

Architectural Control Committee

AGENDA (UPDATED)

Date: Tuesday, June 6th, 2023

Time: 9:30 a.m. in the Clubhouse

1. Call to Order
2. Pledge of Allegiance
3. Roll Call: Bob Burns, Michael Johnson, Randy Harris, District Manager Miguel Garcia Jr., and Trustee- Mark Bodoh (substituting for Dave Curtis)
4. Applications for Review
5. Suggestions, Problems, Issues or Concerns
6. Public Comments
7. ACC Board Member Comments
8. Adjournment

Applications

Applicant:	Ron & Karen Foote
Address:	214 Holiday Park
Application:	Replace roof over mobile
Contractor:	Heart Roofing LLC
Action:	Awaiting board decision. Contractor details attached.

Applicant:	Jane Benoit
Address:	247 Holiday Park
Application:	Re-roof with shingles
Contractor:	Heart Roofing LLC
Action:	Awaiting board decision. Contractor details attached.

Applicant:	Nathan Littlefield
Address:	377 Holiday Park
Application:	Re-seal roof, replace existing gutter, replace z metal on the perimeter edge of room addition and seal lapse.
Contractor:	W.S Roofing Systems
Action:	Awaiting board decision. Contractor details attached.

Applicant:	Nathan Littlefield
Address:	377 Holiday Park
Application:	The existing handicap ramp on the South side of the home will be put up for sale and removed by the buyer at the time of sale. (Open skirting will also be replaced to be in compliance with existing inspection report.)
Contractor:	New Buyers
Action:	Awaiting board decision. Image with location attached.

Updates	
194 HPB	Front steps, deck, & shed will be discussed at this meeting. The District Manager is working on this matter.
334 HPB	The district manager and the attorney are in correspondence with this matter. They are working on assessing the next steps to take legal action.
3 rd Violation Letters	There are (5) 2 nd violations set to be 3 rd violation notices. Some residents have responded to their violations.
464 HPB	A previous application for this property was extended to 8/1/23.
1166 Parkview	This matter has been turned over to the Park's attorney.

Notes:

- All ACC applications must be submitted 7 days before the meeting.
- All ACC applications need to be completed in full or they will be rejected. Signatures from both owners and contractors need to be on the application. Furthermore, the contractors need to submit valid licenses and insurance documents.
- All residents are required to maintain their property even while away. You may fill out an authorization to enter form for someone to maintain your property in your absence.
- If you have pending violations, please contact the district office when you correct them. Failure to do so will result in another violation notice. The office does not do extensions for violations, residents have 90 days to address them.
- The District Office only handles documentation for the ACC Board. For specific information needed on a case-by-case basis, residents will need to contact ACC board members directly.

Discussion:

- The ACC Board is still looking for new members.
- Ron Foote and Bill Linhares' terms are now up. Holiday Park thanks them for their work.
- Bob Burns is now the Chairman of the ACC Board.
- Randy Harris is now the Vice Chairman of the ACC Board
- Mark Bodoh is filling in for Dave Curtis while he is away for the Summer.
- Inspections will continue.