-case basis, residents will need to contact ACC board members directly.

Discussion:

The ACC Board is still looking for new members, all current ACC members terms are up in June. Inspections will continue.