

Architectural Control Committee

Minutes

Tuesday, February 18, 2025, Time: 9:30am in the Clubhouse

- 1) Call to Order by Delores Lencioni, Chair
- 2) Pledge of Allegiance
- 3) Roll Call: Delores Lencioni, Chair; Nancy Seeley, Board Member; Janet Keeble, Alternate; Larry Small, Alternate; Dan Tarnowski, District Manager; Becky Earnest (Absent), Liaison; Karen Foote, Adviser re-appointed by the Trustee's 10/14/2024
- 4) Letter of Interest
- 5) Applications for Review
- 6) Suggestions, Problems, Issues or Concerns
- 7) Public Comments
- 8) ACC Board Member Comments
- 9) Adjournment

ACC is still in need of new members. Please submit a letter of intent to an ACC member if you are interested. We need YOU!

LETTER OF INTEREST:

Donna Matton (02/05/25 letter attached)
No motion made

NEW APPLICATIONS FOR REVIEW:

Applicant: Nancy Nobles
Address: 245 Holiday Park Blvd NE
Application: Planting Cherry Laurel tree (replacing Poinciana tree that blew down in Hurricane Milton).
Contractor: Owner
Action: Approved 02/07/25 via ACC signature approvals:
Larry Small (02/07/25) & Delores Lencioni (02/07/25)

Applicant: Timothy Whelihan
Address: 1107 Keystone Court NE
Application: Widening Driveway (East & West sides)
Contractor: KO Landscaping
Action: Tabled – need license, certificate of liability insurance & new design

Applicant: Timothy Whelihan
Address: 1107 Keystone Court NE
Application: New stone skirting to front of unit
Contractor: Treasure Coast Stucco
Action: Tabled – need license & certificate of liability insurance

Applicant: Daniel Jacobs
Address: 296 Holiday Park Blvd NE
Application: Install 12' X 20' Shed
Contractor: Owner
Action: Tabled – need lot pinned, need to know installer, contractor's signature, license & certificate of liability insurance & all information on shed, hurricane proof?, etc.

UPDATES:

Address: 1157 Crystal Court
New Install
Status: ACC needs to do their final inspection after City of Palm Bay issues Certificate of Occupancy (CO). No CO as of 02/18/25.
60-day install application extension approved at 02/04/25 ACC meeting.

Address: 1285 Dove Court NE
Deck & Ramp
Status: Permit in review by City of Palm Bay

Address: 1006 Moonlight Court NE
Deck
Status: Permit disapproved by City of Palm Bay – needs deed from owner

DISCUSSION ITEMS: Lengthy discussions re: City of Palm Bay shed rules, ACC role following issuance of City of Palm Bay permit, Attorney letter re: driveways & carports
Brief discussion re: HOALife information (Dan Tarnowski, District Manager) – additional discussion at 03/04/25
Tabled: ACC Agenda & Minutes website postings

ADJOURNMENT: Nancy made motion to adjourn at 11:24am
Janet seconded the motion to adjourn
All in favor

NEXT MEETING: 03/04/25