

HPPOA Re-organizational Meeting

2025-2026

Moira Washington opened the HPPOA post-meeting at 7:30 pm on March 17, 2025

Nominations for President:

Debbie Phippen made a motion to nominate Moira Washington as President.
Belinda Moore seconded the motion; all were in favor, and the motion carried.

Nominations for 1st Vice President were opened.

Moira Washington made a motion to nominate Kristi Smith as 1st Vice President.
Debbie Phippen seconded the motion, all were in favor, and the motion carried.

Nominations for 2nd Vice President/Special Events were opened.

Kristi Smith made a motion to nominate Debbie Phippen as 2nd Vice President.
Belinda Moore seconded the motion, all were in favor, and the motion carried.

Nominations for Secretary were opened.

Kristi Smith made a motion to nominate Brenda Miskow as Secretary,
Steve Ambrose seconded the motion, all were in favor, and the motion carried.

Nominations for Assistant Secretary were opened.

Debbie Phippen made a motion to nominate Jamy Welch as Assistant Secretary.
Belinda Moore seconded the motion, all were in favor, and the motion carried

Nominations for Treasurer were opened.

Belinda Moore made a motion to nominate Linda Santamaria as Treasurer.
Jennifer Rhye seconded the motion; all were in favor, and the motion carried.

Nominations for Assistant Treasurer were opened.

Linda Santamaria made a motion to nominate Jennifer Rhye as Assistant Treasurer.
Belinda Moore seconded the motion, all were in favor, and the motion carried.

Nominations for Day-to-Day Activities were opened.

Kristi Smith made a motion to nominate Belinda Moore as the Day-to-Day Activities chair.
Jennifer Rhye seconded the motion, all were in favor, and the motion carried.

Nominations for Chaplain/Sgt. At Arms were opened.

Kristi Smith made a motion to nominate Steve Ambrose as Chaplain/Sgt. of Arms.
Jamy Welch seconded the nomination, all were in favor, and the motion carried.

Steve Ambrose made a motion to adjourn the meeting, Jamy Welch seconded the motion, all in favor, motion carried.

The meeting was adjourned to 7:49 pm.

Respectfully submitted,

Kristi Smith
HPPOA Secretary

Holiday Park Property Owners Association Minutes

321-724-0939

hppo2013@gmail.com

March 17, 2025

Call to Order/Welcome: Moira Washington called the meeting to order at 7:00 pm.

Attendance: 32

Please turn off cell phones and put them on vibrate or airplane mode.

Invocation & Pledge to the Flag: Steve Ambrose

Roll Call: Kristi Smith

P Steve Ambrose
P Karen Carreiro
P Belinda Moore
P Debbie Phippen
P Jennifer Rhye
P Linda Santamaria
P Kristi Smith
P Moira Washington
P Jamy Welch

Minutes Approval:

A motion to approve minutes of March 3, 2025, meeting was made by Steve Ambrose and seconded by Debbie Phippen. All in favor. 9 Yes, 0 No All favor, motion passed.

Correspondence: Kristi Smith: none

Treasurer's Report: Linda Santamaria

• Activity Acct	16,565.10
• Bingo Acct.	556.33
• General Acct.	5,671.21
• <u>Reserve Acct</u>	<u>15,751.40</u>
• Total Asset \$	38,544.04

Jamy Welch motioned to approve the Treasurer's report as read and ready for audit. Karen Carreiro seconded the motion. All in favor: 9 Yes 0 No. All in favor, motion passed.

