

Architectural Control Committee

Minutes

Date: Tuesday, October 15th, 2024

Time: 9:30am in the Clubhouse

- 1) Call to Order by Delores Lencioni
- 2) Pledge of Allegiance
- 3) Roll Call, Delores Lencioni, Nancy Seeley, Janet Keeble (Alternate), Dan Tarnowski (District Manager and Liaison appointed by the Trustee Board 10/14/2024, Karen Foote adviser re-appointed by the Trustee's 10/14/2024.
- 4) Applications for Review
- 5) Suggestions, Problems, Issues or Concerns
- 6) Public Comments
- 7) ACC Board Member Comments
- 8) Adjournment

We accepted Nancy Seeley's intent to be on the ACC Board 2 yes 0 no sworn in at Board of Trustee's meeting last night by Kathy Stone.

We accepted Michael Johnson's resignation as an Alternate on the ACC Board

Applicant: Edward Capocy
Address: 211 Borel Circle
Application: Planting a Japanese Ceder Tree, flowers, shrubs
Contractor: Owner
Action: Tabled, this was already done by the owner, the tree needs to be moved and also the front flower garden needs to be decreased to stay within easements and property line. We did receive his survey.

Applicant: Kristi Smith
Address: 327 Holiday Park
Application: Removal of dying tree
Contractor: Alpine Tree Service we have current License and Insurance
Action: Approved before the meeting by Mark Bodoh and Dan Tarnowski.

Applicant: Brigitte Whitlow
Address: 138 Holiday Park
Application: Front Yard and Side Yard plantings
Contractor: Owner
Action: Tabled we need a copy of the survey.

Applicant: Keith Rittscher
Address: 1065 Moonlight
Application: Brick Pavers on left side of driveway
Contractor: G & J Pool Remodeling Inc. We have current License & Ins.
Action: Janet made a motion to approve, Nancy seconded it all in favor

Applicant: Manuel & Maria Neves
Address: 124 Holiday Park Blvd
Application: Shed installation
Contractor: Affordable Sheds & Carport, we have current License & Ins.
Action: This was denied after receiving the survey and measuring there is no room for this shed. Owner is aware was at meeting.

Applicant: Bonnie Shearin
Address: 1157 Crystal Ct.
Application: New mobile being installed
Contractor: Troy & Steven Douglas
Action: Approved before the meeting by Delores and Janet.

Updates: 1157 Crystal Ct. Waiting on City of Palm Bay Permit
Discussion: Karen Foote asked David Peck to come and explain to the ACC Board about Easements, setbacks and property lines. (see attached)

Karen Foote suggested that the ACC forms need to be put back in the office so that when a resident comes to the window the person working at the window can help the resident fill out the form and answer any questions they might have. An ACC application cannot be presented to the ACC Board without everything being filled out correctly and attachments must be attached example: survey, contractor License and Insurance etc. all this is explained on the application. If it is not completed correctly, it will be denied. You must be the owner of the residence to fill out an ACC application.

Karen Foote also asked if on the website the ACC forms be put under Forms on the website not under ACC so that they are easier to find on the website, that way all forms will be in the same spot on the website. Right now, the ACC applications are after all the ACC minutes and agendas. Dan will work on that.

ACC is still needed new members please submit a letter of intent to an ACC member if you are interested. We Need You.

Adjourned: Motion made by Janet 9:45 am, Next ACC meeting Nov, 5th, 2024 9:30am
Sign in sheet: attached