***HPPOA Meeting Minutes, 50/50 and Event profits are in the display cabinet in the lobby. ***

Special Events: Debbie Phippen

- March 18th Potluck Dinner 5pm – sign up in the alcove.
 - March 19th: Jersey Bros. Fundraiser on 3/19 11am-6pm
 - March 20th: Hurricane Awareness 10am-12pm with District Manager Dan T.
 - March 22nd: Dinner/Dance: 6-10pm -Hosts Robin Kane & Barbara Barnier
 - March 26th: Lunch & Learn w/ Brevard Senior Living 11:30am-1:30pm Sign up in Alcove.
 - March 29th Celebration of Life for resident Pam Hefferman 1-3pm
 - April 5th: Last Pancake Breakfast of the season. 8-9am
 - April 5th & 19th Karaoke 6-9pm
 - April 6th Celebration of Life for Gloria Robinson 1-3pm
 - April 9th: Ladies Luncheon - Host Debbie Phippen – “Hats off to the Ladies”
 - April 12th Trivia Game Night w/ Sandy McAvoy 6:30pm
 - April 19th Easter Golf Cart 4pm – Organized by Brenda Miskow
 - April 22nd: Potluck Dinner 5pm
 - April 23rd Lunch & Learn w/ Chris Marcelle -Healthy & Natural Eating 11:30-2:00
 - April 23rd Fundraiser – Pizzavola 12-7pm coupons will be available end of March in Alcove.
8. Day-to-day Activities: Belinda Moore
- Beginning of April: See April’s daily calendar for activities updates.
 - If you have any changes (end of season dates etc.) to the Daily Calendar, contact Belinda Moore.
9. Old Business: Moira Washington
- Nominating Chairperson-need a volunteer
10. New Business: Moira Washington
- Asset transfers to the district – see letter attached to minutes.
 - Budget Approval for next season 2025/2026 Motion made by Steve Ambrose to approve. Second by Kristi Smith. 9 yes 0 No All in favor, motion passed.
 - Karen Carreiro: Need to confirm Trustees’ approval first. - Kitchen closed for the summer for renovation in June. Once approval is confirmed by the Trustees, Karen, with the help of residents will be removing items from kitchen cabinets and the kitchen closet in April.
11. Questions/Requests/Concerns
- Barbara Barnier asked if you need to be a Florida resident to be on board. Moira Washington answered: No, but you do need to be a mobile owner of Holiday Park Community.
 - Jamy Welch - Ladies book for the next meeting which will be held at the Mansion in Melbourne on April 10 at 11am. Please join us!
 - Marcia Coyle (Library chairperson) Please do not return books older than 2015. The library needs 4 bookends. HPPOA will check to see if they have for the library.
 - Becky Earnest (Kristi Smith) Reminder residents can still pick up the updates for their “About Us Books” at the district office. If you don’t have an “About Us Book” they can get one at the district office. Also, last week to order bricks. Bricks cost \$45 ea. – forms available in the lobby.
 - Kristi Smith: Flea Market shed open Friday March 28th and April 25th 9-11am.
 - Dianne Russo and Kristi Smith is looking into a bus trip to go to a Casino, Dinner Show etc.. Perhaps 1 trip in the summer and another next season. Flyer and interest sheet will be posted in the Alcove soon.
12. Induction to the HPPOA Board: Kathy Stone inducted Jennifer Rhye, Debbie Phippen and Brenda Miskow.
- Motion to Adjourn: 7:28pm Steve Ambrose made a motion to adjourn. Jamy Welch second the motion. 9 Yes 0 No All in favor, motion passed.

HPPOA Minutes will now be posted on the Port Malabar Holiday Park website under the HPPOA tab.

*Next scheduled meeting- April 7, 2025, 7:00 pm

April 1, 2025

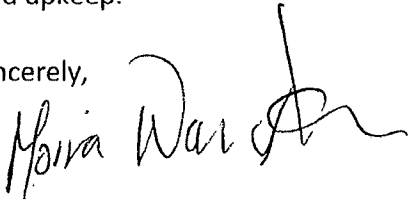
Trustees of Port Malabar Holiday Park Mobile Home Park Recreation District
215 Holiday Park Blvd. N.E.
Palm Bay FL 32907

The HPPOA Board is turning over the following item that were purchased in the 2024/2025 season to Port Malabar Holiday Park Mobile Home Park District:

1. 2 rolling utility carts
2. Commercial coffee maker
3. 6 ss lined carafes
4. Kitchen Aid food processor
5. Laptop for Treasurer
6. Pancake dispenser
7. 4 shuffleboard scoreboards
8. Billiards -clamps, glue, tips
9. Temporary Pickleball
10. 6 stools for Billiard room

Upon assuming ownership of these items, the "District" will be responsible for maintenance and upkeep.

Sincerely,

A handwritten signature in black ink, appearing to read "Moira Washington". The signature is fluid and cursive, with a large initial "M" and "W".

Moira Washington, President
Holiday Park Property Owners Association Inc.,
215 Holiday Park Blvd N.E.
Palm Bay FL 32907

